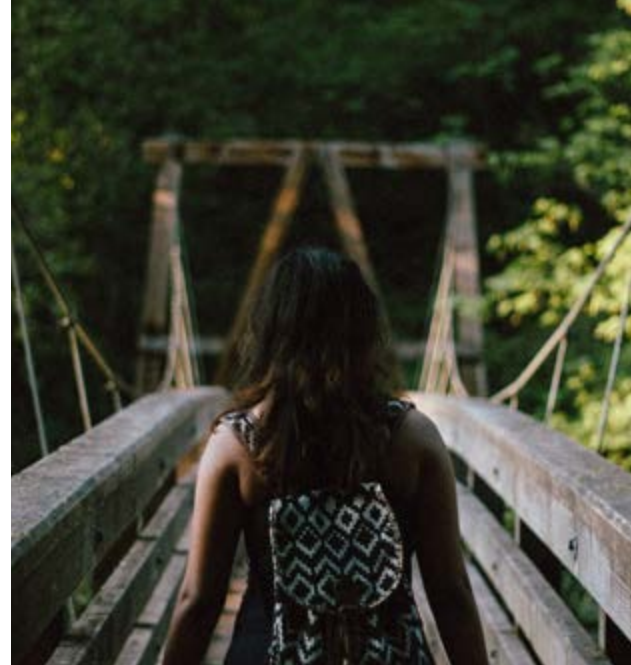
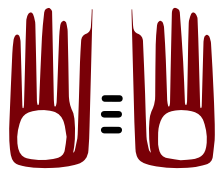




GWAI TRUST SOCIETY

ACTIVITY PLAN 2017



STRATEGIC PRIORITY:
HEALTHY INDIVIDUALS

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Seek solutions to improve health care delivery services on Haida Gwaii and support Islanders' mental, social and physical well-being	<ul style="list-style-type: none"> Host 2nd Wellness Forum to seek solutions to the gaps identified in the 1st wellness forum through engaging health care professionals 	Wellness Forum committee	Budget, external facilitator, participation from health care providers		X			Planning in progress
Assist Haida Gwaii youth camps become more self-sufficient	<ul style="list-style-type: none"> Support youth camps in creation of collaborative business plan Review kids camp guidelines 	Youth camp committee				X		Camps working on plans with Gwaii Trust funding
Improve Haida Gwaii residents' access to healthy, local food	<ul style="list-style-type: none"> Increase support for Food pantry position Meet with food groups quarterly Review food security grant 	Food security committee		X	X	X	X	Food security budget increased
Increase completion rates of post-secondary programs for Haida Gwaii residents	<ul style="list-style-type: none"> Review continuing education grant guidelines Meet with Skidegate and Old Masset education coordinators 	Post-secondary committee			X	X		
Assist in addressing the urgency in preserving the Haida language	<ul style="list-style-type: none"> Review Haida Language program guidelines Increase Haida Language budget 	Haida Language committee			X			Budget increased
Support on Island post-secondary education opportunities	<ul style="list-style-type: none"> Sponsor spots for local residents to attend Haida Gwaii Higher Education Society 	Board of Directors				X		In progress
Match training opportunities to skills gaps on Haida Gwaii	<ul style="list-style-type: none"> Commission a labour market study to identify the gaps in skills on Haida Gwaii to determine what training should be supported. 	Post-secondary committee	Partnerships, budget, external expertise				X	Partners identified

STRATEGIC PRIORITY:
HEALTHY COMMUNITIES

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Continue to develop innovative ways to support community infrastructure needs	<ul style="list-style-type: none"> Review Vibrant Haida Gwaii Community grant guidelines 	Board of Directors					X	None
	<ul style="list-style-type: none"> Review Major contributions grant guidelines for in kind rate 	Board of Directors				X		None

STRATEGIC PRIORITY:
HEALTHY ISLANDS

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Support the creation and retention of an on Island skilled workforce that is relevant to the markets through a labour market analysis	<ul style="list-style-type: none"> Secure partners for labour market analysis Complete labour market analysis 	Staff	Budget/ partnerships/ external expertise			X	X	Partners identified
Explore opportunities to participate in finding solutions to Haida Gwaii transportation issues	<ul style="list-style-type: none"> Review solutions posed by transportation study, confer with SD 50 and other potential partners 	Economic Dev committee	Partnerships budget		X			In progress
Implement strategies for all Islands economic development	<ul style="list-style-type: none"> Identify 3 focus areas to pursue Identify process for implementing strategies 	Economic Dev committee	Budget, external expertise	X	X			Focus areas identified

STRATEGIC FOCUS AREA:

HAIDA GWAII COMMUNITY FOUNDATION

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Assist non-profits towards self-sustainability and determine if the foundation can assist with core funding needs	<ul style="list-style-type: none"> Determine governance structure and qualified recipients of Haida Gwaii Community Foundation 	Executive			X			In progress
	<ul style="list-style-type: none"> Identify interested recipients and meet with them to determine their fundraising needs 	Board				X		None
	<ul style="list-style-type: none"> Assist potential recipients in meeting foundation requirements 	Board					X	None
	<ul style="list-style-type: none"> Determine if fundraiser will be retained by Gwaii Trust for Haida Gwaii Community foundation 	Board					X	None

