



Gwaii Trust

MINUTES

Gwaii Trust Board Meeting
Nov 5, 2020 6:30 – 9:00pm
Videoconference

In Attendance:	Representing:	Area Director	Area Alternate
	Graham Island Central		Elizabeth Condrotte
	Graham Island South	Clyde Greenough	Shelley Sansome
	Area 'E'	Laurie Chisholm	
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	
	CHN Old Massett	Alfie Setso Sr.	
	Old Massett Village Council		Lisa Bell
	CHN Skidegate	Kim Goetzinger	
Chair & Staff:	Chair	James Cowpar	
	Chief Operations Officer	Carla Lutner	
	Communications Officer	Joey Rudichuk	
	Project Officer	Dana Bellis	
Regrets:	Maureen Bailey, Graham Island Central		
	Cecil Brown, Old Massett Village Council		

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Gwaii Trust Board of Directors was called to order at 6:31pm.
Dir. Johnston read the Mission and Vision.

2. Excusals

As noted above.

3. Message from the Chair

The Chair welcomed the Board.

4. Call for amendments to the agenda

There were no amendments to the agenda.

5. Call for adoption of the agenda

The agenda was adopted as presented.

Moved by: Clyde Greenough

Seconded by: Bret Johnston **CARRIED**

6. Call for adoption of previous minutes

The minutes of September 29, 2020 were adopted as presented

Moved by: Kim Goetzinger

Seconded by: Bret Johnston **CARRIED**



The minutes of October 24, 2020 were adopted as presented

Moved by: Clyde Greenough

Seconded by: Billy Yovanovich **CARRIED**

7. Review Action Items

September 29, 2020:

- a. Audit & Governance Committee:
 - i. Develop policy around the following items (May 4, 2019) – **in progress**
 - Roles and responsibilities for Board and committee members
 - Social media code of conduct for Board and Committee members
 - Applications that request funding for weapons, illegal activities, alcohol and cannabis
 - ii. Create some scenarios around what may be a conflict to bring back to the board. (May 4, 2019) **in progress**
 - iii. Review orientation materials (Jul 31, 2019) – **in progress**
- b. Wellness Committee:
 - i. Report back as to the progress on Food Security concerns raised by the Board (Jun 25, 2019) – **in progress**
 - ii. Add Early Learning presentation to next Wellness Committee agenda (May 4, 2019) **incomplete**
- c. Board in-camera action
 - i. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
 - ii. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) – **In Progress**

October 24, 2020:

For the next budget meeting the COO will distribute:

- List of 2019-2020 successful applicants for the Community Innovation grant. **Complete**
- Overview of which grants contribute to the local economy. **Complete**
- Covid19 Emergency Grant reporting on what was spent for food and youth. **Complete**
- Financial reporting for all-island protocol table. **Complete**
- The CIO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman's terms. **Incomplete**
- There was a request for the CIO to provide his meeting minutes to the Board as they are prepared. **Ongoing**
- There was a request for the CIO to calculate the legal and protector expenses that have been incurred for AGLT over the years and for a formal request to be made for these costs to be reimbursed by the government. **Incomplete**

8. Audit Dashboard

The COO provided an overview of the audit dashboard for the Board.



9. 2021 Budget Review

a. Action items from previous meetings

The COO walked through the documents provided in response to requests from the previous Board meeting.

- All Island Protocol Table Financials
- Gwaii Trust Covid19 Emergency Grant Approval Categories
- 2019 Community Innovation Grant Reporting
- 2019 Local Spend Estimation
- 2021 Scenarios

The COO provided three 2021 budget scenarios and the Chair did a round table for comments and questions from the Board.

b. Gwaii Trust Society Programs Budget

The 2021 Gwaii Trust Society programs budget was reviewed. After discussion it was tabled to a future meeting.

c. Athlii Gwaii Legacy Trust Budget

The 2021 Athlii Gwaii Legacy Trust Budget was reviewed and adopted as presented.

Moved by: Clyde Greenough

Seconded by: Elizabeth Condrotte CARRIED DR #20 11 05 - 47

The Chair called a temporary adjournment at 7:57pm. The Board reconvened at 8:10pm

“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

10. Grant Stream Recommendations

The Project Officer presented 2021 grant stream recommendations for the Board’s consideration.

The Gwaii Trust Board of Directors reviewed and approved the 2021 grant stream recommendations.

Moved by: Clyde Greenough

Seconded by: Laurie Chisholm CARRIED DR #20 11 05 - 48

11. Vibrant Haida Gwaii Communities Application

The Gwaii Trust Board reviewed one Vibrant Haida Gwaii Communities application and after discussion approved as follows.

