Haida Gwaii Staycation Grant

The Haida Gwaii Staycation Grant provides financial assistance for Haida Gwaii residents to explore the adventure opportunities we have in our backyard and support open Haida Gwaii tourism businesses.

Who can apply?
- Individual residents.
- For the purposes of this grant, residents are defined as individuals who have lived on Haida Gwaii for the past 12 consecutive months. An individual who has left Haida Gwaii to attend school, to seek medical treatment or for a vacation but otherwise maintains their residency is considered a resident.

How much money is available?
- Up to $250.

Application deadline
- We need to receive your application at least one day before your Haida Gwaii Staycation. Applications received later than this will not be eligible for funding. The Haida Gwaii Staycation Grant is open until the budget is exhausted or until the Board of Directors cancels the program.

What is covered?
- We will pay the lesser of the actual receipted cost or $250 towards booking fees at locally owned tourism businesses, including fishing charters, tour operators, gear rental businesses (kayaks, surfboards, bikes, scooters) and accommodation providers.
- To qualify, tourism business must be locally owned and operated and in operation prior to March 2020.
- Accommodation to a maximum of $150/night.
- Adults and youth can apply for one grant per year.
- Families and organizations may apply as a group.
- You are not eligible for funding if your trip will be paid for by your employer or any other group. The Haida Gwaii Staycation grant is an out-of-pocket program.
- No other expenses are eligible under this grant including mileage, meals or other incidental costs.
- We will need receipts for all reimbursed expenses.

How to apply
- Applications must be submitted online through our grant management system. You will need to create an account to access application forms, save drafts, and submit your application.
- If you don’t have access to a computer or need assistance with your application, please contact the grant coordinator.

Approval process
- Apply as early as possible. Approvals may take up to two weeks depending on volume. Decisions are made by staff according to Board set policy.
**Additional information**

- Along with your application, we will need an itinerary of your trip, the name of the tourism service provider you are booking with and details of the costs.
- Tourism providers must be owned by Haida Gwaii residents and operating prior to March 2020. For more information on locally owned and operated businesses, refer to the Love Haida Gwaii website.
- This grant cannot be used in conjunction with any other Gwaii Trust grant.
- Once your trip is done, we will need copies of receipts and a short final report. Photos are appreciated.
- All expenses must be confirmed with copies of the actual paid receipts.

<table>
<thead>
<tr>
<th>Eligible Expenses</th>
<th>Ineligible Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booking fees for a locally owned fishing charter</td>
<td>Fees for a fishing charter located on Haida Gwaii but not locally owned. Rentals or payments to private individuals.</td>
</tr>
<tr>
<td>Accommodation fees for locally owned hotel, vacation rental or cabin. Up to $150 per day.</td>
<td>Accommodation fees for lodgings that are not locally owned, meals, mileage.</td>
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<tr>
<td>Booking fees for locally owned land, and water tours</td>
<td>Transportation, mileage, or car rental costs associated with trip. Tips, meals, equipment purchase.</td>
</tr>
<tr>
<td>Kayak, paddleboard, bike, camper, scooter, surfboard rentals, or tours</td>
<td>Purchase of equipment or clothing</td>
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**Important information for all applications**

- Applications must be submitted online. If you don’t have access to a computer, or need assistance with your application, please contact the grant coordinator.
- Individual applicants must be residents of Haida Gwaii. Residents are defined as those who have lived here for at least the previous 12 months before applying.
- Incomplete applications may not be considered. Please ensure that you read the application form thoroughly and that you include all required documentation. Please contact staff if you have questions or need help.
- You will need to submit copies of receipts and a short, written report once your adventure is done. We would also appreciate pictures.
- If your adventure is delayed due to weather or other reasons, there is no need to reapply, but please let us know.
- Verbal abuse of Directors or staff, either in person or over the telephone, will not be tolerated. Repeat offenses may result in Gwaii Trust denying current and future applications to the Trust under any of its granting program.
- All applications become the property of the Gwaii Trust Society, and may be published.

**Questions?**
Pam Hill, Grant Coordinator
pam.hill@gwaiitrust.com
250 559 8104
Sample application questions
This is a general outline of the type of information and questions that will be asked in the application process. For the most up-to-date information, log onto our grant management system and download the questions into a PDF.

Traveler Information
1. Name
2. Group or Individual?
3. Staycation date
4. End date
5. Name of locally owned business
6. Type of Staycation activity
   - Accommodation
   - Fishing Charter
   - Gear rental
   - Land Tour
   - Water tour
7. Have you lived on Haida Gwaii for the past 12 consecutive months (not including time at school)?
8. Is anyone else paying for your staycation?

Staycation costs
1. Booking fees
2. Accommodation Costs
3. Gear rental fees

Group travel
1. Group name
2. Please list group participant names
3. How many participants are you requesting funding for?

Supporting Information – Quotes
- Booking information or quotes