



MINUTES

Gwaii Trust Board Business/Allocation
Feb 7, 2019 10:00am – 3pm
Port Clements Multiplex

In Attendance:

Representing:

Graham Island Central
Graham Island South
Area 'E'
Graham Island North
Skidegate Band Council
CHN Massett
Old Massett Village Council
CHN Skidegate

Area Director

Maureen Bailey

Warren Foster
Bret Johnston
Billy Yovanovich

Cecil Brown
Gaagwiis Jason Alsop

Area Alternate

Christine Cunningham
Devin Rachar

Lareina Grosse
Ooka Pineault

Chair & Staff:

Chair
Chief Operations Officer:
Communications Officer:

James Cowpar
Carla Lutner
Joey Rudichuk

Dir Excusals:

CHN Old Massett
Graham Island South

Robert Bennett
Clyde Greenough

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Board of Directors was called to order at 6:50pm

2. Excusals

As noted above.

3. Message from the Chair

The executive has some items to share, will follow under committee reports
Annual reviews are in process with COO and CIO. There are some recommendations that will be coming forward, will discuss next week.

4. Call for amendments to the agenda

The agenda was reviewed and approved with no amendments.

5. Call for adoption of the agenda

The agenda was adopted as presented.

Moved by: Billy Yovanovich

Seconded by: Maureen Bailey

CARRIED



6. Call for adoption of previous minutes

The Gwaii Trust Board of Directors reviewed the minutes of Dec 15, 2018 and adopted as presented.

Moved by: Bret Johnston

Seconded by: Warren Foster **CARRIED**

7. Review of action items

- a. Dana to send letter to late applicant - complete
- b. Joey to send doodle poll for January board meeting - complete
- c. Carla to send briefing note to directors on HGCF before January board meeting – agenda item #10
- d. Carla to send briefing note to Directors and community leaders on representation discussion - complete
- e. Joey to update attendance tracking spreadsheet - complete

8. Annual Board Meeting Schedule

- a) In Person Meetings (Lareina)

Action: After discussion the board agreed to continue with the decision from the December meeting to have board meetings in person and re-valuate at a later date.

- b) Review and approve schedule

Action: March 28th board meeting, a number of directors will be absent – Joey to send doodle poll for first week of April

Action: Table for input from new directors.

9. Economic Development Training Attendance

The COO requested board approval for up to four members of the Economic Development Committee to attend the Economic Development Training on March 3, 4, 5 in Vancouver:

Interested in attending: Warren Foster, Billy Yovanovich, Laurie Chisholm. There was discussion with no dissension from the board.

10. Haida Gwaii Community Foundation Briefing Note

The COO provided a briefing note on HGCF as requested in the last board meeting.

11. Process Revision Recommendations

The Project Officer presented the recommendations.

- a) After discussion by the Gwaii Trust Board of Directors, the All Grants Staff Empowerment recommendations were approved as presented, and the board asked the Out of Order Report be included.

Moved by: Devin Rachar

Seconded by: Maureen Bailey **CARRIED**

- b) After discussion by the Gwaii Trust Board of Directors, the Haida Language and Kids Camps Revision recommendations were approved as presented



- c) After discussion by the Gwaii Trust Board of Directors, the “Preapproved by BOD and Approved by Staff” recommendations were approved with one addition: If there’s a misuse of funds, the applicant would not eligible for funding for one year.

Moved by: Devin Rachar
Seconded by: Cecil Brown **CARRIED**

12. Administrative Support for Graham Island South Advisory Committees

Action: After discussion the board agreed to discuss at the community meeting on Saturday, Feb 9th and revisit at the next meeting.

13. Economic Development Committee Recommendation

- a) Terms of Reference

The board reviewed and approved the Economic Development Committee Terms of Reference as submitted.

Moved by: Billy Yovanovich
Seconded by: Maureen Bailey **CARRIED** **DR #19 02 07 - 01**

“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

14. Youth Board Recommendations

The Gwaii Trust Board reviewed the recommendation from the Youth Board to make changes to the Youth Grant Program criteria, and approved as presented:

1. Modified Annual Deadline Dates:
 - Youth Grant – Feb 15, May 1, Oct 1 @ 4pm
 - Youth Centred Community Grants – April 15 @ 4pm
2. The Youth Grant Program will focus on school age youth with priorities for activities and programs that target high school age.
3. Open the last Youth Grant intake to allow applications for core funding from anyone who also received a Youth Centred Community Grant.
4. Open the Youth Grant to Kids Camps for non-core funding
5. Provide annual Leadership Bursary funds (2 x \$500) directly to the schools to administer as part of their scholarship program.

