



**MINUTES**  
**Gwaii Trust Board Meeting**  
**June 2, 2020 6:30 – 9:00pm**  
**Videoconference**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	
	Graham Island South	Clyde Greenough	Shelley Sansome
	Area 'E'	Laurie Chisholm	Warren Foster
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	Michelle (Ooka) Pineault
	CHN Old Massett		
	Old Massett Village Council	Cecil Brown	
	CHN Skidegate	Kim Goetzinger	
<b>Chair &amp; Staff:</b>	Chair	James Cowpar	
	Chief Operations Officer	Carla Lutner	
	Communications Officer	Joey Rudichuk	
	Project Officer	Dana Bellis	
<b>Excusals:</b>	CHN Old Massett	Alfie Setso Sr.	

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting of the Gwaii Trust Board of Directors was called to order at 6:35pm

**2. Excusals**

As above.

**3. Message from the Chair**

The Chair acknowledged the hard work of the EOC and board members during the COVID19 Pandemic. The Chair read the mission and vision of the Gwaii Trust Society.

**4. Call for amendments to the agenda**

There were no amendments to the agenda.

**5. Call for adoption of the agenda**

The agenda was adopted as presented

**Moved by: Clyde Greenough**  
**Seconded by: Billy Yovanovich**                      **CARRIED**

**6. Call for adoption of previous minutes**

The minutes of May 23, 2020 (1pm) and May 23, 2020 (4:30pm) were adopted as presented.

**Moved by: Cecil Brown**  
**Seconded by: Bret Johnston**                      **CARRIED**



## 7. Review Action Items

- a. Audit & Governance Committee:
  - i. Develop policy around the following items (May 4, 2019) – **in progress**
    - Violence in the workplace
    - Roles and responsibilities for Board and committee members
    - Social media code of conduct for Board and Committee members
    - Applications that request funding for weapons, illegal activities, alcohol and cannabis
    - Respectful Workplace policy (Nov 30, 2019)
  - ii. Create some scenarios around what may be a conflict to bring back to the board. (May 4, 2019) **in progress**
  - iii. Replicate a form so Directors can identify their conflict (May 4, 2019) – **complete**
  - iv. Review orientation materials (Jul 31, 2019) – **in progress**

Dir. Chisholm left the meeting at 6:39pm, Dir. Foster became the voting member.

- b. Wellness Committee:
  - i. Report back as to the progress on Food Security concerns raised by the Board (Jun 25, 2019) - **incomplete**
  - ii. Add Early Learning presentation to next Wellness Committee agenda (May 4, 2019) **incomplete**
  - iii. Director Foster to schedule a Wellness Committee Meeting (Nov 2, 2019) - **incomplete**
- c. Board in-camera action
  - i. Personnel: Executive to follow up and report back (Nov 30, 2019). **Update on status to be provided by Board**
  - ii. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
  - iii. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) – **In Progress**

## 8. Correspondence Received – MIEDS

Dir. Chisholm returned to the call at 6:44pm

The COO provided an overview of the request received from MIEDS. The Board has asked that the COO provide a written response to the MIEDS chair, Doug Daugert.

## 9. Audit Dashboard

Dir. Bailey provided an overview of the purpose of the dashboard for the new board members.

Dir. Greenough provided an overview of the highlights of the dashboard.

## 10. Budget to Actuals – March 2020

The COO provided an overview of the March 2020 budget to actuals.

After discussion the Board asked that a letter be sent to School District 50 to ask for flexibility with the two-year limits for the High School Bursary Program.



Moved by: Clyde Greenough  
 Seconded by: Laurie Chisholm                      CARRIED                      DR #20 06 02 - 19

**11. Audit, Governance & Finance Committee Recommendation #05-20 04 23**

After review and discussion, the Gwaii Trust Board of Directors moved to adopt the Audit, Governance & Finance Committee recommendation for two new Board member forms:

- Conflict of Interest Annual Acknowledgement
- Conflict of Interest Orientation

Moved by: Maureen Bailey  
 Seconded by: Clyde Greenough                      CARRIED                      DR #20 06 02 - 20

Dir. Bailey noted there would be scenarios of what constitutes a conflict of interest coming in the future to be presented to the board in the form of a game.

The Chair called a 5-minute break at 7:16pm.  
 The Board returned to quorum at 7:20pm.

*“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.*

**12. Vibrant Haida Gwaii Communities Applications**

The Gwaii Trust Board reviewed one Vibrant Haida Gwaii Communities application and after discussion approved as follows with an exception to policy (expenses cannot occur before a funding decision) due to the need for time-sensitive harvesting:

Organization	Project Name	Conditions	Amount
Secretariat of the Haida Nation	Food Security Project	Grant to go forward with exception to policy as noted in the motion.	\$500,000.00

Moved by: Clyde Greenough  
 Seconded by: Billy Yovanovich                      CARRIED                      DR #20 06 02 - 21

**13. Arts Grant Applications**

Dir. Goetzinger declared a conflict of interest pertaining to Cherie Goetzinger’s application and recused herself from the meeting at 7:43pm.

