

Gwaii Trust Youth Board  
Strategic Planning I Meeting MINUTES  
Sunday January 10, 2016  
Port Clements Elders Room  
10:00 am – 3:00 pm

**In Attendance:**

<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
Graham Island South Area 'E'	Daysen Holdershaw	Annika Martynuik Morgan Chisholm
Graham Island Central	Willy Hancock	Jamal Issa
Graham Island North	Dion Lewis	Solas Reynolds
CHN Skidegate	Mary Williams	
CHN Massett	Tianna Russ	Taylor Lantin
SBC	Rebecca Holte	Jaylene Shelford

**Chair:** Gwaii Trust Society Denise Husband

**Staff:** Chief Operations Office Carla Lutner  
Senior Executive Administrator Debbie Crosby  
Gwaii Trust Society Lisa Bell

**Excusals:**

OM	Stefanie Stevens	Jonas Prevost
CHN Skidegate		Cole Sankey
Area 'E'	Michael Berg	

**Note:**

*The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.*

**1.0 Call to Order**

The Gwaii Trust Youth Chair called the meeting to order at 10: 15 am.

**2.0 Excusals**

As listed above.

**3.0 Introductions**

The Youth Chair welcomed everyone to the meeting and introduced the new Chief Operations Officer, Carla Lutner.

**4.0 Adoption of Agenda**

The Gwaii Trust Youth Board of Directors reviewed the agenda, after discussion a motion was made to adopt the agenda as submitted.

Moved by: Daysen Holdershaw

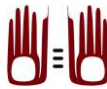
Seconded by: Jaylene Shelford CARRIED

**5.0 Adoption of Minutes**

The Gwaii Trust Youth Board of Directors reviewed the June 4<sup>th</sup> 2015 and November 14<sup>th</sup> 2015 minutes, after discussion a motion was made to adopt both sets of minutes as submitted.

Moved by: Daysen Holdershaw

Seconded by: Willy Hancock CARRIED



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## 6.0 Youth Board Business

### 6.1 All Island Event

The Chair Denis Husband noted that the funds have been secured for the All Island Event and the Village of Queen Charlotte Youth Centre agreed to host the event. The coordinator is scheduled for a presentation at 1:00 pm for further discussion.

### 6.2 Unite Haida Gwaii Youth Conference Invitation

The Gwaii Trust Youth Board reviewed the Unite Haida Gwaii Conference Invitation and after discussion the Youth Board made a motion to participate in the event dated, February TBA 2016, hosting three ½ hour workshops.

PowerPoint presentation will include: introductions, past experience, history, benefits, positions available this year, contact information, game, door prize (2- iTunes cards \$25.00 each for those who attend the workshop only)

Moved by: Daysen Holdershaw

Seconded by: Dion Lewis CARRIED

### 6.3 Required Forms

The Chief Operations Officer Carla Lutner handed out forms for the Youth Board members to fill out (new member, permission slips, and travel claim forms) they are to return the forms at their school offices and they will be picked up Friday January 15<sup>th</sup> 2016.

### 6.4 Strategic Planning Discussions

6.4 a) Program Review: The Gwaii Trust Youth Board of Directors reviewed the Youth Program parameters and application and after discussion the Youth Board made a motion to recommend the amendments to the following program parameters:

- 30/30/30 Program budget \$30,000.00 and no amendments to the program parameters.
- Youth Program budget \$70,000.00 and no amendments to the program parameters.
- Amend the intake to four per year on the 1<sup>st</sup> of March, June, September, December or until all funds have been exhausted.

Moved by: Daysen Holdershaw

Seconded by: Dion Lewis CARRIED **Recommendation Record: #16-01-10-001**

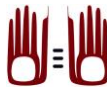
6.4 b) Past goal: A youth member to co-chair the meetings, youth members were interested and tabled this for further discussion.

6.5 c) Past goal: Take the role of documenting the Trust history, and the possibility of a video productions of the Lyle Island/Trust history. Youth members were interested and table this for future discussions.

6.6 d) Public Facebook Page: A Gwaii Trust Youth page was created a few months ago but there has been no activity on the page. Rebecca Holte volunteered to take on the role of youth board interviews and will post on the public Facebook page, and will also post approved applications and any news updates.

## 7.0 Youth Board Apparel

The Gwaii Trust Youth Board reviewed the two choices and made a motion to approve the Cohort rain coats, Daysen Holdershaw will forward cost quotes to the Chief Operations Officer.



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Moved by: Willy Hancock

Seconded by: Rebecca Holte

CARRIED

**8.0 All Island Event Update**

The Gwaii Trust Youth Board reviewed the event and made a motion to schedule the event for March 5 or March 8 2016 pending the availability of the DJ. A few items they would like to see is a bag check, lots of food, two different samples of the DJ music, advertisements, Gwaii Trust banner, and the age limit is 13 – 18 years old. The Village of Queen Charlotte Teen Centre coordinator did not show up as planned, the Chair Denise Husband will contact her.

**9.0 Next Meeting Date:**

Next meeting date is scheduled for March 14 2016, allocation meeting 4:00 pm at both Gwaii Trust offices.

**10.0 Adjourned:**

The Gwaii Trust Youth Meeting adjourned at 2:30 PM

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Denise Husband  
Youth Chair

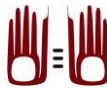
\_\_\_\_\_  
Carla Lunter  
Chief Operations Officer

Date, as to both signatures

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**Action items:**

1. Carla – amend the questions for the program
2. Daysen Holdershaw will forward cost quotes for the coats to Carla
3. Forms to be picked up Friday Debbie – QCSS Carla – GMD
4. Organize Winter Celebration Dance Village of Queen Charlotte will host event
  - a) Morgan – update Sandspit parents accommodations available
  - b) Posters- Jayleen/Annika/Teanna/Taylor
  - c) Facebook Page- Willy/Jamal/Dion
  - d) DJ – VOQCTC-Mary help with set-up
  - e) Refreshments – VOQCTC
  - f) Transportation Bus- VOQCTC
  - g) Decorations/lights- VOQCTC
  - h) Door Prizes- iPhone 6
  - i) Chaperons- Village of Queen Charlotte Teen Centre
  - j) Teen Dance age group 13-18



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**Schedule “A”**

**Committee: Youth Board**

**Meeting Date:** January 10 2016

**Recommendation Record:** #16-01-10-001

**Subject:** Youth Program Review

**At Issue:**

2016 Program Parameters / Application Review

**Rationale:**

Youth Program

**Recommendation:**

The Gwaii Trust Youth Board of Directors reviewed the Youth Program parameters and application, and after discussion the Youth Board made a motion to recommend the following program and parameters amendments:

- Continue with the 30/30/30 Program, budget \$30,000.00 and no amendments to the parameters.
- Continue with the Youth Program, budget \$70,000.00 and no amendments to the parameters.
- Amend the intake to four per year on the 1<sup>st</sup> of March, June, September, December or until all funds have been exhausted.
- Amendments to the application, reviewed and simplified the questions (see attachment)

**Staff/Committee Member Assignments:**

Chief Operations Officer Carla Lutner will speak for the youth board.

These recommendations will be reviewed and presented back to the committee at the next committee meeting

**Committee Members**

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Date: As to both signatures

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