

Gwaii Trust Society

Board of Directors Budget Meeting MINUTES - November 26th, 2016

The Community of Skidegate, CHN Council Chambers

10:00 AM – 4:00 PM

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central	Berry Wijdeven	
CHN Skidegate	Jason Alsop	
Graham Island South		Al West
Area 'E'	Warren Foster	Laurie Chisholm
Graham Island North	Bret Johnston	Lareina Grosse
Skidegate Band Council	Lyndale George	
CHN Massett	Robert Bennett	
Old Massett Village Council	John T Jones	

Chair & Staff:	Chair	James Cowpar
	Chief Operations Officer	Carla Lutner
	Administrative Assistant	Megan Ann Dorrington

Excusals: Berry Wijdeven (Departed at 12:00pm)
Clyde Greenough

Guests: None

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Gwaii Trust Chairman called the meeting to order at 10:20 AM.

2.0 Excusals

As noted above. Director Foster noted that Director Chisholm would hold the vote for Area E for the duration of the day's proceedings.

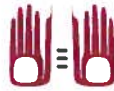
3.0 Message from the Chair

The Gwaii Trust Chairman welcomed everyone to the meeting, and thanked them for taking the time to attend. He noted that he would like to see a respectful and productive meeting.

4.0 Call for amendments to the Agenda

The Gwaii Trust Board of Directors reviewed the agenda. After discussion, the Board of Directors made the following amendments:

- a) The addition of 11.6 – Kids Camps
- b) The addition of 7.4 – Haida Gwaii Islanders Hockey Team Discussion
- c) The removal of 10.0 – Committee Discussion



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5.0 Adoption of the Agenda

The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda with the above amendments.

Moved by: Laurie Chisholm

Seconded by: Berry Wijdeven

Carried

6.0 Meeting Minutes

Board Minutes: October 27th 2016 – Business Meeting.

The Gwaii Trust Board of Directors reviewed the October 27th 2016 – Business Meeting Minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the October 27th 2016 Business meeting minutes as presented.

Moved by: Bret Johnston

Seconded by: Jason Alsop

Carried

7.0 "IN CAMERA" All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published*}.

7.1 Budget Discussion

The Gwaii Trust Board of Directors reviewed the proposed Gwaii Trust Society Operational and Program budgets. After lengthy discussion, the Gwaii Trust Board of Directors made a motion to approve the 2017 budgets as presented.

See attachment "schedule A"

Gwaii Trust Society 2017 Budgets

Operational Expense: \$1,147,800

Programs: \$2,335,000.00

For a total budget of \$3,462,800

Moved by: Lyndale George

Seconded by: Laurie Chisholm

Carried

Decision Record #16-11-26-45

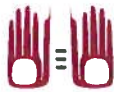
7.2 Travel Assistance Program – Appeals

The Gwaii Trust Board of Directors reviewed 2 Travel Assistance Program Appeals. After discussion, the Gwaii Trust Board of Directors did not approve the two (2) appeals.

7.3 Post-Secondary Education Committee Recommendation:

The Gwaii Trust Board of Directors reviewed the Post-Secondary Education Committee Recommendation to sponsor two seats for local residents to attend the Haida Gwaii Higher Education Society semesters. After discussion, the Gwaii Trust Board of Directors made a motion to approve the recommendation with the following amendments:

- 1) Support this recommendation as a 1-year pilot project.
- 2) One seat to be sponsored in each community
- 3) Sponsorship will include a living out allowance (total commitment \$21000.00)



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Moved by: John T Jones

Seconded by: Laurie Chisholm

Carried

Decision Record #16-11-26-46

7.4 Haida Gwaii Islanders Hockey Team

The Gwaii Trust Board of Directors discussed the request for sponsorship of Jerseys for the Haida Gwaii Islanders Hockey Team. After discussion, the Gwaii Trust Board of Directors made a motion to approve the request from the promotion and advertising budget, to a maximum amount of \$2,476.27.

Moved by: John T Jones

Seconded by: Laurie Chisholm

Carried

(End In-Camera Session)

8.0 Website Rebuild:

The COO noted to the Gwaii Trust Board of Directors that the website is in need of repair and upgrading. She noted that she has worked with Spark to compile website metrics, and has surveyed website users to identify deficiencies. The most urgent need is to repair the online application process. This would cost approximately \$1,800.00 to remedy the most critical issues. The Gwaii Trust Board of Directors supported the \$1,800.00 “quick fix,” while they explore the long- term website plan.

9.0 Christmas Party:

The COO noted that she looked into some venue options for the Gwaii Trust Christmas party, however they did would not allow Youth to attend without their parents present. The COO brought forth a couple of date and venue options, and noted a doodle poll would be sent out to gain feedback.

10.0 Committee Reports

11.1 Executive Committee:

The Gwaii Trust Chairman delivered a brief Executive Committee report in addition to the written report provided to the Directors. He noted that the Committee welcomed suggestions with respect to the 5-year Plan, noting that it will be discussed in greater detail at the December 3rd, 2016 meeting. The Chairman also noted that the Executive Committee has received Errol’s bi-weekly report.

11.2 Wellness Committee:

Director George, the Chair of the Wellness Committee, delivered a brief Wellness Committee Report. She noted that the Wellness forum went very well, and that the Wellness Committee is working on following up on the information shared at the forum. The COO also noted that she has received positive feedback with respect to the Wellness Forum via email.

11.3 Post Secondary Committee:

Director Chisholm noted that the Post-Secondary Committee has determined that a labour market and skills gap analysis for Haida Gwaii is necessary to determine what training and labour needs are on Haida Gwaii. The committee is looking for partners for this project at this time. The committee have also identified a review of the continuing education grant as a priority for 2017.



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11.4 Haida Language Committee:

Director Alsop noted that the Haida Language Committee has not had a meeting since the last time they reported, but that they are in contact with the language groups to encourage applications before the end of the year.

11.5 Youth Board Committee:

The Gwaii Trust Chairman noted that he had spoken with the Youth Board Chair and that she is looking for support in her role as Youth Board Chair. The COO noted that she has been looking to organize an orientation meeting for the incoming Youth Board Members and Chair, but they have not yet set a date for the meeting. The Youth Board has an Allocation Meeting scheduled for December 12th, 2016, but it may be postponed until an orientation meeting has been held. The COO encouraged directors to attend Youth Board meetings and reach out to their Youth representatives when they can.

11.6 Kids Camps Committee:


Director Jones noted that the committee met with representatives from the Kids Camps and received an update on their strategic plan towards working collaboratively. He distributed the draft plan to the Board and noted that there is a request for increased funding to support the new collaboration. The Board requested that the plan be distributed to all directors and alternates electronically and that they would like to discuss the role of the Foundation in meeting the camps needs,

11.0 Next Meeting Date and Decision Record Signatures:

The next Gwaii Trust Board Meeting is scheduled for Saturday, December 15th, 2016 at 6:30PM by videoconference at each Gwaii Trust Office.

12.0 Meeting Adjourned:

The Meeting adjourned at 3:06 PM.



James Cowpar
Chairman

Carla Lutner
Chief Operations Officer

Nov 26, 2016
Date, as to both signatures