Moved by: Billy Yovanovich
Seconded by: Cecil Brown **CARRIED** **DR #19 02 07 - 04**

15. 2019 Food Security Recommendations

Director Alsop declared a conflict and left the room at 8:07pm

The Gwaii Trust Board reviewed the 2019 Food Security recommendations and approved as presented.



b) SHIP	International Haida Language Gathering	As presented	\$10,000
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a) Village of Port Clements / Municipal Internship Assistance

Moved by: Warren Foster
Seconded by: Devin Rachar **CARRIED** **DR #19 02 07 - 05**

Action: Request by Dir. Yovanovich to discuss alcohol as equity at future board meeting

b) SHIP / International Haida Language Gathering

Moved by: Jason Alsop
Seconded by: Devin Rachar **CARRIED** **DR #19 02 07 - 05**

18. Haida Language – Application for Review

The Gwaii Trust Board of Directors reviewed one Haida Language application and approved as follows:

Organization	Project Name	Conditions	Amount
SHIP	Immersion Classes	As presented	\$50,000

Moved by: Devin Rachar
Seconded by: Jason Alsop **CARRIED** **DR #19 02 07 - 06**

19. Scope Change Request

The Gwaii Trust Board of Directors reviewed two scope change requests and approved one as follows:

Organization	Project Name	Change Request	Conditions
Village of Queen Charlotte	Public Works Yard Enclosure Phase 1,2	Decrease scope to actual costs.	As presented

Moved by: Maureen Bailey
Seconded by: Billy Yovanovich **CARRIED** **DR #19 02 07 - 07**

20. Extension Request

The Gwaii Trust Board of Directors reviewed one extension request and approved as follows:

Organization	Project Name	Change Request	Conditions
Skidegate Band Council	New Roofs for Skidegate Daycare and SHIP	Original completion date: Mar 31, 2017. Extension request: Jun 30, 2019	As presented



Moved by: Warren Foster
Seconded by: Devin Rachar **CARRIED** **DR #19 02 07 - 08**

21. Arts Recommendation

Director Bailey declared a conflict and left the room at 8:39pm
 The Gwaii Trust Board of Directors reviewed one Arts Grant Recommendation and approved as follows:

Organization	Project	Conditions	Amount
Tow Hill Community Association	Haida Gwaii Singing Retreat	If any student on Haida Gwaii wish to attend they be afforded same rate at \$50/youth Quotes be provided to support all budget line items including instructor fees, bus rental, and for the budget category program costs. Confirmation of other funders to be provided.	\$7,300

Moved by: Warren Foster
Seconded by: Billy Yovanovich **CARRIED** **DR #19 02 07 - 09**

Director Bailey returned to the room at 8:40pm

22. Post-Secondary Recommendations

a) HGHES Non-Resident Continuing Education Grant

The Gwaii Trust Board of Directors reviewed the recommendation from the Post-Secondary Committee and approved as follows:

To change the language of the Haida Gwaii Higher Education Society Non-Resident Continuing Education Grant to state that the total amount available in this grant is \$15,000 with each individual grant being a maximum of \$1500. There would be no limit to the number of grants given out as long as the total grant amount does not go over \$15,000.

Moved by: Warren Foster
Seconded by: Cecil Brown **CARRIED** **DR #19 02 07 - 10**

b) HGHES Local Resident Bursary

The Gwaii Trust Board of Directors reviewed the recommendation from the Post-Secondary Committee and approved as follows:

Allow the Haida Gwaii Higher Education Society flexibility with the disbursement of the Local Resident Bursary amount (total \$21,000) but not to provide an increase to the grant.

Moved by: Warren Foster
Seconded by: Devin Rachar **CARRIED** **DR #19 02 07 - 10**

Director Grosse spoke about her meeting with the high school principal in Masset and shared their discussion around challenges with feeding students.



23. Committee Reports

a) Executive Committee

The executive committee have been working on staff evaluations.

The Chair recognized and congratulated Gaagwiis on his appointment to President of the CHN.

There will be a new executive as a result, and expressed an interest in doing strategic planning.

b) Economic Development

Dir. Johnston spoke to the meeting on Jan 16, minutes included. They are currently waiting for the legal opinion discussed at that meeting before booking the next meeting.

c) Youth Board

Dir. Pineault spoke to the Youth Board strategic planning on Jan 19, minutes included

The Chair declared a conflict and left the room at 9:06pm

There was a request by Dir. Pineault and Dir. Rachar who lead the Youth Board to approve attached budget for the youth to visit Gwaii Haanas for their Annual Celebration (held in lieu of joining the Gwaii Trust Holiday Social)

Moved by: Warren Foster

Seconded by: Jason Alsop CARRIED

The Chair returned to the meeting at 9:13pm

d) Post-Secondary

Dir. Rachar spoke to the meeting on Feb 5, minutes included

e) CIO Report

There was no report submitted by the CIO

f) COO Report

The COO provided an overview of her report, attached

24. Signatures

Items were distributed for signature

25. Next meeting date

Not discussed

26. In Camera Discussion

There was an in-camera discussion, staff left the room at 9:20pm

The staff returned to the room at 9:40pm

27. Adjournment

The meeting was adjourned at 9:40pm



ACTION ITEMS

- a) Re-evaluate decision to have all board meetings in person.
- b) Review and approve meeting schedule - table for input from new directors.
- c) March 28th board meeting, a number of directors will be absent – Joey to send doodle poll for first week of April.
- d) Administrative Support for Graham Island South Advisory Committees: The Board agreed to discuss at the community meeting on Saturday, Feb 9th and revisit at the next board meeting.
- e) Request from Dir. Yovanovich to discuss alcohol as equity at future meeting.

James Cowpar
Chair

Carla Lutner
Chief Operations Officer

/jr