Organization	Project Name	Conditions	Amount
Village of Port Clements	Weight Room Upgrade	Gwaii Trust will not cover GST expenses. Any GST expenses captured in the budget can be used as a project contingency. Any PST that needs to be recalculated can also be applied to a project contingency. Project reporting to include an itemized budget that breaks out the item cost, GST, PST and highlights items that were funded by the project contingency.	\$25,004.66

Moved by: Elizabeth Condrotte



Seconded by: Laurie Chisholm

CARRIED

DR #20 11 05 - 49

12. Community Innovation Applications

The Gwaii Trust Board reviewed two Community Innovation applications and after discussion approved as follows:

Organization	Project Name	Conditions	Amount
a. Haida Gwaii Regional Recreation Commission	ASMR: Sounds of Haida Gwaii	As presented	\$2,683.30
b. Skidegate Youth Centre	Storage Shed	No funds released until confirmation of the total project cost is received and approved by staff.	\$10,000.00

a. Moved by: Elizabeth Condrotte

Seconded by: Clyde Greenough

CARRIED

DR #20 11 05 - 50

b. Moved by: Billy Yovanovich

Seconded by: Laurie Chisholm

CARRIED

DR #20 11 05 - 50

13. Youth Board Recommendation #11-20 10 20

The Gwaii Trust Board reviewed three Youth Board applications and after discussion approved as follows:

Organization Name	Project Name	Conditions	Amount
Mount Moresby Adventure Camp	Rolling Kayaks	As presented	\$1,312.50
Tahayghen Elementary School	Tahayghen and PCES Bike Project	Project officer can decrease the volunteer contribution of the project if the 25% equity requirement is satisfied.	\$7,390.00
Skidegate Youth Centre	Haida Crafts & Language for Youth	Applicant to provide a quote for the \$2500 for Haida Language Books from SHIP.	\$10,000.00

The Youth Board also made a recommendation to use some of the outstanding balance from the 2020 Youth Centred Communities Grant to cover any shortfall within the final 2020 Youth Grant intake.

After discussion the Gwaii Trust Board approved the reallocation of \$7800.24 from the Youth Centered Communities Grant budget to the Youth Grant budget.

Moved by: Clyde Greenough

Seconded by: Billy Yovanovich

CARRIED

DR #20 11 05 - 51

Budget Overview:

Total amount of Youth Grant requests: \$18,702.50

Youth Grant budget remaining: \$10,902.26

Balance to be transferred from YCCG: \$7,800.24

YCCG Balance to be decommitted: \$27,374.76

14. Arts Workshop

After discussion the Gwaii Trust Board approved an Arts Workshop as follows:



Amber Faktor, Tiny Dishes Workshop, \$3000

Moved by: Laurie Chisholm

Seconded by: Elizabeth Condrotte CARRIED DR #20 11 05 - 52

15. Committee Reports

a. Executive Committee

- The Executive Committee will be putting together a committee for Athlii Gwaii Legacy Trust to work with the Project Officer on community consultation, with maximum one person from each area.

Action: The COO will provide a written summary on the proposed composition of a new ad hoc AGLT committee proposed by the Executive committee as well as the options developed by the Project Officer for outsourcing public consultation. This agenda item will be added to the November 24th board meeting.

b. Haida Gwaii Covid-19 Emergency Response Committee

- \$825,000 has been expended to date. The committee has moved from one meeting a week to bi-weekly, applications have been slowing down.

c. CIO Report

- The CIO previously emailed his reports dated August 31, 2020 and September 15, 2020 which were included in Board Materials.
- Dir. Greenough noted the CIO's contract is up for renewal.

d. COO Report

- The COO provided an overview of her report as emailed to the Board and included in Board materials.

The Chair provided Haw'aa to the Board, welcomed new staff member Deena Arens, and thanked the COO and staff for adding value to the community.

16. Next meeting date:

November 24, 2020 6:30-9:00pm.

17. Director in-camera discussion

There was no in-camera discussion.

18. Adjournment

The meeting was adjourned at 9:01pm

Moved by: Clyde Greenough CARRIED

ACTION ITEMS

September 29, 2020:

d. Audit & Governance Committee:

- iv Develop policy around the following items (May 4, 2019) – **in progress**
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- v Create some scenarios around what may be a conflict to bring back to the board. (May 4, 2019) **in progress**



- vi. Review orientation materials (Jul 31, 2019) – **in progress**
- e. Wellness Committee:
 - iii. Report back as to the progress on Food Security concerns raised by the Board (Jun 25, 2019) – **in progress**
 - iv. Add Early Learning presentation to next Wellness Committee agenda (May 4, 2019) **incomplete**
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October 24, 2020:

- The CIO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman’s terms. (Oct 24, 2020) **Incomplete**
- There was a request for the CIO to calculate the legal and protector expenses that have been incurred for AGLT over the years and for a formal request to be made for these costs to be reimbursed by the government. (Oct 24, 2020) **Incomplete**

James Cowpar
Chair

Carla Lutner
COO

/jr