



MINUTES

Gwaii Trust Board Business/Allocation

May 26, 2018 9:30am – 3:30pm

Sandspit Inn

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central	Berry Wijdeven	
Graham Island South Area 'E'	Clyde Greenough	Devin Rachar Laurie Chisholm
Graham Island North	Bret Johnston	
Skidegate Band Council	Billy Yovanovich	Ooka Pineault
CHN Massett	Robert Bennett	
Old Massett Village Council		Richard Williams
CHN Skidegate	Absent	

Chair & Staff:		
Acting Chair	Warren Foster	
Chief Operations Officer	Carla Lutner	
Communications Officer	Joey Rudichuk	
Project Officer	Dana Bellis	

Excusals: James Cowpar (Chair), Jason Alsop, Cecil Brown

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Acting Chair called the meeting to order at 9:29am

2.0 Excusals

As noted above.

3.0 Message from Acting Chair

The Acting Chair explained that the Chair had to send regrets and the Vice Chair's alternate wasn't available. As Skidegate CHN had sent regrets we would have lost quorum if the Vice-Chair had assumed the Chair. Under 39(3) of the bylaws, the directors approved Warren Foster stepping in as Acting Chair.

The Acting Chair made note that the board should have meeting materials at least 7 days in advance.



4.0 Call for amendments to the agenda

The Gwaii Trust Board of Directors reviewed the agenda and there was one amendment: Dir. Wijdeven requested a discussion on value added, which was added as 20.0

5.0 Call for adoption of the agenda

The agenda was adopted with one revision noted above.

Moved by: Billy Yovanovich

Seconded by: Clyde Greenough CARRIED

6.0 Call for adoption of previous minutes

The Gwaii Trust Board of Directors reviewed two sets of minutes:

April 28, 2018 Board Business/Allocation (a.m.)

and made a motion to approve as presented with one amendment: under 7.0, note that Michael Johnson from MNP joined by phone.

Moved by: Laurie Chisholm

Seconded by: Clyde Greenough CARRIED

April 28, 2018 Board Business (p.m.)

and made a motion to approve as presented with no amendments.

Moved by: Laurie Chisholm

Seconded by: Richard Williams CARRIED

7.0 Gwaii Trust Process Revisions

The Project Officer discussed the revision of Gwaii Trust's grant applications and application process See attached outline. The intent of the new process is to streamline the application and funding process, to adjust Gwaii Trust's risk tolerance for smaller grants and to empower staff with some discretion in managing grants post-approval.

After discussion the board supported the recommendations presented by the Project Officer.

Moved by: Clyde Greenough

Seconded by: Robert Bennett CARRIED

8.0 Quarterly Grants Report

The Project Officer presented a grants report document, attached.

9.0 Bylaws – Draft Review

The Acting Chair, who is also on the Bylaw Committee, walked the board through the summary document, attached.

Action: COO to update "proposed change" column to include the new bylaw wording on Overview of Changes document.



Gwaii Trust must submit their amended bylaws and transition to the new Societies Act by November 28th or the Gwaii Trust Society risks dissolution.

Dana Bellis left the meeting at 10:47am

Directors requested a change to 8.9 to reflect that the executive be selected by directors and alternates who attend the AGM.

There was discussion as to whether the vice chair should attend Executive Committee meetings.

The board agreed to wording change that they “may” attend, and she or he be included in all meeting notices and materials.

There was a motion that the proposed bylaw revisions (attached) be sent to the lawyer.

Moved by: Bret Johnston
Seconded by: Berry Wijdeven **CARRIED** **DR #18 05 26 - 35**

10.0 Post-Secondary Committee Recommendations

10.1 Recommendation #08-18 05 14 - Update to Post-Secondary Education policy

There was a correction noted to the recommendation that it be a minimum residency requirement of 2 years, not 3 years.

After review and discussion the Gwaii Trust Board of Directors approved an update to the post-secondary education policy as follows:

- Increase funding from \$3000 to \$3750 per year
- Allow students to claim up to 5 courses per year
- A minimum residency requirement of 2 years

Moved by: Billy Yovanovich
Seconded by: Bret Johnston **CARRIED** **DR #18 05 26 – 27**

There was a request that a policy be drafted around how residency is defined.

10.2 Recommendation #09-18 05 14 - Terms of Reference

After review and discussion the Gwaii Trust Board of Directors approved the Post-Secondary Committee Terms of Reference as presented.

Moved by: Robert Bennett
Seconded by: Bret Johnston **CARRIED** **DR #18 05 26 - 26**

11.0 Action Items

11.1 Tabled from Dec 14, 2017: Dir. Alsop, as chair of the Haida Language committee, offered to work with the Haida Developmental Term Certificate Program cohort with regard to Option 1 in their letter dated Nov 30, 2017, to develop their plan further.



11.2 Tabled from Dec 14, 2017: Option 2 from the Haida Developmental Term Certificate Program cohort letter dated Nov 30, 2017, was deferred to the Post-Secondary Education committee for discussion at their next meeting.

Action: Dir. Greenough (Post-Secondary) and Alsop (Haida Language) met to discuss. Dir. Alsop will be going back to the group and get more specific information and a better application.