STRATEGIC FOCUS AREA:

ATHLII GWAII LEGACY TRUST

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Determine best use of Athlii Gwaii Legacy Trust Fund once fund can be used	<ul style="list-style-type: none"> Work with government to transition from a charitable to a not for profit society 	Executive/ staff/ lawyer/ government	Legal assistance, potentially external expertise	X	X			In progress
	<ul style="list-style-type: none"> Community consultation on use of fund 	Board of Directors	Pending approval			X		Pending transition
	<ul style="list-style-type: none"> Business plan for AGLT to determine use 	Board of Directors with staff support	Pending approval			X		Pending transition

STRATEGIC FOCUS AREA:

ORGANIZATIONAL SUPPORT

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Strengthen staff and Board capacity	• Hire communications officer & temporary project officer	Staff	Increase to salary budget		X			1 position filled
	• Develop Board training plan for new and existing directors	Staff	Budget		X			In progress
	• Send three directors to ICD training	COO/Board of Directors	Training budget, participation		X	X	X	1 registered for June
	• Bring in governance training for Board of directors	Board of Directors/ staff	Budget/ expert, participation		X			Scheduled for May
	• Bylaw changes to comply with Society Act	Board of Directors/ staff	Budget, lawyer		X	X	X	In progress
	• Terms of reference for all committees	Board of Directors			X	X		In progress
	• Review honoraria rate	Audit & Personnel committee			X			In progress

STRATEGIC FOCUS AREA:

COMMUNICATIONS

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Leverage technology by creating interactive web interfaces that are simple, easy, and straightforward for all members of the public to access Gwaii Trust's services.	• Website redesign	Staff/ external	Budget/ time	X	X	X		1st stage complete
	• Hire Communications officer	Staff	Increase to staffing budget	X	X	X		Complete
Improve Communications	• Host meet the director events in each community	Board	Staff/ budget			X	X	None
	• Improve social media presence (Facebook likes, Instagram etc.)	Staff	Staff	X	X	X		In progress
	• Invite groups to present to Board	Staff/Board	Staff/ budget/ Board			X		None
	• Host Governing under the New Societies Act sessions for NFP	Staff/ external	Budget		X			Planning in progress

STRATEGIC FOCUS AREA:

IMPROVE APPLICATION PROCESS

Strategic Goal	Activity 2017	Responsibility	Necessary Resources	Q1	Q2	Q3	Q4	Progress
Increase efficiency and accountability through continuous improvement of the application and evaluation process	<ul style="list-style-type: none"> Fix time out issue for applications 	Spark		X	X			Complete
	<ul style="list-style-type: none"> Improve layout and content of website to ensure grant information is easier to access 	Staff/Spark	Budget		X	X		In progress in conjunction with website
	<ul style="list-style-type: none"> Streamline application questions 	Staff				X		1st stage complete
	<ul style="list-style-type: none"> Investigate different application requirements depending on funding amounts/ program 	Staff	Public input/ survey				X	None

2017 BUDGETS

Grants Budget 2017

Youth Board Allocation	\$	100,000.00
Post Secondary Institution Tours	\$	40,000.00
High School Bursaries	\$	45,000.00
Continuing Education Grant	\$	350,000.00
Community Events	\$	35,000.00
Haida Language	\$	150,000.00
Major Contributions	\$	650,000.00
Food Security	\$	215,800.00
Travel Assistance	\$	200,000.00
Arts Board Allocation	\$	80,000.00
Christmas	\$	60,000.00
Community Innovation Grant	\$	130,000.00
Kids Camps	\$	90,000.00
Labour market study	\$	20,000.00
Vibrant Haida Gwaii Communities Initiative- from surplus	\$	1,750,000.00
Total program spending	\$	3,915,800.00

Administration Budget 2017

Advertising and Promotion	\$	50,000.00
Bank Charges and Interest	\$	3,500.00
Computer & Internet Costs	\$	21,300.00
Honoraria	\$	65,000.00
Insurance	\$	13,000.00
Meetings	\$	15,000.00
Office & Facility Costs	\$	38,000.00
Wages and Benefits	\$	550,000.00
Supplies	\$	25,000.00
Telecommunications	\$	40,000.00
Training & Development	\$	35,000.00
Travel	\$	50,000.00
Vehicle Expense	\$	10,000.00
Repairs & Maintenance	\$	12,000.00
Transfer from AGLT	\$	195,000.00
Sub Total Office	\$	732,800.00

Professional Expenses 2017

Accounting and Audit	\$	70,000.00
Custodian Fees	\$	75,000.00
Investment Administration	\$	300,000.00
*Legal - Included in Accounting & Audit		
Sub Total Professional	\$	445,000.00
TOTAL BUDGET	\$	5,093,600.00