



**Gwaii Trust
MINUTES**

**Gwaii Trust Board Meeting
Jul 22, 2021 6:30 – 9:00 pm
Videoconference**

In Attendance:	Representing:	Area Director	Area Alternate
	Graham Island Central	(Acting Chair)	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	
	Area 'E'	Laurie Chisholm	
	Graham Island North		Terry Carty
	Skidegate Band Council		Ooka Pineault
	CHN Old Massett		Trevor Russ
	Old Massett Village Council		Jade Collison
	CHN Skidegate	Kim Goetzinger	
Chair:	Acting Chair	Maureen Bailey	
Staff:	Chief Operations Officer	Carla Lutner	
	Communications Officer	Joey Rudichuk	
	Grant & Technology Coordinator	Meghan Cross (left at 7:15)	
Regrets:	Chair	James Cowpar	
	CHN Old Massett	Alfie Setso Sr.	
	Old Massett Village Council	Freda Davis	
	Graham Island North	Bret Johnston	
	Skidegate Band Council	Billy Yovanovich	

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions. Where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Gwaii Trust Board of Directors was called to order at 7:34pm

2. Excusals

As noted above.

There was a motion to appoint Director Bailey as Acting Chair.

Moved by: Clyde Greenough

Seconded by: Terry Carty **CARRIED**

3. Message from the Acting Chair

The Acting Chair welcomed the Board.

4. Call for amendments to the agenda

There were no amendments to the agenda.

5. Call for adoption of the agenda

The agenda was adopted as presented.

Moved by: Clyde Greenough

Seconded by: Kim Goetzinger **CARRIED**



6. Consent agenda

The following items were adopted as presented.

- a. Previous Minutes, June 24, 2021
- b. Reports
 - i. Athlii Gwaii Legacy Trust
 - ii. COO Report
- c. Audit Dashboard
- d. June Financials

Dir. Greenough noted that there has been no Executive Meeting since April 18th, 2021

Moved by: Laurie Chisholm
Seconded by: Clyde Greenough **CARRIED**

7. Action Items

- a. Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- b. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021).
- c. The COO to draft an updated policy for board consideration around providing funding that benefits private business. (Apr 22, 2021). **In Progress**
- d. Review of options for proxy requirements at future members meetings to be discussed, date not determined (Jun 24, 2021).

Request to add to Strategic Planning:

- a. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020)
- b. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications. (Feb 25, 2021). **In progress**

8. Technology Presentation

Meghan Cross provided a presentation on:

- Tech Coordination
- Grant Management System – process improvements
- Cybersecurity

Meghan Cross left the meeting at 7:15pm

9. Executive and Vice-chair appointment

In the absence of the Chair, James Cowpar, the appointment of Vice-chair was tabled to the next meeting.

The Civic and Haida caucus broke into two groups to identify appointees for the Executive Committee at 7:18pm and returned to the meeting at 7:28pm.

Clyde Greenough was re-appointed as the representative for the Civic Caucus on the Gwaii Trust Executive Committee.

Moved by: Laurie Chisholm
Seconded by: Terry Carty **CARRIED** **DR #21 07 22 - 37**



Gwaii Trust

As some Directors from the Haida caucus were unable to make the meeting, the Haida Caucus decided to hold a separate meeting to appoint their Executive Committee member and requested that the Board allow for their appointment to be sent by email.

The Gwaii Trust Board agreed to allow the Haida Caucus to forward their executive appointment by email.

Moved by: Laurie Chisholm
Seconded by: Clyde Greenough **CARRIED**

10. Governance Committee discussion

The Board of Directors discussed the opportunity to build on some of the work done with regards to committee development at the last strategic planning session, ICD training, and recent board governance training. They requested a meeting to review current committee structure (standing and ad-hoc), including their Terms of Reference and committee effectiveness, as well as which ones should be kept, wrapped up, or possibly reimagined as a task force.

Action: Joey to send poll for a meeting on Aug 16 from 4pm-9pm, or Aug 28 from 10am-3pm.

11. AGM request follow-up

Dir. Chisholm raised an item discussed at the AGM where an attendee asked about a mental health hotline for island residents.

Action: There was discussion by the Board of Directors, and it was agreed to add this discussion to strategic planning in September.

Action: Dir. Greenough will reach out to Mark Baggaley with regards to the possibility of setting up a memorial fund for his son through the Haida Gwaii Community Foundation.

