



**Gwaii Trust Arts Committee Meeting**  
**May 9<sup>th</sup> 2016**  
**Both Gwaii Trust Offices Video Conference**  
**6:00 PM – 9:00 PM**

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**In attendance:**

Peer	Barb Rowsell
Peer	Sheila Karrow
Peer	Jack Litrell
Peer	Reg Davidson
Peer	Sandra Price
Gwaii Trust Rep	Jason Alsop (Participated via phone)

**Acting Chairperson:** Robert Bennett

**Staff:**

Chief Operations Officer	Carla Lutner
Senior Executive Administrator	Debbie Crosby

**Excusals:**

Peer	Vince Collison
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*\*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions. Where necessary members have been quoted as closely as possible.*

**1.0 Call to order**

The Gwaii Trust Arts Committee chair Robert Bennett called the meeting to order at 6:30 PM.

**2.0 Excusals**

As noted above

**3.0 Message from Chair**

The Gwaii Trust Arts Committee chair Robert Bennett welcomed everyone to the meeting and looks forward to serving as chair. The Chair noted out of respect of a previous board member's passing, he would like to have a moment of silence prior to continuing with the meeting.

**4.0 Call for Adoption/Amendment of Agenda**

The Gwaii Trust Arts Committee reviewed the agenda after discussion a motion was made to approve the agenda with the following additions:

- a) Add 6f) Feedback on not approved applications, 6g) Purchase of Art, 6h) Tlell Fall Fair and Music Festival, 6i) Toolkit for Art proposals
- b) Move 6. a) Arts Show Update, b) Workshop and c) Art Show Catalogue Update to the end for round table discussion with the ad hoc committee, after the meeting. Defer Artist in Residency discussion to the ad hoc committee.

Moved by: Sandra Price

Seconded by: Barb Roswell                      CARRIED



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**5.0 Adoption of Previous Minutes**

The Gwaii Trust Arts Committee made a motion to adopt the March 13<sup>th</sup> 2016 minutes as presented with one amendment; correct spelling of Simon Davies name throughout the minutes.

Moved by: Barb Rowsell

Seconded by: Sandra Price

CARRIED

**6.0 Arts Committee Program Discussions**

**a) Arts Show Withdrawal**

The COO noted that two applicants withdrew from the art show- one due to CARFAC Fees and the other due to Museum policy. After discussion the Arts Committee requests that the willingness to participate in Gwaii Trust shows be added to the program criteria. COO to come up with wording prior to the next meeting

The Arts committee requested a response to the letter received in April be drafted by the COO for the committee's review.

**b) Program Criteria Open Calling**

The Gwaii Trust Arts Committee reviewed the application allocation dates. Currently the program is an open call program, making meetings a challenge to plan. After discussion the arts committee made a motion to recommend amending the intake dates from open calling to four times per year on the 1<sup>st</sup> of March, June, September, December or until all funds have been exhausted to commence September 1 2016 with a one month application submission to align with the regular board meetings.

Moved by: Sandra Price

Seconded by: Barb Roswell

CARRIED

Recommendation #16-05-09-003

**c) CARFAC Fee Discussion**

The Gwaii Trust Arts Committee discussed the CARFAC Fees and noted that we do support professional fees or facilitator's costs to a maximum of \$500.00. The committee tasked staff to relook at past minutes as it may have been reduced to \$300.00 and to report back at the next meeting.

**d) Mentorship Guidelines**

The Gwaii Trust Arts Committee reviewed the \$8.00 wage subsidy component. After discussion the committee asked Carla to provide the old guidelines prior to the next meeting for their review to discuss further (original intent of the change was to prevent repeated applications to this part of the program.).



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**e) Eligibility of Communities as applicants**

The Gwaii Trust Arts Committee reviewed the eligibility of communities as applicants. After discussion a peer noted that 65,000.00 is available to the program component and part of this has been restricted to individuals only and 10,000.00 is available to the workshop component (open to individual artists).

The Arts committee agreed to review the workshop limit along with the mentorship guidelines at their next committee meeting.

