



Gwaii Trust

MINUTES

Gwaii Trust Board Meeting

Jan 19, 2021 6:30 – 9:00pm

Videoconference

In Attendance:	Representing:	Area Director	Area Alternate
	Graham Island Central	Maureen Bailey	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	Shelley Sansome
	Area 'E'	Laurie Chisholm	
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	Ooka Pineault
	CHN Old Massett		Trevor Russ
	Old Massett Village Council	Cecil Brown	
	CHN Skidegate	Kim Goetzinger	
Chair & Staff:	Chair	James Cowpar	
	Chief Operations Officer	Carla Lutner	
	Finance & Admin Assistant	Deena Arens	
	Communications Officer	Joey Rudichuk	

Regrets: CHN Old Massett, Alfie Setso Sr.

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Gwaii Trust Board of Directors was called to order at 6:36pm

2. Excusals

As noted above.

3. Message from the Chair

The chair welcomed everyone and reviewed the process for passing motions while on Zoom.

4. Call for amendments to the agenda

Strategic Planning was added to agenda item #9

5. Call for adoption of the agenda

The agenda was adopted with one addition as noted above.

Moved by: Bret Johnston

Seconded by: Billy Yovanovich **CARRIED**

6. Call for adoption of previous minutes

The minutes of November 24, 2020 were adopted as presented.

Moved by: Maureen Bailey

Seconded by: Clyde Greenough **CARRIED**

7. Review Action Items

September 29, 2020:



- a) Audit & Governance Committee:
 - i Create some scenarios around what a conflict may be to bring back to the board. (May 4, 2019) **in progress**
 - ii Review orientation materials (Jul 31, 2019). Materials reviewed and updated, will be sent to Audit Committee for review and then sent to Board as a recommendation. **In progress.**
- b) Board in-camera action
 - i. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
 - ii. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) **In Progress**
- c) Add the Vibrant Haida Gwaii Communities applications from Old Massett Village council and Tow Hill Community Association to the next Gwaii Trust Board meeting (Nov 24th) **In Progress**, will be reviewed at the next board allocation meeting in February.

October 24, 2020:

- The CIO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman’s terms. (Oct 24, 2020) **In Progress**. Update to reflect that this will now be a task for the COO.
- There was a request for the CIO to calculate the legal and protector expenses that have been incurred for AGLT over the years and for a formal request to be made for these costs to be reimbursed by the government. (Oct 24, 2020) **In progress** Update to reflect that this will now be a task for the COO.

8. Audit Dashboard

Dir. Bailey and the COO provided an overview of the audit dashboard followed by a question and answer period.

9. 2021 Meeting Schedule

- a. 2021 Meeting Schedule
The 2021 Meeting Schedule was reviewed and approved as presented.
- b. Strategic Planning
Action: Joey to send proposed dates for 2021 Strategic Planning at the end of February or early March.

10. Grant Guideline Updates

The General Grant Guidelines were presented to the Board for review.

There was an addition brought to the attention of the Board that reads *Gwaii Trust will not fund projects that purchase weapons, alcohol, or drugs.*

Action: There was a request for an edit to the following bullet point: *An organization can have multiple grant approvals with Gwaii Trust for different projects and can apply for new projects at any time.* It was requested that there be clarification that this applies as long as applicants are in good standing with the Gwaii Trust.

11. Buy Local/Staycation Campaign

Four options were presented to update the Haida Gwaii Staycation Grant.

After discussion the Gwaii Trust Board adopted the following changes:

The Staycation Grant will be changed to a quarterly budget with the criteria remaining the same as 2020 for the first quarter. After that time staff will be given further instruction by the Board on any updated criteria. The first quarter budget is \$37,500.



Moved by: Billy Yovanovich
Seconded by: Clyde Greenough **CARRIED** **DR#21 01 19 - 06**

The Board took a break at 7:30pm and returned at 7:43pm.

12. Food Sovereignty Grant

A recommendation was presented to direct staff to develop grant guidelines for a Food Sovereignty Grant once feedback is gathered from the Board. Recommend one intake with standard criteria (equity, eligible applicants, timelines). As there is limited funding, a maximum funding limit is advisable

Action:

After discussion the Board asked the staff to develop grant guidelines for a Food Sovereignty Grant. The budget will be split in half between an early spring and fall allocation. Carla will return with full criteria at February meeting for approval.

Moved by: Maureen Bailey
Seconded by: Clyde Greenough **CARRIED** **DR#21 01 19 - 07**

13. Extension of staff authority for scope changes and project extensions

After discussion the Board approved staff authority for budget changes, changes of scope, exceptions and project extensions be extended to the end of 2021.

