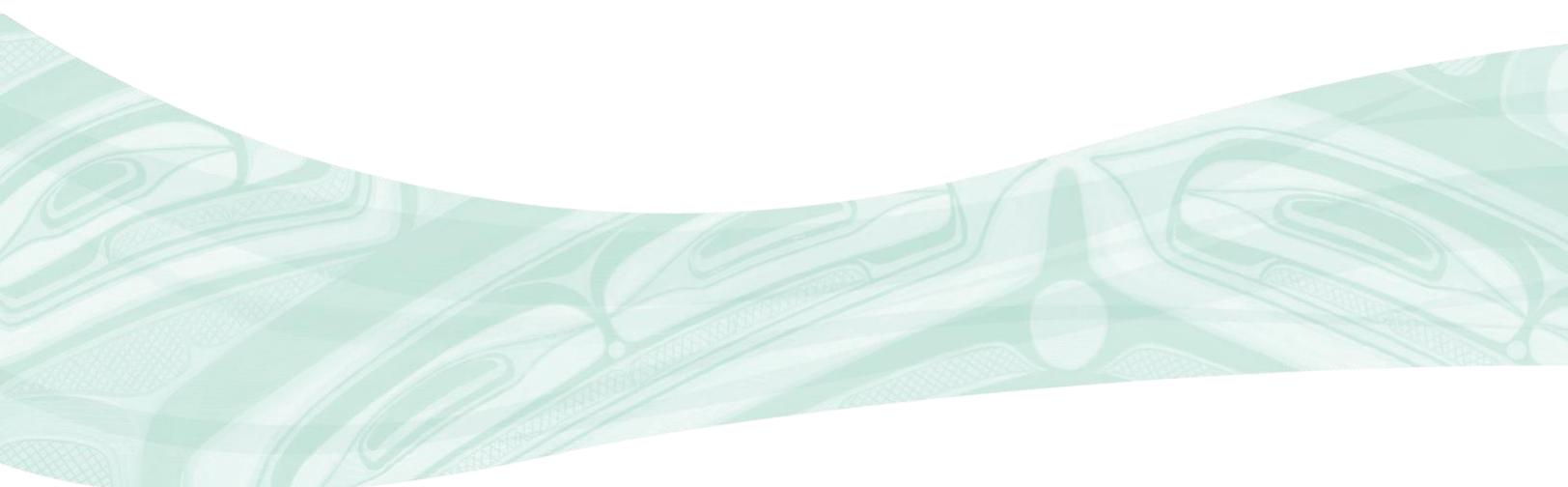


Haida Gwaii COVID-19 Response Grant Application Guide



Haida Gwaii COVID-19 Response Grant

Purpose: The Haida Gwaii COVID-19 Response Grant supports programs and projects related to relieving mental health challenges and social isolation for vulnerable populations on Haida Gwaii, in particular youth. As with everything we have learned with Covid, things change quickly and Gwaii Trust will be flexible in addressing the needs Covid may create in the future. Applications for emergency requests will be considered, subject to funding availability.

Who can apply?

- Local non-profit organizations
- Local governments

How much money is available?

- Maximum application is \$10,000.00. Projects that serve multiple communities may be eligible for grants up to \$25,000.00.
- Equity requirement: No equity required.

Application deadline

- Applications must be received by 4pm on the 1st of each intake month.
- There are no intakes on January 1st
- The HG Covid-19 Response Grant is open until the budget is exhausted or until the Board of Directors cancels the program.

Eligible uses of the grant

- Must be for the benefit of the residents of the communities on Haida Gwaii
- Expenses incurred in the delivery of projects and programs which aim to relieve mental health challenges and social isolation for vulnerable populations on Haida Gwaii, in particular youth.
- Must use the grant awarded to provide for expenses incurred or planned on Haida Gwaii.
- Partnerships and initiatives that involve more than one community are encouraged.

Ineligible uses of the grant

- Expenses that are covered by other resources or funders
- Event sponsorships, or capital projects.
- Businesses and individuals are not eligible to apply.
- Expenses incurred prior to approval.
- Initiatives without specific benefit to Haida Gwaii residents

How to apply

Applications can be submitted online through our grant management system: <https://www.grantinterface.com/Home/Logon?urlkey=gwaiitrust>. You will need to create an account to access application forms, save drafts and submit your application.

Approval process

The Haida Gwaii COVID-19 Response committee will review applications and make funding decisions. Funding decisions take up to one month.

Grant specific requirements

- A completed application
- A project budget
- Gwaii Trust staff may request additional information to support the application

General grant guidelines

- Gwaii Trust will not approve applications or fund projects that support or have the potential to support illegal activities or purchases.
- Submission of false or deliberately misleading information may result in the Gwaii Trust denying an application and/or future applications to the Trust under any of its granting programs.
- Verbal or physical abuse of directors or staff in person, by phone, or in writing will not be tolerated. Offenses may result in Gwaii Trust denying current and future applications to any of its granting programs.
- An organization can have multiple grants operating simultaneously under the Haida Gwaii Covid-19 Emergency Grant stream, and can apply for new projects at any time.
- Key tests for applications are merit and need.

Sample application questions

Project Information

- Project name
- Project Location
- Gwaii Trust ask
- Total Project Budget

General Questions and Supporting Materials

1. Provide a project summary.
2. Describe in detail the activities you have planned to reach your project results.
3. Why is this project needed?
4. Why is your organization best suited to deliver this project?
5. Describe in detail the activities you have planned to reach your project results
6. Describe how your organization is coordinating with other organizations to help reduce duplication and ensure greater effectiveness in program and project implementation.
6. Describe your safety plan to prevent the spread of COVID-19 during the delivery of your project.
7. Upload your project budget.
8. Is there anything else that you would like us to know or consider when assessing your application?

Questions? Carla Lutner, 250.559.5807 or carla.lutner@gwaiitrust.com