



MINUTES

Gwaii Trust Board Business/Allocation

Mar 21, 2019 6:30-9:00pm

Gamadiis (Port Clements), Multiplex Council Chambers

In Attendance:

Representing:	Area Director	Area Alternate
Graham Island Central	Maureen Bailey	Christine Cunningham
Graham Island South		Devin Rachar
Area 'E'		Laurie Chisholm
Graham Island North	Absent	
Skidegate Band Council	Billy Yovanovich	
CHN Massett	Lawrence Jones	
Old Massett Village Council		Lisa Bell
CHN Skidegate	Kim Goetzinger	

Chair & Staff:	Chair	James Cowpar
	Chief Operations Officer	Carla Lutner (videoconference)
	Communications Officer	Joey Rudichuk
	Project Officer	Dana Bellis

Dir Excusals:	Area E	Warren Foster
	Graham Island South	Clyde Greenough
	Graham Island North	Bret Johnston

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Board of Directors was called to order at 6:30pm

2. Excusals

As noted above.

3. Message from the Chair

The Chair thanked everyone for coming, acknowledged the COO who is participating via zoom meeting.

4. Call for amendments to the agenda

The agenda was reviewed and approved as presented.

5. Call for adoption of the agenda

The agenda was adopted as presented

Moved by: Lawrence Jones

Seconded by: Maureen Bailey

CARRIED



6. Call for adoption of previous minutes

The Gwaii Trust Board of Directors reviewed the minutes of Mar 2, 2019 and adopted as presented.

Moved by: Laurie Chisholm

Seconded by: Kim Goetzinger CARRIED

7. Review of action items

- a. Carla to send information to the Board on the Community Foundations Vital Signs program
 - Complete, the COO asked the board to let her know if there's an interest in pursuing this as a project.
- b. Carla to provide information to the Board on annual funding to School District #50
 - Complete
- c. Arts Committee - no Director present to report. Tabled to next meeting
 - No director present to report. Tabled to next meeting.
- d. Request from Dir. Yovanovich at Feb 7/19 meeting to discuss alcohol as equity at future meeting.

8. COO report

- The COO provided her report which was moved up as she will have to leave by 8pm.
- The report was also provided by email.
- She will be out of office until next Friday, working remotely Tuesday and Wednesday.
- She recognized the staff's hard work recently, and patience of the board as some other things have been put on hold.

9. Website Update

The Communications Officer provided an update and overview of the new website, current design templates were made available on the director's discussion page.

10. Haida Language Criteria

At strategic planning it was identified that the board would like to extend the grant to a third applicant, the Haida Gwaii Mentor-Apprenticeship program. The COO recommends the criteria be changed to include this organization as an eligible applicant as soon as possible as the deadline for that intake is coming up. A draft of those changes was included on the director's discussion page.

Director Goetzinger declared a conflict and recused herself at 7:20pm

After discussion the Gwaii Trust Board of Directors recommended the Haida Language Program criteria be extended to include the Haida Language Mentorship Program as an eligible applicant, and to allow for three equal grant amounts of \$60,000 each to those applicants.

Moved by: Devin Rachar

Seconded by: Laurie Chisholm CARRIED DR#19 03 21 19



“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

11. Community Innovation – SHIP International Language Conference Update

- Director Yovanovich provided an overview of his involvement to date with this application and his meetings with SHIP’s Program Manager.
- The COO provided an overview of the Project Officer’s role once an application is approved.
- The Project Officer shared her experience but also recognized the impact on both the travel and education coordinators.

The COO left the meeting.

- There was extensive discussion about: How to move forward in managing applicant expectations; all applicants being expected to adhere to policies equally; and developing clear policies and providing training for staff around workplace abuse.
- **Action:** Dir. Yovanovich will follow up with SHIP’s Program Manager to ensure there’s a clear understanding about expectations for future applications.

After discussion the Gwaii Trust Board of Directors approved the Community Innovation grant for the SHIP International Language Conference (DR #19 02 07 – 05) be paid.

Moved by: Laurie Chisholm
Seconded by: Maureen Bailey CARRIED DR #19 03 21 - 20

12. Skidegate Band Council Wellness Centre Application

Director Chisholm provided an overview of this application.

The Gwaii Trust Board of Directors reviewed the application and approved with conditions as outlined below, and to amend the original motion (DR #18 11 03 – 54) to change the name of the organization from Skidegate Health Centre to Skidegate Band Council.

