



**MINUTES**  
**Gwaii Trust Board Meeting**  
**Feb 25, 2021 6:30 – 9:00pm**  
**Videoconference**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	Shelley Sansome
	Area 'E'	Laurie Chisholm	
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	
	CHN Old Massett		
	Old Massett Village Council	Cecil Brown	
	CHN Skidegate	Kim Goetzinger	Jason Alsop
<b>Chair &amp; Staff:</b>	Chair	James Cowpar	
	Chief Operations Officer	Carla Lutner	
	Communications Officer	Joey Rudichuk	
	Grants & Tech Coordinator	Meghan Cross	
<b>Regrets:</b>	CHN Old Massett	Alfie Setso Sr.	

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions; where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting of the Gwaii Trust Board of Directors was called to order at 6:37pm.

**2. Excusals**

As noted above.

**3. Message from the Chair**

The Chair welcomed the Board.

**4. Call for amendments to the agenda**

There were two amendments to the agenda.

- i. Request for clarification of policy around contact between applicants and directors, and directors lobbying for applications (added to Agenda Item #17)
- ii. Request to discuss process for draft committee meeting minutes being shared with the board (added to Agenda Item #17)

**5. Call for adoption of the agenda**

The agenda was adopted with the two additions as noted above.

**Moved by: Bret Johnston**

**Seconded by: Billy Yovanovich                      CARRIED**



**6. Call for adoption of previous minutes**

The minutes of January 19, 2021 were adopted as presented.

**Moved by: Clyde Greenough**

**Seconded by: Kim Goetzinger CARRIED**

**7. Audit Dashboard**

The Dashboard uploaded to Boardbookit was not the current month's. The COO will circulate the December dashboard by email.

**8. Arts Recommendation**

At the November 2020 Board budget meeting the Arts Program budget was approved for \$65,000. A Board decision is needed on how this budget is to be split between the Arts Grant and Arts Workshop/Mentorship streams.

After discussion the Gwaii Trust Board of Directors approved the recommendation that the Arts Program budget be split as follows: \$50,000 for the Arts Grant and \$15,000 for Arts Workshop/Mentorship streams.

**Moved by: Clyde Greenough**

**Seconded by: Bret Johnston CARRIED DR #21 02 25 - 09**

**9. Food Sovereignty draft criteria**

A draft Food Sovereignty Grant application guide, which included grant criteria, was presented to the Board of Directors for review and discussion by COO, Carla Lutner.

After discussion the Food Sovereignty Grant application guide and grant criteria was approved as presented.

**Moved by: Maureen Bailey**

**Seconded by: Laurie Chisholm CARRIED DR #21 02 25 - 10**

*"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.*

**10. Food Security Recommendation**

The 2021 Food Security Grant recommendation was presented to the Board of Directors for review and discussion by COO, Carla Lutner.

After discussion the Food Security Grant recommendation was approved as presented with the budget balance of \$15,000 to be transferred to the Food Sovereignty Grant budget.

**Moved by: Clyde Greenough**

**Seconded by: Cecil Brown CARRIED DR #21 02 25 - 11**

The Board took a break at 7:16pm and returned at 7:21pm



**11. Scope Change Request: All-Island Protocol Table**

The All-Island Protocol Table scope change request was presented to the Board of Directors for review and discussion by COO, Carla Lutner. The AIPT are requesting to redistribute some of their unallocated 2020 funds towards contracting an individual to create a visitor reopening framework for Haida Gwaii.

After discussion the All-Island Protocol Table scope change request was approved as presented by the Gwaii Trust Board of Directors.

**Moved by: Billy Yovanovich**

**Seconded by: Bret Johnston CARRIED DR #21 02 25 - 12**

**12. Arts Grant Applications**

The Gwaii Trust Board reviewed two Arts applications and after discussion approved as follows:

Applicant Name	Project Name	Conditions	Amount
Jay Myers	Surf Band Recording, Printing and Music Video	An exception to policy will be made on \$17.08 overage on the project contingency	\$9,829.20
Maryanne Wettlaufer	Logistics to deliver exhibition to the Haida Gwaii Museum	As presented	\$3,209.29

**Moved by: Clyde Greenough**

**Seconded by: Maureen Bailey CARRIED DR #21 02 25 - 13**

**13. Community Innovation Application**

The Gwaii Trust Board reviewed one Community Innovation applications and declined the application. The applicant will be invited to apply under Food Sovereignty as a nonprofit organization.

**14. Vibrant Haida Gwaii Communities Applications**

The Gwaii Trust Board reviewed two Vibrant Haida Gwaii Communities applications and after discussion approved as follows.

