



MINUTES

Gwaii Trust Board Business/Allocation
Nov 24, 2018 10:00am – 3pm
Port Clements Multiplex

In Attendance:

Representing:

Graham Island Central
Graham Island South
Area 'E'
Graham Island North
Skidegate Band Council
CHN Massett
Old Massett Village Council
CHN Skidegate

Area Director

Maureen Bailey

Warren Foster
Bret Johnston

ABSENT
Cecil Brown
Gaagwiis Jason Alsop

Area Alternate

Christine Cunningham
Devin Rachar
Laurie Chisholm

Ooka Pineault

Chair & Staff:

Vice Chair: Billy Yovanovich
Chief Operations Officer: Carla Lutner
Communications Officer: Joey Rudichuk

Dir Excusals:

Chair: James Cowpar
CHN Old Massett: Robert Bennett
Graham Island South: Clyde Greenough

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Board of Directors was called to order at 10:05am

2. Excusals

As noted above.

3. Message from the Vice Chair

The vice chair asked for a round table of introductions.

4. Call for amendments to the agenda

The agenda was reviewed and approved with no amendments.

5. Call for adoption of the agenda

The agenda was adopted as submitted.

Moved by: Bret Johnston

Seconded by: Cecil Brown

CARRIED

6. Call for adoption of previous minutes – Nov 3, 2018



The Gwaii Trust Board of Directors reviewed the minutes of Nov 3, 2018 and adopted as presented.

Moved by: Warren Foster

Seconded by: Ooka Pineault **CARRIED**

7. Review of action items

- a. COO to set up a meeting with all elected reps and regional committees/representatives to discuss the structure of Gwaii Trust participating communities
 - COO spoke with Executive this week, tally would be 70 attendees, looking for recommendation to pare down to 2 representatives from each area.
 - The board agreed it would be best to set a date and send doodle poll in January for a weekend (board first, externals once quorum received, including briefing note) with follow up meeting with public if required.
 - **Action:** Carla to draft briefing note for Community representatives in advance of community meetings
 - **Action:** Joey to send doodle poll for first meeting to discuss structure of Gwaii Trust participating communities.
- b. Joey to coordinate a Post-Secondary Committee meeting to review the continuing education policy. Gaagwiis has offered to join that meeting to provide additional perspective and input.
 - Complete
- c. Carla to send statistics on education appeals to Post-Secondary committee
 - Complete
- d. Gwaii Trust Board Chair to attend next Arts Committee meeting to provide reminder of committee governance and appropriate treatment of staff.
 - No response yet from Chair.

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

8. Budget Review

- **Action:** Joey to coordinate Economic Development meeting
- The COO provided an overview of the draft 2019 Gwaii Trust budget.
- After discussion the Board of Directors asked for a full day strategic planning and budget meeting in December.
- **Action:** Joey to send doodle poll for Dec 15 strategic planning and budget meeting
- **Action:** Carla to update and circulate priority list in advance of strategic planning/ Budget session December 15th.

9. Grant Management System

- The COO provided an overview of Foundant, the GMS that has been selected, and showed a short video on the program.
- The Vice Chair read an email from the Chair expressing encouragement and support for staff, acting chair and directors heading into budget planning.



10. Scope Change / Extension Requests

The Gwaii Trust Board of Directors reviewed one scope change request and one extension request and approved as follows:

Organization	Project Name	Request	Conditions
Laskeek Bay Conservation Society	Interpretive Centre	Project extension. Original completion date: Aug 30/18 Extension request: Mar 25/19	As submitted
Haida Gwaii Amateur Radio Club	HG Ham Radio Repeater Replacement	Total project cost requested to be decreased from \$22,903.25 to \$20,572.70	As submitted

a. Laskeek Bay Conservation Society:

Moved by: Jason Alsop
Seconded by: Devin Rachar **CARRIED** **DR #18 11 24 - 60**

b. Haida Gwaii Amateur Radio Club:

Moved by: Bret Johnston
Seconded by: Cecil Brown **CARRIED** **DR #18 11 24 - 60**

11. Community Innovation Application

The Gwaii Trust Board of Directors reviewed one Community Innovation application and approved as follows:

Organization	Project Name	Conditions	Amount
Mount Moresby Adventure Camp	Woodstove, Landscape and Maintenance Project	As submitted	\$7,557

Moved by: Ooka Pineault
Seconded by: Maureen Bailey **CARRIED** **DR #18 11 24 - 61**

12. Youth Board Recommendations

The Gwaii Trust Board of Directors reviewed four Youth Grant recommendations and approved four recommendations as follows:

Organization	Project Name	Conditions	Amount
SD50	Caring Community Schools	As submitted	\$6,775



SD50	GTN Plastic to Fuel Machine	Incorporate value of sweat equity into the budget and resubmit to Projects Officer for approval	\$10,000
SD50	GKNS Senior French Class Cultural Trip to Ottawa	Resubmit budget to include decreasing ongoing fundraising activities and family line to balance budget	\$10,000
Navy League of Canada Haida Gwaii Branch	Royal Canadian Sea Cadets Corps Start Up	No rigging knives be purchased, budget line item can be applied to other equipment purchases.	\$2,690

Moved by: Devin Rachar
Seconded by: Maureen Bailey **CARRIED** **DR #18 11 24 - 62**

13. Committee Reports

- a. Executive Committee
 - Dir. Alsop – discussed meeting around community representation. The executive has asked for an update on markets from CIO.
 - There was a question around Haida Gwaii Community Foundation, it was noted that things stalled at the community consultation stage due to meeting the Societies Act deadline.
 - **Action:** Carla to send briefing note to directors on HGCF before January meeting
- b. Audit Committee
 - Dir. Bailey provided overview of Nov 1st meeting, minutes included in materials.
- c. Youth Board
 - Alt. Pineault provided overview of Nov 20th meeting, minutes included in materials.
- d. CIO Report
 - Report included in materials
 - **Action:** The board has requested that the CIO be invited to attend the strategic planning and budget meeting tentatively booked for Dec 15th.
- e. COO Report
 - Report included in materials
 - If there’s an interest in attending the Economic Development summit in Richmond, let Carla know.

14. Next meeting date

Doodle polls to follow for:

- Strategic planning and budget meeting Dec 15th, 9am-5pm, location tbd,
- Regular business/allocation meeting Dec 17th, 6:30pm – 9:00pm videoconference

15. In Camera Discussion

- The board went in camera, the COO and Communications Officer left the room.
- Dir. Johnston left the meeting and the board lost quorum.



- Once the COO and Communications Officer returned, the committee of the whole asked for meetings where quorum is not obtained to be included in the attendance tracking spreadsheet, and for it to reflect who rsvp'd.

Action: Joey to update attendance tracking spreadsheet

16. Adjournment

The meeting was adjourned at 2:45pm

ACTION ITEMS

- a) Joey to send doodle poll for first meeting to discuss structure of Gwaii Trust participating communities.
- b) Joey to coordinate Economic Development meeting
- c) Joey to send doodle poll for Dec 15 strategic planning and budget meeting
- d) Carla to send briefing note to directors on HGCF before January board meeting
- e) The board has requested that the CIO be invited to attend the strategic planning and budget meeting tentatively booked for Dec 15th
- f) Joey to update attendance tracking spreadsheet
- g) Carla to draft briefing note for Community representatives in advance of community meetings
- h) Carla to update and circulate priority list in advance of strategic planning/ Budget session December 15th.

Billy Yovanovich
Vice Chair

Carla Lutner
Chief Operations Officer

/jr