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

12. Update Signers

The COO provided an overview of the three recommendations included with meeting materials. With the change in Directors representing Old Massett Village Council and the change in Executive members, the Gwaii Trust needs to update signing authority on the Gwaii Trust, Athlii Legacy and Haida Gwaii Community Foundation accounts with Northern Savings. The COO also requests being added as a signing authority to the Haida Gwaii Community Foundation account.

The motions were as follows:

- a) Remove Cecil Brown and Lisa Bell as signing authority from the Gwaii Trust account at Northern Savings Credit Union and add Freda Davis and Jade Collison.
- b) Remove Cecil Brown and Lisa Bell as signing authority from the Athlii Gwaii account at Northern Savings and add Jade Collison and Freda Davis.

Moved by: Clyde Greenough
Seconded by: Terry Carty **CARRIED** **DR #21 07 22 - 38**

Action: As there was no new Executive appointment at this meeting there was a request to table the third recommendation to remove Billy Yovanovich from the Haida Gwaii Community Foundation accounts at Northern Savings and add Carla Lutner and the newly appointed Executive member.



13. Budget Reforecast

The COO reviewed the June 2021 budget reforecast document included in meeting materials. The reforecast for the 2021 admin and programs budget was approved as presented.

Moved by: Clyde Greenough
Seconded by: Laurie Chisholm **CARRIED** **DR #21 07 22 - 39**

14. Change Request

The Gwaii Trust Board reviewed and approved one change request: The Board approved the 2021 Haida Language Grant to Xaad Kil Nee on June 24, 2021. This was done with the organization name as “Xaad Kil Nee”. The request to the Board is to change the organizational name to “Old Massett Village Council”. This request is being made because Xaad Kil Nee is under the OMVC umbrella. This means that the direct deposits will be made to the OMVC bank account and not Xaad Kil Nee. This change is needed to ensure project payments can move forward.

Moved by: Clyde Greenough
Seconded by: Kim Goetzinger **CARRIED** **DR #21 07 22 - 40**

15. Community Innovation Applications

The Gwaii Trust Board reviewed four Community Innovation applications and approved as follows:

Organization	Project Name	Conditions	Amount
a. Northern Haida Gwaii Hospital	Wellness Camp 2021	That quotes for accommodation and paddle boarding are provided. Also that GT is a general funder of all budget lines.	\$1,821.00
b. Village of Queen Charlotte	Generator for Queen Charlotte Emergency Operations Centre	No conditions	\$10,000.00
c. Village of Masset	Water Treatment Plant Safety Update	No conditions	\$10,000.00
d. Old Massett Village Council	Healing Language Immersion Xaad Kil Camps	No conditions	\$10,000.00

- a. **Moved by:** Clyde Greenough
Seconded by: Ooka Pineault **CARRIED** **DR #21 07 22 - 41**
- b. **Moved by:** Clyde Greenough
Seconded by: Laurie Chisholm **CARRIED** **DR #21 07 22 - 41**
- c. **Moved by:** Laurie Chisholm
Seconded by: Clyde Greenough **CARRIED** **DR #21 07 22 - 41**
- d. **Moved by:** Laurie Chisholm
Seconded by: Terry Carty **CARRIED** **DR #21 07 22 - 41**



16. Next meeting date:

Committee structure meeting (TBA)
Strategic Planning (September 11th, September 18th)

17. Director in-camera discussion

There was no in-camera discussion.

18. Adjournment

The meeting was adjourned at 8:40pm

Moved by: Ooka Pineault

ACTION ITEMS

- a. Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- b. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021).
- c. The COO to draft an updated policy for board consideration around providing funding that benefits private business. (Apr 22, 2021). **In Progress**
- d. Review of options for proxy requirements at future members meetings to be discussed, date not determined (Jun 24, 2021).
- e. Dir. Greenough will reach out to Mark Baggaley with regards to the possibility of setting up a memorial fund for his son through the Haida Gwaii Community Foundation.

Request to add to Strategic Planning:

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- b. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications. (Feb 25, 2021). **In progress**
- c. Add discussion about mental health hotline to Strategic Planning (July 22, 2021)

Table to Next Meeting:

- a. As there was no new Executive appointment at this meeting there was a request to table the third recommendation to remove Billy Yovanovich from the Haida Gwaii Community Foundation accounts at Northern Savings and add Carla Lutner and the newly appointed Executive member.

Maureen Bailey
Acting Chair

Carla Lutner
COO

/jr