



Gwaii Trust Society

Board of Directors Meeting MINUTES

January 14, 2016

Telephone Conference (HCHS Building & GT Office)

6:30 PM – 8:50 PM

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central CHN Skidegate	Berry Wijdeven	Jason Alsop
Graham Island South Area 'E'	Ellen Foster Warren Foster	
Graham Island North Skidegate Band Council	Fran Redick	Lyndale George
CHN Massett Old Massett Village Council	Lisa Bell	Robert Bennett

Chair & Staff:	Chair	James Cowpar
	Chief Operations Officer	Carla Lutner
	Senior Executive Administrator	Debbie Crosby

Excusals: Brad Setso, Percy Crosby, Cynthia Samuels

Guests: None

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

James Cowpar assumed the chair on and called the meeting to order at 6:47 PM.

2.0 Excusals

As noted above.

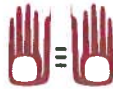
3.0 Message from the Chair

James Cowpar welcomed the new Chief Operations Officer to her first Gwaii Trust Board meeting along with the Gwaii Trust Board.

4.0 Call for amendments to the Agenda

No amendments

5.0 Adoption of the Agenda



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The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda as presented.

Moved by: Ellen Foster

Seconded by: Fran Redick

CARRIED

6.0 Meeting Minutes

Board Minutes November 28th 2015

The Gwaii Trust Board of Directors reviewed the November 28th 2015 minutes after discussion the Gwaii Trust Board of Directors made a motion to approve the minutes with the one amendment:

- a) Amend time of the meeting to PM

Moved by: Ellen Foster

Seconded by: Fran Redick

CARRIED

7.0 Gwaii Trust Business

“IN CAMERA” All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published*}.

The Gwaii Trust Board of Directors reviewed two applications under the Community Innovation Program after discussion the Gwaii Trust Board of Directors made a motion to approve the following applications, some conditions may apply:

7.1 Community Innovations Program

1. Early Learning School District 50	Drum Making	\$4, 043.00
Conditions: as submitted.		

7.2 ALM	School Work Experience	\$1,757.00
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Conditions: Prior to releasing any funds SD50 must submit a letter outlining the liability coverage for the project.

Total funds remaining in the 2015 CIP \$47, 775.00.

Moved by: Berry Wijdeven

Seconded by: Warren Foster

CARRIED

Decision Record

#16- 01-14-001

7.3 Haida Language Recommendations

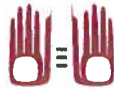
The Gwaii Trust Board of Directors reviewed the Haida Language Committee recommendation and after discussion made a motion to partially approve the application, some conditions may apply:

Xaad Kihlgaa HI Suu.u	Speak Haida 2015	\$45,000.00
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Conditions: remove the \$5,000.00 travel component item #12.

Total funds remaining in the 2015 HLP \$5,000.00.

Moved by: Warren Foster



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Seconded by: Lisa Bell

CARRIED

Decision Record

#16-01-14-002

7.4 Arts Program Recommendations

The Gwaii Trust Board of Directors reviewed the arts committee recommendation after discussions made a motion to approve the one application, some conditions may apply:

Arts Committee Museum Gwaii Trust Arts Show \$11,300.00

Conditions: As submitted.

Total funds remaining in the 2015 Arts Program is \$32,366.00

Moved by: Warren Foster

Seconded by: Berry Wijdeven

CARRIED

Decision Record

16-01-14-003

7.5 Higher Education 20 min Presentation Request

The Gwaii Trust Board of Directors reviewed the Higher Education presentation request. After discussions the Gwaii Trust Board of Directors fully supports the idea for groups or organizations to present their ideas to the board apart from regularly scheduled Board meeting. The Board asked for a meeting to be arranged between Haida Gwaii Higher Education Society and the Economic Development committee. Furthermore, staff are to coordinate north and south end weekend sessions for organizations to present ideas to the Board.

7.6 Project Extension: Haida Gwaii Museum Major Contribution 15-05

The Gwaii Trust Board of Directors reviewed the project extension request and after discussion approved a six month extension to June 2016 and requested the applicant provide confirmation of the NDI funding.

7.7 Project Extension: CHN Major Contribution 14-03

The Gwaii Trust Board of Directors reviewed the project extension request and after discussion approved a six month extension to June 2016 and requested the applicant provide a report detailing the project scope and new deadline dates.

7.8 Executive Directors – New Title

The Gwaii Trust Board of Directors announced the Executive Director Errol Winter's new title with the Trust, Chief Investment Officer.

7.9 Executive Report

Renovations to the Skidegate office: Chief Operations Officer updated the Board of Directors on the renovations at the Skidegate Gwaii Trust Office, will be ready in two weeks and staff will be working out of the HCFS building in Skidegate.



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Renovations to the Old Massett office: The Gwaii Trust Board of Directors tasked the COO to plan for and estimate cost for a board room.

Youth Board: The COO updated the Board of Directors that Youth Participation Authorization Forms have been created and sent out the Youth Board for parents /guardians signatures.

Athlii Gwaii: Warren Foster noted they are waiting for a reply from the Province and hear a reply any day. The executive committee will report back at the next meeting.

Director Profiles: The COO noted that she will be posting director profiles on our website and in the newsletter, the first director will be Fran Redick then the new chairperson.

Personnel Committee: Lyndale George agreed to sit on the personnel committee along with Ellen Cranston and Fran Redick. They will be reviewing the Travel Assistance Program, Continuing Education Program, and youth travel permission policies.

Arts Committee: Berry Wijdeven agreed to sit on the arts committee.

Executive Meeting: Executive are scheduled to meeting in Vancouver week January 19 – 21 2016, with Investment Managers and Sauder School of Business.

7.10 New Position Update

The COO noted that the receptionist position has not been filled and recommended the creation of a new position of Administrative Assistant to better meet the needs of the Trust

Moved by: Berry Wijdeven

Seconded by: Ellen Cranston

CARRIED

7.11 Appeal Letter TAP

The Gwaii Trust Board of Directors reviewed the appeal letter and after discussion supports the staff decision.

8.0 Next Meeting

The next Gwaii Trust meeting is scheduled for January 30 2016, in the community of Queen Charlotte – Eric Ross Room.

9.0 Meeting Adjourned

The meeting adjourned at 8:50 pm.




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James Cowpar
Acting Chair


Carla Lutner
Chief Operations Officer

Date, as to both signatures

Action items:

1. Carla – Organizations or Group Presentations Events - EC Dev Berry is willing to assist
2. Debbie - contact HG Museum -NDI funding
3. Debbie -contact CHN details of project scope
4. Carla- OM renos for a board room – next mtg
5. Carla/Debbie – gather all youth forms
6. Carla – admin assistant- fill vacancy
7. Staff post and forward emails to board on absences from the office
8. Carla- report back on wage subsidy program
9. Highlighting Board members – quarterly
10. Executives meeting in Vancouver – Jan 19 to 21 2016