



**MINUTES**  
**Gwaii Trust Board Meeting**  
**Sep 23, 2021 6:30 – 9:00 pm**  
**Videoconference**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	
	Area 'E'	Laurie Chisholm	
	Graham Island North	Bret Johnston	
	Skidegate Band Council	Billy Yovanovich	Ooka Pineault
	CHN Old Massett		Trevor Russ
	Old Massett Village Council	Freda Davis	Jade Collison
	CHN Skidegate	Kim Goetzinger	
<b>Chair:</b>	James Cowpar		
<b>Staff:</b>	Chief Operations Officer	Carla Lutner	
	Communications Officer	Joey Rudichuk	
<b>Regrets:</b>	CHN Old Massett	Alfie Setso Sr.	

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions. Where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting of the Gwaii Trust Board of Directors was called to order at 6:32pm

**2. Excusals**

As noted above.

**3. Message from the Chair**

The Chair welcomed the Board.

**4. Call for amendments to the agenda**

There were no amendments to the agenda.

**5. Call for adoption of the agenda**

The agenda was adopted as presented.

**Moved by: Billy Yovanovich**

**Seconded by: Kim Goetzinger**                      **CARRIED**

**6. Consent agenda**

The following items were adopted as presented.

- a. Previous Minutes: July 22, 2021, Sep 18, 2021 (strategic planning)
- b. Reports
  - i. Executive
  - ii. Audit, Finance and Governance
  - iii. COO Report



Moved by: Maureen Bailey  
Seconded by: Clyde Greenough      **CARRIED**

## 7. Action Items

- a. Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- b. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021).
- c. The COO to draft an updated policy for board consideration around providing funding that benefits private business. (Apr 22, 2021). **In Progress**
- d. Review of options for proxy requirements at future members meetings to be discussed, date not determined (Jun 24, 2021). **To be moved to October board meeting for discussion.**
- e. Dir. Greenough will reach out to Mark Baggaley with regards to the possibility of setting up a memorial fund for his son through the Haida Gwaii Community Foundation (Jul 22, 2021). **In Progress**

### Request to add to Strategic Planning:

- a. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) **To be moved to October board meeting for discussion**
- b. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications. (Feb 25, 2021). **To be moved to November board meeting for discussion.**
- c. Add discussion about mental health hotline to Strategic Planning (July 22, 2021). **To be moved to November board meeting for discussion.**

There was a request by the COO to add items from the strategic planning list to future board meetings. The Board agreed to move the following action items to specific meetings as follows:

- a. Review of options for proxy requirements at future members meetings to be discussed, date not determined (Jun 24, 2021). **To be moved to October board meeting for discussion.**
- a. Add scheduling to strategic planning agenda – shared calendar of some sort, options for contacting directors who are not responding to BoardBookit (texts, calls) (Feb 29, 2020) **To be moved to October board meeting for discussion**
- b. Clarification request for the policy around contact between applicants and directors, and directors lobbying for applications. (Feb 25, 2021). **To be moved to November board meeting for discussion.**
- c. Add discussion about mental health hotline to Strategic Planning (July 22, 2021). **To be moved to November board meeting for discussion.**

Moved by: Clyde Greenough  
Seconded by: Maureen Bailey      **CARRIED**

*“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.*

## 8. Athlii Gwaii Legacy Trust

A draft protector proposal from Miller Titerle + Company was reviewed by the Gwaii Trust Board of Directors. The COO provided an update on the work of the Athlii Gwaii Legacy Trust Working Committee. After discussion the Board approved this agreement.



**Moved by:** Clyde Greenough  
**Seconded by:** Billy Yovanovich

**CARRIED DR #21 09 23 - 46**

**9. Signing authorities, Haida Gwaii Community Foundation**

Following a change in Executive members there is a need to update signing authority for the Haida Gwaii Community Foundation account at the Northern Savings Credit Union.

The COO requested she be added as a signing authority to the Haida Gwaii Community Foundation account.

The Board of Directors agreed to remove Director Billy Yovanovich from the Haida Gwaii Community Foundation account at Northern Savings Credit Union and add COO Carla Lutner and Director Freda Davis.

**Moved by:** Bret Johnston  
**Seconded by:** Laurie Chisholm

**CARRIED DR #21 09 23 - 42**

**10. Haida Language practicum request**

The Board of Directors reviewed a request from the Skidegate Bachelor of Education program requesting financial support for three students during a ten-week school practicum from September 27 – December 10, 2021.

After discussion the Board approved \$30,000 in total (3 students, \$1000/wk x 10 weeks) and the students will be invited to apply under the Continuing Education Grant for the funds.

**Moved by:** Billy Yovanovich  
**Seconded by:** Freda Davis

**CARRIED DR #21 09 23 - 43**

**11. Community Innovation Application**

The Gwaii Trust Board reviewed one Community Innovation application and approved as follows:

Organization	Project Name	Conditions	Amount
QCC Volunteer Fire Prevention Society	Queen Charlotte VFD Wellness Program	As presented	\$10,000.00

**Moved by:** Clyde Greenough  
**Seconded by:** Bret Johnston

**CARRIED DR #21 09 23 - 44**

**12. Food Sovereignty Application**

One Food Sovereignty application was reviewed and declined.

**13. Misty Isles Economic Development Society request**

The Board of Directors reviewed a request from MIEDS for a no-interest loan to support their involvement in the BC Clean Coast Clean Waters Initiative.

A conflict of interest was declared by the COO and Chair, and they left the meeting at 7:32pm

Dir. Bailey was appointed Acting Chair

After discussion by the Board, this request was declined.

The COO and Chair returned to the meeting at 7:43pm



**14. Strategic Planning**

The COO requested feedback on outstanding activity plan items from the September 18<sup>th</sup> strategic planning session.

After discussion the Board supported the outstanding items.

**15. Committees**

The Board of Directors reviewed the committee draft document from the September 18<sup>th</sup> strategic planning session and approved committees and committee appointments as follows:

Standing Committees (permanent committees, charged with fulfilling certain duties all year)

<b>Committee</b>	<b>Members</b>
Executive	James Cowpar, Clyde Greenough, Freda Davis
Audit & Finance	Maureen Bailey, Clyde Greenough, Freda Davis, Bret Johnston, Kim Goetzinger, Shelley Sansome
Youth Board	Freda Davis, Elizabeth Condrotte

<b>Committee</b>	<b>Members</b>
COVID-19 Response	Bret Johnston, Warren Foster, Clyde Greenough, Ooka Pineault, Maureen Bailey, Alfie Setso Sr, Trevor Russ, Jade Collison
AGLT Working Committee	Kim Goetzinger, Laurie Chisholm, Clyde Greenough, Bret Johnston, Maureen Bailey

**Moved by:** Clyde Greenough  
**Seconded by:** Laurie Chisholm      **CARRIED**      **DR**

**16. Next meeting date:**

Budget meeting, October 23, 2021  
 Port Clements Multiplex, 10am-3pm

The Board agreed that evening meetings for the rest of the year will be held by Zoom.

**17. Director in-camera discussion**

There was no in-camera discussion.

**18. Adjournment**

The meeting was adjourned at 8:44pm

**Moved by:** Billy Yovanovich



#### **ACTION ITEMS**

- a. Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- b. The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021).
- c. The COO to draft an updated policy for board consideration around providing funding that benefits private business. (Apr 22, 2021). **In Progress**
- d. Dir. Greenough will reach out to Mark Baggaley with regards to the possibility of setting up a memorial fund for his son through the Haida Gwaii Community Foundation.

---

James Cowpar  
Chair

---

Carla Lutner  
COO

/jr