Organization	Project Name	Conditions	Amount
Old Massett Village Council	OMVC Truck Fleet	As presented	\$234,345.11
Tow Hill Community Association	Bear Resistant Bins	As presented	\$17,446.00

**Moved by: Billy Yovanovich**

**Seconded by: Maureen Bailey CARRIED DR #21 02 25 - 14**

**15. Committee Reports**

a. Executive Committee

The Chair and Dir. Greenough provided an update. The primary focus of the Executive Committee at the moment is on the Athlii Gwaii working group.



b. Covid-19 Response Committee

Dir. Bailey provided an overview of the recent work of the Covid-19 Response Committee.

The Board of Directors reviewed and approved recommended amendments to the committee's Terms of Reference.

**Moved by: Cecil Brown**

**Seconded by: Laurie Chisholm CARRIED DR #21 02 25 - 15**

c. Youth Committee

Dir. Carty provided an update on the amended recommendation regarding the Youth Board Technology Policy.

The Board of Directors reviewed and approved the amended recommendation #02-21 01 09 that the Youth Board technology allowance be increased to match the Gwaii Trust Board allowance (from \$750 to \$1500) to provide an increase for the 6 current youth board members who are eligible to receive the allowance in 2021 (a \$4500 increase to budget).

Upon joining the Youth Board, new members would be eligible for a \$1500 reimbursement towards a laptop or tablet after having served one full term (1 yr) on the youth board and every two terms (2 yrs) thereafter.

**Moved by: Kim Goetzinger**

**Seconded by: Clyde Greenough CARRIED DR #21 02 25 - 16**

d. AGLT Committee

The COO provided an update on the work that has been happening with the AGLT Committee and the status on meetings with the province.

e. COO Report

The report was emailed to all directors.

The COO also updated the Directors about conversations with Green Shield Canada regarding a potential funding partnership for mental and oral health. These conversations had started with the CIO before leaving Gwaii Trust. More details to follow as she continues to gather information.

## 16. Review Action Items

a. Audit & Governance Committee:

i Create some scenarios around what a conflict may be to bring back to the board. (May 4, 2019)  
**in progress**

ii Review orientation materials (Jul 31, 2019). Materials reviewed and updated, will be sent to Audit Committee for review and then sent to Board as a recommendation. **In progress.**

b. Board in-camera action

i. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**

ii. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) **In Progress**



- c. Add the Vibrant Haida Gwaii Communities applications from Old Massett Village council and Tow Hill Community Association to the next Gwaii Trust Board meeting (Nov 24<sup>th</sup>). Will be reviewed at the next board allocation meeting in February. **Complete**
- d. The COO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman's terms. (Oct 24, 2020) **In Progress.**
- e. There was a request for the COO to calculate the legal and protector expenses that have been incurred for AGLT over the years and for a formal request to be made for these costs to be reimbursed by the government. (Oct 24, 2020) **Complete**
- f. Staff will edit the bullet point in the General Grant Guidelines that states *An organization can have multiple grant approvals with Gwaii Trust for different projects and can apply for new projects at any time* to add that this applies as long as applicants are in good standing with the Gwaii Trust. (Jan 19, 2021) - **Complete**
- g. Staff to develop grant guidelines for a Food Sovereignty Grant. Carla will return with full criteria at February meeting for approval. (Jan 19, 2021) - **Complete**
- h. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021)
- i. The Board requested more information on Youth Board recommendations #02 – 21 01 09 and #03 – 21 01 09 (Jan 19, 2021) - **Complete**

**17. Next meeting date:**

- Strategic Planning (2021), Saturday March 13, 10:00am-4:00pm
  - Board Allocation, Wednesday, March 31, 6:30-9:00pm
- a. Process for draft committee meeting minutes being shared with the board.  
**Action:** Add to strategic planning for discussion.
  - b. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications.  
**Action:** Add to strategic planning for discussion.

**18. Director in-camera discussion**

The Directors went in camera at 9:00pm

**19. Adjournment**

The meeting was adjourned at 9:15pm



## **ACTION ITEMS**

- a. Audit & Governance Committee:
  - iii Create some scenarios around what a conflict may be to bring back to the board. (May 4, 2019)  
**in progress**
  - iv Review orientation materials (Jul 31, 2019). Materials reviewed and updated, will be sent to Audit Committee for review and then sent to Board as a recommendation. **In progress.**
- b. Board in-camera action
  - iii. Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- c. The COO will prepare an information and status sheet on Athlii Gwaii Legacy Trust for the Board. There was a request to write simply and clearly using layman's terms. (Oct 24, 2020) **In Progress.**
- d. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021)

### **Request to add to Strategic Planning:**

- a. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020)
- b. Process for draft committee meeting minutes being shared with the board. (Feb 25, 2021)
- c. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications. (Feb 25, 2021)

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James Cowpar  
Chair

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Carla Lutner  
COO

/jr