



MINUTES

Gwaii Trust Board Business/Allocation Meeting

June 25, 2019 7-9pm

Videoconference – Old Massett/Skidegate Gwaii Trust Office

In Attendance:

Representing:

Graham Island Central
Graham Island South
Area 'E'
Graham Island North
Skidegate Band Council
CHN Old Massett
Old Massett Village Council
CHN Skidegate

Area Director

Maureen Bailey(phone)
Clyde Greenough
Laurie Chisholm
Bret Johnston
Absent
Cecil Brown (phone)
Kim Goetzinger

Area Alternate

Christine Cunningham
Devin Rachar

Ooka Pineault

Chair & Staff:

Vice Chair
Chief Operations Officer
Communications Officer

Billy Yovanovich
Carla Lutner
Joey Rudichuk

Excusals:

Chair
CHN Old Massett

James Cowpar
Lawrence Jones (resigned)

Note:

The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Board of Directors was called to order at 7:31pm

2. Excusals

As noted above.

3. Message from the Vice-Chair

The Vice-Chair stated that though he hadn't had time to prepare a message he wanted to draw the Director's attention to the attendance tracking provided and reminded everyone of the importance of having a representative at the table. Director Greenough reminded those present to submit their claim sheets in a timely manner.

4. Call for amendments to the agenda

The COO asked to have Board materials added to the agenda under 17f

5. Call for adoption of the agenda

The agenda was adopted with above amendments.

Moved by: Clyde Greenough

Seconded by: Cecil Brown

CARRIED



6. Call for adoption of previous minutes – May 25, 2019

The Gwaii Trust Board of Directors reviewed and approved the minutes of May 25, 2019 with the addition of the tabling of Orientation Manual. (Action)

Moved by: Kim Goetzinger

Seconded by: Laurie Chisholm CARRIED

7. Review of action items

- a. Dir. Yovanovich will follow up with SHIP's Program Manager to ensure there's a clear understanding about expectations for future applications.
Incomplete
- b. The Chair will circulate a draft letter to SHIP for board members to review
Incomplete
- c. The Chair advised the Executive Committee will prepare notes on their meeting with government in April to share with the board.
Incomplete

d. Governance Committee:

- i. Develop policy around the following items:
 - Violence in the workplace
 - Roles and responsibilities for Board and committee members
 - Social media code of conduct for Board and committee members
 - Applications that request funding for weapons, illegal activities, alcohol and cannabis
- ii. Create some scenarios around what may be a conflict to bring back to the board.
- iii. Replicate a form so directors can identify their conflict.

Action: Maureen to provide an update at next board meeting.

- e. The COO will send email poll to vote on releasing funds following Dana's meeting with Bonnie from the Southern Food Bank on Monday. Directors to vote by Monday afternoon.
Complete
- f. Wellness Committee to report back as to the progress on Food Security concerns raised by the board.
Incomplete. Dir. Chisholm to touch base with Dir Foster, Chair of the Wellness Committee.

Action: Joey to re-send committee list to the Board.

8. May Financials / Dashboard

The COO spoke to the most recent dashboard and financials included in handouts. After review and discussion, the May Financials were received by the Board of Directors.

Moved by: Clyde Greenough

Seconded by: Laurie Chisholm CARRIED



9. Meeting re Arts Committee

Dir. Chisholm met with two members of the community to discuss the Arts Committee and provided an outline of that meeting which were included in materials.

After discussion the Board of Directors asked that a communication be prepared for the public about the dissolution of the Arts Committee that would include a thank you to the outgoing members. Along with that they've requested a reminder that the grant itself has not been closed, and that the funds are still available.

Action: Joey to prepare communication for the public (social media and website) about the dissolution of the Arts Committee.

Action: Joey to send Arts Committee orientation package to the board.

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

10. Youth Board Recommendations

- a. Recommendation #11-19 05 29

After discussion the Board approved the Youth Board's recommendation that under their new structure (committee of the whole) there be two representatives per community instead of a director and alternate.