The Gwaii Trust Board reviewed six Arts Grant applications and after discussion approved five applications as follows:

Org/Indiv	Project Name	Conditions	Amount
Lexi Forbes	Children’s Book – “The Gassy Lass”	Submit a balanced budget, quotes for all expenses, funding not to be used for equipment purchase.	\$2,000.00



Village of Queen Charlotte	Honouring Queen Charlotte United Church	As presented	\$536.50
Renora Kwiaahwah Jones	Gaayinguuhlaas: The life and adventures of Dr. Roy Jones Sr.	As presented	\$10,000.00
Thomas Arnatt	Haida Bird Portraits	As presented	\$6,172.58
Cherie Goetzinger	Children's Book – Taryn Ameliea, Kitty Gets a Kitty	As presented	\$2,500.00

**Moved by:** Billy Yovanovich  
**Seconded by:** Clyde Greenough      **CARRIED**      **DR #20 06 02 - 22**

Dir. Goetzinger returned to the meeting at 7:50pm

The balance of \$886.92 from the Arts Grant budget is to be transferred to the Arts Workshop/Mentorship budget.

**Moved by:** Laurie Chisholm  
**Seconded by:** Clyde Greenough      **CARRIED**      **DR #20 06 02 - 23**

#### 14. Youth Board Recommendations

The Board reviewed four Youth Centered Communities Grant recommendations (#04-20 05 21) and approved as follows:

Organization Name	Project Name	Conditions	Amount
Skidegate Youth Centre	Peer2Peer	As presented	\$10,000.00
Sandspit Recreation Committee	Biking the Bay	Condition to submit budget	\$4,825.00
Village of Queen Charlotte	Youth Centre Operations 2020	As presented	\$10,000.00
Port Clements Historical Society	Involving Youth: Developing a Social Media Presence	As presented	\$10,000.00

**Moved by:** Maureen Bailey  
**Seconded by:** Kim Goetzinger      **CARRIED**      **DR #20 06 02 - 24**

The Board reviewed two Youth Grant recommendations (#03-20 05 21) and approved as follows:

Organization Name	Project Name	Conditions	Amount
Skidegate Youth Centre	Summer/Fall Skidegate Youth Engagement	As presented	\$9,097.74
Haida Gwaii Museum Society	Connectivity Collaboration & Education	As presented	\$10,000.00

**Moved by:** Clyde Greenough  
**Seconded by:** Kim Goetzinger      **CARRIED**      **DR #20 06 02 - 25**



**15. Committee Reports**

a. Executive Committee

The Chair and Dir. Greenough provided an overview of the recent work of the committee including the COO performance review, and meetings with both the outgoing and incoming legal representation.

The COO shared that the CIO has received a letter of comfort from the province for the Athlii Gwaii Legacy Trust.

b. Audit, Governance & Finance Committee

Dir. Bailey provided an update on the recent work of the AGF Committee.

Haida Gwaii Covid19 Emergency Response Committee

Dir. Bailey provided an update on the recent work of the Emergency Response Committee, and put forward two recommendations for consideration.

After discussion the Gwaii Trust Board of Directors agreed to provide an additional \$150,000 to the COVID19 Emergency Response budget.

**Moved by: Laurie Chisholm**

**Seconded by: Billy Yovanovich                      CARRIED                      DR #20 06 02 - 26**

After discussion the Gwaii Trust Board of Directors agreed to empower the COVID19 Emergency Response Committee to administer the Community Foundation Emergency Community Support grant money of \$40,000, and adjudicate the qualified applications received through that program.

**Moved by: Bret Johnston**

**Seconded by: Kim Goetzinger                      CARRIED                      DR #20 06 02 - 27**

c. CIO Report

The Report was attached to materials.

d. COO Report

The Report was attached to materials.

The COO provided an overview of a letter received from the Sandspit Volunteer Fire Department.

Dir. Foster has met with the SVFD to discuss further.

After discussion the Board agreed to support a scope change for the Sandspit Fire Department’s Vibrant grant “Sandspit Fire Tender & SCBA Replacement Project” (VHG 20-07) to allow the Sandspit Volunteer Fire Department to complete the purchase of the 2004 Pierce International Wildland Tanker truck. The following conditions were added to the scope change: An updated project budget to be provided, confirmation provided of community notification, and confirmation of the due date for the funds from the vendor.

**Moved by: Laurie Chisholm**

**Seconded by: Cecil Brown                      CARRIED                      DR #20 06 02 - 28**

**16. Next meeting dates:**

The next meeting is scheduled for June 25, 2020 by videoconference.

**17. Director in-camera discussion**

There was no in-camera discussion



## 18. Adjournment

The meeting was adjourned at 9:05pm

Moved by: **Billy Yovanovich** **CARRIED**

### ACTION ITEMS

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James Cowpar  
Chair

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Carla Lutner  
COO

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