**f) Feedback on the not approved applications**

The Gwaii Trust Arts Committee discussed responses to applications that were not approved. After discussion the Arts committee agreed to provide an explanation and the reason why it was not approved by letter to unsuccessful applicants

**g) Purchase of Art**

The Gwaii Trust Arts Committee discussed the purchase of art. After discussion Jason Alsop volunteered to look into it further and will bring something back to the next arts committee meeting.

**h) Tlell Fall Fair & Music Festival Event**

The Gwaii Trust Arts Committee discussed attending the Tlell Fall Fair and Music Festival, after discussions the Arts committee agreed to attend this year; it is a way of promoting the arts program. Tlell Fall Fair; will showcase past recipient's work, the opportunity to discuss what we have to offer and have a couple of the artists available to speak about their work and experiences. Music Festival; will focus on distributing surveys relating to the arts program and artist in residency. Sandra Price agreed to organize this year's events and will be calling the members to see how they can contribute. All printed materials produced for the Gwaii Trust must be approved by the COO.

**i) Toolkit for Arts Proposals**

The Gwaii Trust Arts Committee reviewed the toolkit for art proposals that Vince Collison sent via email and after discussion the arts committee agreed to review it. Staff will forward a copy and post it on the arts discussion page for further discussions. Sandra Price will provide feedback at the next arts committee meeting.

**j) Arts Youth Committee Member**

The Gwaii Trust Arts Committee discussed the position for an arts youth member and tasked the staff to resubmit the idea to the youth board again at their June 13<sup>th</sup> 2016 meeting to see if there was any interest.

**k) Artist in Residency**

The Gwaii Trust Arts Committee referred the Artist in Residency update to the ad hoc committee Sandra Price is unable to participate on the ad hoc committee after tonight. Active ad hoc committee members are Vince Collison, Jack Litrell, Barb Roswell. Committee members to determine a meeting date and time.



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**7.0 In Camera – Discussion**

*"IN CAMERA" {GTS Policy: In-camera sessions will be called to deal with issued of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results will be published}*

a) GMD Mural restoration application; after discussion the Gwaii Trust Arts Committee tasked staff to respond to the applicant explaining why the application was not approved and to re-apply by submitting the missing technical documentations required for a complete application.

b) Archipelago Film Festival application request for a change of scope; after discussion the Gwaii Trust Arts Committee approved the request as submitted.

c) New application Braid ReEncounter Film Production application; incomplete application forward doodle poll to arts committee once the application is completed. Committee members requested information in addition to normal requirements.

**8.0 Committee Roundtable:**

- *Committee welcomed the new chair Robert Bennett*
- *Committee members enjoyed the meeting*
- *Looks forward to working on the residency program and art show project*

**9.0 Next Meeting Date**

*September 11<sup>th</sup> 2016 Time: 10:00 AM, Location: Tlell, Haida Gwaii (In-person meeting) and in meantime the committee will participate in doodle polls.*

**10.0 Adjournment**

*The Arts Committee meeting adjourned at 9: 05 PM and the Arts Show ad hoc committee adjourned at 10:05 PM.*

Signatures

Chair (Chairperson):  
Chair Robert Bennett

  
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Date: Sept 8 2016

Chief Operations Officer:  
Carla Lutner

  
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Date: Sept 8 2016

Action Items:

- *Carla: will advertise new intake dates if approved by the board (present to board May 26)*



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- Carla; will respond to letter regarding CARFAC Fees
- Debbie; will provide feedback on the GMD application via email
- Debbie; will contact Images on the Archipelago Film Festival Society via email
- Carla; look into the fee might have been amended to 300.00 and the program guide not updated
- Carla; advertise arts intake dates if approved
- Send Jason Alsop a copy of the Artist in Residency report
- Music Festival; have the Artists in Residency report available and lots of white paper and ask people to write down their ideas, create survey
- Jason to look into Purchase of Art concept and report back
- Tlell Fall Fair; Sandra Price will contact past applicants to see if they wish to participate and display art work and advocate for the program.
- Debbie; amend the minutes March
- Staff will provide explanation and reasons why applications are not approved; get feedback from the arts committee.
- Ad Hoc Committee meeting, Carla Lutner updated the committee on the progress, no minutes were recorded.