Moved by: Clyde Greenough
Seconded by: Maureen Bailey **CARRIED** **DR#21 01 19 - 08**

“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

14. Youth Board Recommendations

a. #02 – 21 01 09

The Youth Board recommended that the Youth Board technology allowance be increased to match the Gwaii Trust Board allowance (from \$750 to \$1500) and that members be allowed access to the allowance upon joining the Youth Board rather than waiting a year. The updated policy would read as follows:

Upon joining the Youth Board, with a one-term commitment, you are eligible for one tech allowance (up to \$1500) towards the purchase of a laptop or tablet. Purchased technology or the funds for the technology must be returned to Gwaii Trust if the director does not complete their one-year appointment or is not excused from less than 75% of meetings.

Following that you are eligible to apply for the allowance every two terms.

Action: The Board of directors asked for more information on this recommendation.

b. #03 – 21 01 09

The Youth Board recommended that the Youth Leadership Award guidelines be changed from funding “the student’s choice of post-secondary institution” to funding “the student’s choice to further their



education” to support those who may not be seeking post-secondary education at an accredited institution.

Action: The Board of Directors asked for more information on this recommendation around non-accredited institutions and where the Youth Board think the line would be.

c. #04 – 21 01 09

After discussion the Gwaii Trust Board of Directors approved the recommendation that going forward any leftover funds from the Youth Centred Communities Grant will be automatically transferred to the Youth Grant stream for the rest of that fiscal year.

Moved by: Clyde Greenough

Seconded by: Maureen Bailey **CARRIED** **DR #21 01 19 - 03**

d. #05 – 21 01 09

After discussion, the Gwaii Trust Board of Directors approved the following recommendations for the 2021 Youth Grants:

2021 Youth board grant budget allocations:

Youth Grant: \$50,000

Youth Centered Communities Grant: \$70,000

2021 application deadlines:

Youth Grant: Mar 1, Oct 1 at 4pm

Youth Centered Communities Grant: May 1 at 4pm

Moved by: Clyde Greenough

Seconded by: Maureen Bailey **CARRIED** **DR #21 01 19 – 04**

15. Audit Committee Recommendation

#01 – 21 01 07

After discussion the Gwaii Trust Board of Directors approved the recommendation that George & Bell continue with their review of investments with Templeton and Nicola and provide recommendations on new fund managers.

Moved by: Clyde Greenough

Seconded by: Cecil Brown **CARRIED** **DR #21 01 19 - 05**

16. OMVC Health Centre Request

Dir. Brown provided an overview of the request.

Action: After discussion the Gwaii Trust Board agreed to defer the review of this request until after 2021 strategic planning.

17. Committee Reports

a. Executive Committee

Dir. Greenough provided an update including meetings with the provincial and federal government in December and January about the Athlii Gwaii Legacy Trust.

b. Haida Gwaii Covid-19 Response Committee

Dir. Bailey provided an update on the Covid19 Response Committee.

c. Audit, Governance and Finance Committee



Dir Bailey provided an update on the Audit, Governance and Finance Committee.

d. Youth Board

A report was provided by Dir. Pineault earlier in meeting discussion.

e. Wellness Committee

Dir. Chisholm provided an update on the Wellness Committee.

f. COO Report

The COO's report was attached to materials. She also added information on the Board Governance training scheduled for May 15, 2021.

Dir. Yovanovich left the meeting at 9:15pm

18. Next meeting date:

February 25, 2021. 6:30-9:00pm

19. Director in-camera discussion

The Board and COO went in camera at 9:18pm

Dir. Sansome will be taking on Christmas cards and gifts from the Board to staff going forward.

Dir. Bailey will purchase thank-you gift baskets for SHIP and Jaskwaan Bedard in appreciation of translation services.

20. Adjournment

The meeting was adjourned at 9:36pm

ACTION ITEMS

d) Audit & Governance Committee:

iii Create some scenarios around what a conflict may be to bring back to the board. (May 4, 2019)
in progress

iv Review orientation materials (Jul 31, 2019). Materials reviewed and updated, will be sent to Audit Committee for review and then sent to Board as a recommendation. **In progress.**

e) Board in-camera action

iii. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**

iv. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) **In Progress**

f) Add the Vibrant Haida Gwaii Communities applications from Old Massett Village council and Tow Hill Community Association to the next Gwaii Trust Board meeting (Nov 24th). Will be reviewed at the next board allocation meeting in February. **In Progress**

g) The COO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman's terms. (Oct 24, 2020) **In Progress.**



Gwaii Trust

- h) There was a request for the COO to calculate the legal and protector expenses that have been incurred for AGLT over the years and for a formal request to be made for these costs to be reimbursed by the government. (Oct 24, 2020) **In progress**
- i) Staff will edit the bullet point in the General Grant Guidelines that states *An organization can have multiple grant approvals with Gwaii Trust for different projects and can apply for new projects at any time* to add that this applies as long as applicants are in good standing with the Gwaii Trust. (Jan 19, 2021)
- j) Staff to develop grant guidelines for a Food Sovereignty Grant. Carla will return with full criteria at February meeting for approval. (Jan 19, 2021)
- k) The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021)
- l) The Board requested more information on Youth Board recommendations #02 – 21 01 09 and #03 – 21 01 09 (Jan 19, 2021)

James Cowpar
Chair

Carla Lutner
COO

/jr