Moved By: Christine Cunningham

Seconded By: Ooka Pineault CARRIED DR #19 06 25 41

- b. Recommendation #12-19 05 29

Dir. Cunningham declared a conflict regarding the Haida Gwaii Museum application and left the room at 8:28pm

Dir. Brown declared a conflict on the Old Masset Youth Centre youth grant application and left the call at 8:31pm

The Gwaii Trust Board reviewed five Youth Grant recommendations and approved as follows:

Organization	Project Name	Conditions	Amount
Haida Gwaii Rec	AYO Summer Camp	As presented	\$6,234.00
Haida Nation Girls Basketball Team	Culture Sharing / Basketball Tournament in New Zealand	Applicant to provide an updated balanced budget in the Gwaii Trust budget template.	\$10,000.00
OMVC Youth Centre	Old Massett Youth Centre	As presented	\$10,000.00



Laskeek Bay	Project Limestone	As presented	\$10,000.00
Haida Gwaii Museum	Midnight at the Museum Pilot Project	As presented	\$9,450.00

The Gwaii Trust Board reviewed three Youth Centred Communities Grant recommendations and approved as follows:

Organization	Project Name	Conditions	Amount
Old Massett Youth Center	Old Massett Youth Centre	As presented	\$10,000.00
Secretariat of the Haida Nation	2019 Haida Gwaii Youth Assembly	As presented	\$10,000.00
Village of Queen Charlotte	Queen Charlotte Youth Centre Operations, Q3 2019	As presented	\$10,000.00

Moved By: Kim Goetzinger
Seconded By: Laurie Chisholm **CARRIED** **DR #19 06 25 - 41**

Dir. Cunningham returned to the meeting at 8:42pm
 Dir. Brown returned to the meeting at 8:56pm

- c. Recommendation #13-19 05 29
 The Youth Board recommended the remaining 2019 Youth Centred Communities funding of \$40,000 be applied to the Youth Grant.
 After lengthy discussion the directors agreed to table this agenda item to the next meeting after follow-up tasked below.

Action: Table Youth Board Recommendation 13-19 05 29 to next board meeting for further discussion

Action: Dana to email all directors providing the status of each community's Youth Centred Communities Grant, including any information she has on why 4 communities didn't apply.

Action: Once that information is received, all Directors in areas that did not submit an application to follow up with their communities to get input on any barriers to accessing the Youth Centred Communities Grant and provide update at next board meeting.

11. Economic Development Committee Recommendations

Action: Both items tabled to the next board meeting:

- a. Recommendation #14-09 06 05
 Provide the Scholarship Foundation of the Pacific with a grant of \$50,000 a year for 3 years.
- b. Recommendation #15-09 06 05
 Increase this year's budget for Post-Secondary Institution Tours from \$40,000 to \$64,000.



d. Moved by: Kim Goetzinger
 Seconded by: Clyde Greenough CARRIED

e. Moved by: Clyde Greenough
 Seconded by: Kim Goetzinger CARRIED

DR #19 06 25 - 43

14. Haida Language Applications

The Vice Chair and Dir. Goetzinger declared conflicts of interest regarding the Mentorship Apprenticeship application at 9:26pm and left the meeting. Dir. Greenough stepped in as Acting Chair during the Vice Chair's absence and Dir. Rachar assumed the GIS director role.

