



MINUTES

Gwaii Trust Board Budget / Allocation Meeting

Oct 28, 2017 | 10AM – 4PM

Skidegate Gwaii Trust Office

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central	Berry Wijdeven	
Graham Island South	Clyde Greenough	Al West
Area 'E'	Warren Foster	Laurie Chisholm
Graham Island North	Bret Johnston	
Skidegate Band Council	Billy Yovanovich	Michelle Pineault
CHN Massett	Absent	
Old Massett Village Council		Ken Rea
CHN Skidegate	Jason Alsop	

Chair & Staff:		
Chair	James Cowpar	
Chief Operations Officer	Carla Lutner	
Communications Officer	Joey Rudichuk	
Project Officer	Dana Bellis	

Excusals:	
Robert Bennett	
Lisa Bell	

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1.0 Call to Order

The Chair called the meeting to order at 10:14AM

2.0 Excusals

As noted above

2.0 Message from the Chair

The Chair noted that Director Yovanovich will be leaving at noon and Director Greenough will be leaving at 2pm. The Chair wished everyone a healthy meeting and is looking forward to planning for the next fiscal year.



4.0 Call for amendments to the agenda

The Gwaii Trust Board of Directors reviewed the agenda and there were no amendments.

5.0 Call for adoption of the agenda

The Gwaii Trust Board of Directors adopted the agenda as presented.

Moved by: Billy Yovanovich

Seconded by: Clyde Greenough **CARRIED**

6.0 Call for adoption of previous minutes

The Gwaii Trust Board of Directors reviewed the September 26, 2017 meeting minutes and made a motion to approve as presented with no amendments.

By show of hands, CARRIED

7.0 Project Officer Report

- The Project Officer presented her report (attached)
- The Chair identified a potential conflict with an application identified in the project officer's report and the Board, while commending his transparency, noted that the Board and chair still have the ability to bid on work that the Gwaii Trust is funding though they do have an obligation to remove themselves from the decision-making process. The COO shared that 4 years ago Athlii Gwaii funded a book project by CHN that ties into the 30th anniversary of Athlii Gwaii. They anticipate a Christmas 2017 rollout.
- With regards to the Project Officer's request for direction:
 1. The Board advised that employees need to uphold Board policy with regards to project length but requested that the project officer provide sufficient notice to applicants prior to decommissioning by sending a friendly letter outlining the options. The COO also noted that project decommissions are currently reviewed by the Audit Committee
 2. The board would like to review the report further and provide a response to the project officer at a later date.
 3. The Board requested a recommendation for an amendment to the site visit policy come to the Board from the Project officer

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.



8.0 Budget Review

- The Gwaii Trust Board of Directors reviewed and discussed the document GTS Budget Worksheet 2018 provided by the COO. They agreed to work from the 2018 recommendation based on 4%.
- Director Yovanovich left the meeting at 12pm.
- The Board broke for lunch at 12:00 and reconvened at 12:24PM.
- The COO noted that the Athlii Gwaii Legacy Trust 2018 spreadsheet would be discussed following the Athlii Gwaii meeting on November 4th, and amended if needed.
- The Board continued to review and discuss the GTS Budget Worksheet 2018.

There was a motion to approve the total admin budget of \$1,275,000.00.

Moved by: Warren Foster

Seconded by: Berry Wijdeven **CARRIED** **DR #17 10 28-90**

- The Gwaii Trust Board of Directors reviewed and discussed the document Program Budgets – Worksheet (Planning 2018).
- Director Alsop provided an update on the Haida Language committee, and he continues to work in the community to have a sustainable organization representing Haida Language in Old Massett
- The Board made a request of the Project Officer to provide a reflection of additional funds leveraged through Gwaii Trust funding future reports.

There was a motion to add budget line item under Youth Board Allocation for \$10,000 per community, for a total of \$70,000, for youth initiatives and youth centres, adjusting the budget to accommodate the addition.

Moved by: Clyde Greenough

Seconded by: Michelle Pineault **CARRIED** **DR #17 10 28-93**

There was a motion to approve the total program budget of \$2,097,453.92

Moved by: Warren Foster

Seconded by: Clyde Greenough **CARRIED** **DR #17 10 28-90**

Director Wijdeven presented the Economic Development Committee All-Island Project Proposal, and requested approval for the projects on behalf of the Economic Development Committee.



1. Annual Pole Raising Event - Improving Tourism and relating back to island culture.
All islands, all people. \$200,000 per year for 5 years – total \$1,000,000
 2. Rennell Sound Boat Launch and Campsites. \$600,000 (plus \$400,000 funding partners)
 3. Haida Gwaii Trail System. All islands, all people. \$75,000 per year for 5 years (plus matching \$75,000) – total \$375,000
- (Note: item number 4, Co-creation Spaces was brought forward for future consideration only)

Total: \$1,975,000.00 over 5 years

2018 ask: \$875,000.00

After discussion, the board made a motion to support the further development of the first three projects presented by the Economic Development Committee to ensure it meets the criteria for Gwaii Trust’s application process, and would then be presented to the Board for funding approval.

Moved: Warren Foster

Seconded: Ken Rea

CARRIED

DR #17 10 28 - 92

9.0 Vibrant Haida Gwaii Communities Application

The Gwaii Trust Board of Directors reviewed one Vibrant Haida Gwaii Communities Initiative grant applications, and after discussion they made a motion to approve one application as follows:

Organization	Project	Conditions	Amount
Village of Masset	Water Main Replacement Project	Approved as presented	\$181,970.30

Moved by: Warren Foster

Seconded by: Ken Rea

CARRIED

DR #2017-10-28-88

At this point, Dana Bellis left the meeting.

10.0 Audit Committee Recommendation

Recommendation #18-17/10/11 - Cheque signing policy

The Gwaii Trust Board of Directors reviewed one recommendation from the Audit Committee, and after discussion they made a motion to approve the cheque signing policy as recommended.

Moved by: Bret Johnston

Seconded by: Ken Rea

CARRIED

DR #2017-10-28-89



11.0 Committee Reports

i. Executive Committee

The Chair presented his report which was also emailed to the board and answered questions from the Board concerning the Statement of Investment Policy and a legal succession plan.

Director Greenough left the meeting at 2:20PM

ii. Post-Secondary Committee

Director Wijdeven shared that a recent meeting lost quorum due to a storm, and will be rescheduled soon.

iii. Audit Committee

Director Rea shared that the TOR were updated with emphasis on reviewing investments monthly, and at quarterly meetings with the CIO, whether it be on the phone or in person.

iv. Chief Operations Officer

The COO provided her report which was also emailed to the board.

12.0 Signatures

The board signed outstanding documents.

13.0 Next meeting date

The next meeting is an Athlii Gwaii Planning Session, November 4, 2017 in Sandspit

14.0 In Camera Discussion

There was no in camera discussion

15.0 Adjournment

The meeting was adjourned at 2:37PM

Moved by: Al West **CARRIED**

James Cowpar
Chair

Carla Lutner
Chief Operations Officer