Organization	Project	Conditions	Amount
Skidegate Band Council	Skidegate Health Centre – Wellness Centre	a) To submit a project workplan b) To update the total project cost on the application c) To update the application to include a list of key building features of the Wellness Centre (number and purpose of rooms, design, number of stories, etc.)	\$1,000,000

Moved by: Devin Rachar
Seconded by: Lawrence Jones CARRIED DR #19 03 21 -18



13. Youth Grant Recommendations

Director Cunningham declared a conflict on the GTN/Vancouver Sun Run application and left at 8:35pm
 Director Cunningham returned to the meeting at 8:37pm

The Gwaii Trust Board of Directors reviewed three Youth Grant recommendations and approved as follows:

Organization	Project Name	Conditions	Amount
GTN	Vancouver Sun Run	If fundraising target not met (but 25% equity requirement on Youth Grant is) that the Project Officer approve a revised budget that includes less fun activities.	\$10,000
Tidal Elements Whole School Society	Creative Campers Musical Theatre Camp	As presented	\$10,000
Haida Gwaii Regional Recreation Commission	Haida Gwaii Recreational Annual Summer Program, 2019	As presented	\$10,000

Moved by: Maureen Bailey

Seconded by: Laurie Chisholm

CARRIED

DR #19 03 21 - 21

14. Youth Grant Scope Change

The Gwaii Trust Board of Directors reviewed one Youth Grant scope change request and approved as follows:

Organization	Project Name	Request / Conditions
SD50	Caring Community Schools	The applicant did not receive an anticipated and budgeted grant from another funder, they have provided updated budget for review and approval. The Youth Board recommend as presented.

Moved by: Kim Goetzinger

Seconded by: Lawrence Jones

CARRIED

DR ##19 03 21 - 22

15. Arts Committee Recommendation

The Arts Committee recommended the 2019 Arts Program funding allocation be spit as follows:

- \$50,000 Arts Grant
- \$30,000 Arts Workshop and Mentorship Grant



After review the Gwaii Trust Board of Directors approved as presented.

Moved by: Devin Rachar

Seconded by: Laurie Chisholm

CARRIED

DR #19 03 21 - 23

16. Committee Reports

a. Executive Committee

- Dir. Greenough will be back April 4
- Come AGM there will be a review of executive and committee membership.
- Momentum behind AGLT file, the Executive have tasked the CIO to follow up immediately and provide a status report.

b. Youth Committee

- Dir. Rachar provided report on attendance at PowerShift Conference. Thankful to the board for supporting his attendance. 4 full days, inspiring and energizing, great keynote speakers including activists, politicians. Encourage making decisions through a climate lens.

c. Arts Committee

- No one was available to report.
- **Action:** Dir. Pineault to report on outcomes from last meeting

d. Audit Committee

- Director RFP for new auditor going out, not enough time for AGM. The Audit Committee decided recommendation that MNP be reappointed.
- Currently seeking audit committee training from auditors.

The Gwaii Trust Board of Directors made a motion to direct the CIO to provide benchmarks of the performance of the fund managers as required by the SIPP, prior to April 15, 2019

Moved by: Devin Rachar

Seconded by: Lawrence Jones

CARRIED

DR #19 03 21 – 24

e. Wellness Committee

- Reported on earlier in meeting.

f. Economic Development Conference (Warren, Billy, Ooka)

- **Action:** Request to table due to Dir. Foster's absence. Dir. Yovanovich noted he would provide written report, will ask Dir. Pineault to do one as well.

g. CIO Report - not provided.

17. Signatures

No items were distributed for signature

18. Next meeting date

BOD: Apr 27, Sandspit – Nicola Training

AGM: May 4, Sandspit



19. In Camera Discussion

Returned 9:10pm

20. Adjournment

The meeting was adjourned at 9:20pm

ACTION ITEMS

- a) Dir. Pineault: Arts Committee report (second time tabled).
- b) Dir Foster, Dir Pineault, Dir. Yovanovich: written report on Economic Development Conference.
- c) Dir. Yovanovich will follow up with SHIP's Program Manager to ensure there's a clear understanding about expectations for future applications.
- d) On Feb 7th Dir. Yovanovich requested a discuss around alcohol as equity at future meeting. Billy to advise when it should be added.

James Cowpar
Chair

Carla Lutner
Chief Operations Officer

/JR