The Gwaii Trust Board of Directors reviewed two Haida Language applications. After discussion they approved two applications as follows:

Applicant	Project	Conditions	Amount
a. Xaad Kil	Xaad Xiinanga; Haida Life 2019	As presented	\$60,000
b. MAPP	Haida Gwaii Mentor Apprentice Program 2019-2021	As presented	\$60,000

a. Moved by: Kim Goetzinger
 Seconded by: Laurie Chisholm CARRIED

b. Moved by: Devin Rachar
 Seconded by: Bret Johnston CARRIED

DR #19 06 25 - 44

Dir. Yovanovich and Dir. Goetzinger returned to the meeting at 9:29pm

15. Kids Camps

The Gwaii Trust Board of Directors reviewed two Kids Camps applications. After discussion they approved two applications as follows:

Applicant	Project	Conditions	Amount
Swan Bay Rediscovery	2019 Camps	As presented	\$30,000
Secretariat of the Haida Nation	T'aalan Stl'ang' Culture Camps 2019	As presented	\$30,000

Moved by: Clyde Greenough
 Seconded by: Ooka Pineault CARRIED DR #19 06 25 - 45



Action: Carla to follow up on perception of potential conflict of interest within the Swan Bay application

16. Personnel Policy: Cost of Living Adjustment (COLA) – Dir. Greenough

Action: Tabled

17. Committee Reports

- a. Executive – report in materials
- b. **Action:** Tabled - Youth Committee
- c. **Action:** Tabled - Economic Development
- d. **Action:** Tabled - Audit Committee
- e. CIO – report in materials
- f. COO – report in materials
- i. **Action:** Tabled - Board materials

18. Signatures

Documents were distributed for signature

19. Next meeting date

- The next meeting date will be July 31, 2019 at the Port Clements Multiplex.
- There will also be a member’s meeting from 6pm-6:30pm, same date and location, to appoint Alfred Setso as the new Director for CHN Old Massett.

20. Director In-camera Discussion

There was no in-camera discussion

21. Adjournment

The meeting was adjourned at 9:38pm

ACTION

1. Dir. Yovanovich will follow up with SHIP’s Program Manager to ensure there’s a clear understanding about expectations for future applications.
2. The Chair will circulate a draft letter to SHIP for board members to review
3. The Chair advised the Executive Committee will prepare notes on their meeting with government in April to share with the board.
4. Governance Committee – Dir. Bailey to provide an update at next board meeting.
 - a. Develop policy around the following items:
 - Violence in the workplace
 - Roles and responsibilities for Board and committee members
 - Social media code of conduct for Board and committee members
 - Applications that request funding for weapons, illegal activities, alcohol and cannabis
 - b. Create some scenarios around what may be a conflict to bring back to the board.



- c. Replicate a form so directors can identify their conflict.
5. Wellness Committee to report back as to the progress on Food Security concerns raised by the board.
Action: Dir. Chisholm to touch base with Dir Foster, Chair of the Wellness Committee.
6. Joey to re-send committee list to Board.
7. Joey to prepare communication for the public (social media and website) about the dissolution of the Arts Committee.
8. Joey to send Arts Committee orientation package to the board.
9. Dana to email all directors providing the status of each community's Youth Centred Communities Grant, including any information she has on why 4 communities didn't apply.
10. Once that information is received, all Directors in areas that did not submit an application to follow up with their communities to get input on any barriers to accessing the Youth Centred Communities Grant and provide update at next board meeting.
11. Carla to follow up on perception of potential conflict of interest within the Swan Bay application

TABLED:

- a. Orientation Manual (Dir. Goetzinger)
- b. Youth Board Recommendation #13-19 05 29
The Youth Board recommended the remaining 2019 Youth Centred Communities funding of \$40,000 be applied to the Youth Grant.
- a. Economic Development Committee Recommendations
 - i. Recommendation #14-09 06 05: Provide the Scholarship Foundation of the Pacific with a grant of \$50,000 a year for 3 years.
 - ii. Recommendation #15-09 06 05: Increase this year's budget for Post-Secondary Institution Tours from \$40,000 to \$64,000.
- b. Personnel Policy: Cost of Living Adjustment (COLA) – Dir. Greenough
- c. Committee Reports
 - i. Youth Committee
 - ii. Economic Development
 - iii. Audit Committee
 - iv. COO – Board Materials

Billy Yovanovich
Vice-Chair

Carla Lutner
Chief Operations Officer

/jr
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