Action: Dir. Chisholm noted there's a lot of funding available for language that they could be applying for and leveraging, she will put together a list with email links and pass it to Dir. Alsop.

12.0 Committee Appointments

- Audit: Lareina, Bret, Cecil
- Personnel and Governance: Bret, Laurie, Clyde, Lareina, Richard
- Arts: Robert, Ooka
- Youth: Ooka, Devin
- Economic Development (now includes Food Security): Clyde, Bret, Billy, Ooka, Warren, Cecil
- Wellness Forum: Warren, Ooka, Laurie, Billy
- Haida Language: Jason, Ooka, Billy, Richard, Robert
- Post-Secondary: Clyde, Laurie, Ooka, Devin, Lareina
- Haida Gwaii Community Foundation Steering Committee: Ooka, Jason, Laurie, James, Clyde

13.0 Shovel Ready Projects

After discussion the board felt it would be appropriate to bring this forward for discussion at the next Strategic Planning.

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

14.0 Community Innovation Application

The Gwaii Trust Board of Directors reviewed one Community Innovation application. After discussion they approved as follows:

Organization	Project Name	Conditions	Amount
GidGalang Kuuyas Naay Secondary	Professional Certificates for Youth	As submitted	\$1000.00

Moved by: **Berry Wijdeven**

Seconded by: **Billy Yovanovich**

CARRIED

DR #18 05 26 - 28



15.0 Project Extension Request

The Gwaii Trust Board of Directors reviewed one Vibrant Haida Gwaii Communities project extension request. After discussion they approved as follows:

Individual/Organization	Project Name	Revised Extension Date	Conditions
Old Massett Village Council	Housing Coordinator	Original completion date: May 30, 2018 Extension request: Mar 31, 2019	As presented

Moved by: **Berry Wijdeven**

Seconded by: **Bret Johnston** **CARRIED** **DR #18 05 26 - 30**

16.0 Scope Change

The Gwaii Trust Board of Directors reviewed one Vibrant Haida Gwaii Communities scope change request. After discussion they approved as follows:

Individual/Organization	Project Name	Scope Change	Conditions
Village of Masset	Water Main Replacement Project	1. Decrease in total project cost by \$90,668.83 to \$914,012.47 2. Additional budget lines of Archaeological Monitoring and Engineering	As presented

Moved by: **Berry Wijdeven**

Seconded by: **Clyde Greenough** **CARRIED** **DR #18 05 26 - 29**

17.0 Arts Committee Recommendations

a. Arts Grant Recommendations

The Gwaii Trust Board of Directors reviewed four Arts Grant recommendations. After discussion they approved as follows:

Individual/Organization	Project Name	Conditions	Amount
Jaalen Edenshaw	Tluu Carving Project	As submitted	\$9975.00
Cherie Goetzinger	Children's Book, "I am Kitty"	As submitted	\$2344.70
Kathy Pick	Cocoon Exhibition	As submitted	\$1285.00
Maryanne Wettlaufer	Expressions of Haida Gwaii Nature – Terrace Art Gallery	As submitted	\$2116.36

Moved by: **Berry Wijdeven**

Seconded by: **Clyde Greenough** **CARRIED** **DR #18 05 26 - 32**



b. Scope Change/Extension Recommendations

The Gwaii Trust Board of Directors reviewed Arts Workshop scope change request. After discussion, they approved as follows:

Individual/Organization	Project Name	Scope Change	Conditions
Erika Stocker	Hunted to Danced Traditional Deer Processing Series	To shift any unused budget to material costs.	As presented

Moved by: Bret Johnston
 Seconded by: Clyde Greenough CARRIED DR #18 05 26 - 33

The Gwaii Trust Board of Directors reviewed one Arts Grant extension request. After discussion, they approved as follows:

Individual/Organization	Project Name	Revised Extension Date	Conditions
Haida Gwaii Museum	Haida Creative Repatriation Project – Mountain Goat Chest Project	Original completion date: April 5, 2018. Extension request: March 31, 2019	As presented

Moved by: Bret Johnston
 Seconded by: Clyde Greenough CARRIED DR #18 05 26 - 34

18.0 Economic Development

The directors reviewed a letter from Ministry of Forests Lands and Natural Resources Operation and Rural Development requesting a letter of support which the board was unable to provide at this time.

Director Wijdeven tendered his resignation and left the meeting at 1:50pm
 The board lost quorum.

19.0 Adjournment

The meeting was adjourned at 1:56pm

Action Items:

- I. Re bylaws: COO to update “proposed change” column to include the new bylaw wording on Overview of Changes document.



- II. Dir. Greenough (Post-Secondary) and Alsop (Haida Language) met to discuss. Dir. Alsop will be going back to the group and get more specific information and a better application.
- III. Dir. Chisholm noted there's a lot of funding available for language that the Haida Developmental Term Certificate Program cohort could be applying for and leveraging, she will put together a list with email links and pass it to Dir. Alsop.

Warren Foster
Acting Chair

Carla Lutner
Chief Operations Officer

/jr