



**Gwaii Trust Society**  
Board of Directors Meeting MINUTES  
March 12, 2016  
Old Massett – Old Massett Village Council Chambers  
10:00 AM – 4:00 PM

**In Attendance:**

<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
Graham Island Central CHN Skidegate	Berry Wijdeven	Ian Gould
Graham Island South Area 'E'	Ellen Foster Warren Foster	
Graham Island North Skidegate Band Council CHN Massett Old Massett Village Council	Fran Redick James Cowpar Robert Bennett	Bret Johnston Lyndale George  John T. Jones

<b>Chair &amp; Staff:</b>		
Chair	Brad Setso	
Chief Operations Officer	Carla Lutner	
Chief Investment Officer	Errol Winter	
Senior Executive Administrator	Debbie Crosby	
Administrative Assistant	Megan Dorrington	

**Excusals:** Jason Alsop, Lisa Bell

**Guests:** None

**Note:**

*The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.*

**1.0 Call to Order**

The Gwaii Trust Chairman called the meeting to order at 10:11 AM.

**2.0 Excusals**

As noted above.

**3.0 Message from the Chair**

The Gwaii Trust Chairman welcomed the Gwaii Trust Board to the meeting, and thanked them for their attendance. The Chairman noted his excitement for this meeting and, in particular, the presentation.



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**4.0 Call for amendments to the Agenda**

The Gwaii Trust Board of Directors reviewed the agenda. After discussion, the Board of Directors made the following amendments:

- a) Defer agenda item 6.0, Meeting Minutes, until after lunch.
- b) The addition of “Correspondence” to Gwaii Trust Business, following the “In Camera” session.

**5.0 Adoption of the Agenda**

The Gwaii Trust Board of Directors reviewed the agenda and after discussion the Board of Directors made a motion to adopt the agenda with the above amendments.

Moved by: James Cowpar

Seconded by: Ellen Foster

**CARRIED**

**6.0 Gwaii Trust Business**

***6.1 Executive Report – Strategic Plan Framework Presentation***

The Executive Report was presented by the Chair, and COO, in the form of a Strategic Planning Framework PowerPoint Presentation. The Chair discussed the process of developing the Strategic Plan, and emphasized the extensive amount of work contributed towards it. The Chair noted the numerous meetings, forums, and planning sessions; behind the scenes emails and telephone calls; and interactive collaboration as an Island Community, that assisted in the development of the Framework. The Chair spoke extensively about the goals set forth in the Framework, and about the planning cycle to help reach those goals, noting this is a legacy he would like to leave as he approaches the end of this term as Chairman. The Chair noted the importance of gathering feedback from Island Communities, following up, and measuring the effectiveness of the plan. The COO spoke further about the goals of the Strategic Plan, with an emphasis on healthy islands, communities, and individuals. She addressed several questions that may arise as the Gwaii Trust works towards those goals. The PowerPoint Presentation is attached.

Motion #1: The Gwaii Trust Board confirms and supports the direction, vision, theme and business plan outline as presented March 12<sup>th</sup>, 2016

Moved by: Ellen Foster

Seconded by: John T Jones

**Carried: DR #16- 03-12-011**

Motion #2: The Gwaii Trust authorizes the Executive to:

- Develop a plan and budget for facilitation of an All-Island Wellness Forum to be held by the end of 2016

Moved by: Warren Foster

Seconded by: Ellen Foster

**Carried: DR #16- 03-12-012**



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Motion #3: The Gwaii Trust authorizes the Executive to:

- Continue to build out the strategic plan with supporting actions for a business plan, using staff support where necessary
- Develop an implementation strategy and
- Develop a communications plan

Moved by: Ellen Foster

Seconded by: James Cowpar

**Carried: DR #16- 03-12-013**

### **6.2 AGM Update: COO**

The COO noted that quorum could not be reached for April 2<sup>nd</sup>. The COO said that the AGM is tentatively scheduled for April 9<sup>th</sup>, in the Community of Skidegate, at the Small Hall.

### **6.3 Committee Reporting**

- Personnel/Audit Committee: The Personnel/Audit Committee reported that they are reviewing the personnel manual, as well as working on amendments to Continuing Education Grant, and the Travel Assistance Grant. The Committee submitted their recommendations for the travel assistance program to date but noted that there will be a new committee formed after the April AGM. The Board asked the new committee to continue with this work, incorporating the new strategic direction of the Gwaii Trust.
- Youth Board: The COO noted that the Youth Board has met once this year for a Strategic Planning session. She noted that the Youth Board identified that the Youth Grant application was too difficult, and that she is working with SPARK to mitigate this issue. The Chair added that the Youth Board should parallel the Board, while also having their own vision. The committee noted that there is a meeting scheduled for March 17<sup>th</sup> to review applications from the last intake.
- Arts Committee: The Arts Committee spoke about their upcoming Art Show. The committee noted that it will be held over the summer, in the Haida Gwaii museum, providing excellent exposure to both the Artists, and the Gwaii Trust. They also reported that there is a facilitated visioning session scheduled for March 13<sup>th</sup> to develop goals and objectives for the Artist in Residence concept.
- Economic Development Committee: The Economic Development Committee has not met recently but will be setting up a meeting with a recent applicant to discuss future funding or partnership possibilities.

**7.0 “IN CAMERA”** All program Allocation discussion is held in camera: {GTS Policy: *In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published.*}



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**7.1 Community Innovation Grant**

The Gwaii Trust Board of Directors reviewed a Community Innovation Grant Application, and after discussion made a motion to approve the application:

Organization	Project	Approval	Conditions
Haida Gwaii Legal Project Society	Haida Gwaii Law Days 2016	\$5000.00	Partially funded; Conditional on using local film makers for production; the funds cannot be used for food.

Moved to partially approve with conditions. Motion made by: James Cowpar  
Seconded by: Warren Foster  
Carried: DR #16- 03-05-014

**Total Amount Approved \$5,000.00**

**7.2 Arts Committee Recommendation**

The Gwaii Trust Board of Directors reviewed two Arts Committee Recommendations, and after discussion made a motion to approve both applications:

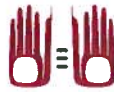
Organization	Project	Conditions	Amount
Images on the Archipelago Film Festival Society	Haida Gwaii Film Festival 2016	As Submitted	\$8,000.00
Thursday Night Art Ladies	Art Share Program	As Submitted	\$4,060.00

**Total Funds Approved \$12,060.00**

Motion to approve recommendation Moved by: James Cowpar  
Seconded by: John T Jones  
Carried: DR #16-03-05-015

**8.0 Correspondence**

- Haida Gwaii Community Futures Board Training Workshop invitation. Directors to RSVP if they are interested in attending



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- All Island Summit expression of interest. Board members agreed that they liked the concept, and that it aligns with what the Gwaii Trust is doing but that there needs to be more of a focus to the concept.

**9.0 Meeting Minutes**

Board Minutes March 5<sup>th</sup> 2016.

The Gwaii Trust Board of Directors reviewed the March 5<sup>th</sup> minutes. After discussion, the Gwaii Trust Board of Directors made a motion to approve the minutes as presented.

Moved by: Warren Foster

Seconded by: Robert Bennett

**Carried**

**10.0 Next Meeting Dates:**

The next meeting is tentatively scheduled to commence Saturday April 9 2016, in the Community of Skidegate; this is the Annual General Meeting.

**11.0 Meeting Adjourned**

The Meeting adjourned at 2:10 PM.

Brad Setso  
Chair

Carla Lutner  
Chief Operations Officer

*April 12, 2016*

Date, as to both signatures