



Gwaii Trust

MINUTES

**Gwaii Trust Board Meeting
November 25th 2021, 6:30 – 9:00 pm
Videoconference**

| In Attendance: | Representing: | Area Director | Area Alternate |
|---------------------------|---------------------------------|------------------------------------|-----------------------|
| | Graham Island Central | Maureen Bailey | Elizabeth Condrotte |
| | Graham Island South Area 'E' | Clyde Greenough Laurie Chisholm | |
| | Graham Island North | Bret Johnston | Terry Carty |
| | Skidegate Band Council | Billy Yovanovich | |
| | CHN Old Massett | Alfred Setso, Sr. | |
| | Old Massett Village Council | Freda Davis | Jade Collison |
| | CHN Skidegate | Jason Alsop | |
| Chair & Staff: | Chair | James Cowpar | |
| | Chief Operations Officer | Carla Lutner | |
| | Project Officer | Dana Bellis | |
| | Finance and Admin. Asst. | Ruby Decock | |

Regrets:

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting of the Gwaii Trust Board of Directors was called to order at 6:31 pm.

2. Excusals

No excusals.

3. Message from the Chair

The Chair welcomed the Board to the meeting and thanked them for their time during this busy time of year.

4. Call for amendments to the agenda

There were no amendments to the agenda.

5. Call for adoption of the agenda

The agenda was adopted as presented.

Moved by: Clyde Greenough

Seconded by: Laurie Chisholm

CARRIED

6. Consent agenda

The following items were adopted as presented.

a. Previous Minutes: November 9th, 2021

b. Reports

i. Athlii Gwaii Working Group Committee



- ii. Audit, Finance and Governance
 - a) Audit Dashboard
- iii. Chief Operations Officer Report

Moved by: Alfie Setso
Seconded by: Maureen Bailey **CARRIED**

7. Action Items

- a) Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020). **In Progress**
- b) The OMVC Health Centre request was deferred for further review until after 2021 strategic planning (Jan 19, 2021). **In Progress.**
- c) Chief Operations Officer to circulate amended guidelines and standard rates for electronic vote. **Complete.**

8. Grant Review

Dana Bellis presented a review of the Community Innovation and Major Contributions grant. After the presentation, the Directors participated in a poll via Zoom on the priorities of these grants. Poll outcomes included setting Education and Training, Health and Wellness, and Economic Development/ Job Creation as key priorities for Community Innovation. The priorities that were identified for Major Contributions were Infrastructure, Environment, Emergency Preparedness and Economic Development/ Job Creation. A maximum application amount for Major Contributions applications was also indicated through poll results.

Action: The Board to form an ad hoc committee to review the grant programs. Committee to include feedback from focus groups in their review.

Action: Dana Bellis to provide further information to the Board on expanding Community Innovation eligibility to encourage job creation and on how many grants have been awarded for projects that should have been government funded.

Action: Dana Bellis to review wording of Major Contributions guidelines to clarify that requests are often partially funded.

Alt. Director Jade Collison entered the meeting at 6:58 pm.

Director Jason Alsop entered meeting at 7:17 pm.

Meeting recessed at 7:48 pm and reconvened at 8:01 pm.

9. Board meeting schedule

The Board reviewed the proposed meeting schedule and after discussion approved the schedule as presented.

Moved by: Clyde Greenough
Seconded by: Maureen Bailey **CARRIED** **DR # 21 11 25 - 54**

b. Intake Timeline- The Board reviewed the intake schedule and after discussion approved the schedule with the following amendments: move the first Youth Grant and Youth Centered Communities Grant intake to April.

Moved by: Clyde Greenough
Seconded by: Bret Johnston **CARRIED** **DR # 21 11 25 - 55**



10. Annual SIPP review and update

The Board reviewed the recommendation to make no changes to the existing Statement of Investment Policies and Procedures and after discussion approved the existing SIPP for Athlii Gwaii, Gwaii Trust and Haida Gwaii Community Foundation.

Moved by: Maureen Bailey

Seconded by: Laurie Chisholm

CARRIED

DR # 21 11 25 - 56

“IN CAMERA” All program discussion is held in camera: {GTS Policy: In-camera sessions will be called to deal with issues of personnel, legal, financial matters, and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

Maureen Bailey declared conflict of interest on the Dixon Entrance Museum application and was put in the waiting room at 8:15PM.

11. Community Innovation Grant

The Gwaii Trust Board reviewed three Community Innovation applications and approved three as follows:

| Organization Name | Project Name | Conditions | Amount |
|---------------------------------|--|--------------|-------------|
| Dixon Entrance Museum | Outdoor signs and website for Dixon Entrance Maritime Museum | As presented | \$ 5,683.00 |
| Gwaii Animal Helpline Society | Improving companion animal wellbeing on Haida Gwaii | As presented | \$10,000.00 |
| Masset Seniors club Branch #101 | Flooring and Furniture Upgrade for Masset Seniors Room | As presented | \$ 6,895.00 |

Moved by: Clyde Greenough

Seconded by: Bret Johnston

CARRIED

DR #21 11 25 – 57

Maureen Bailey returned to the meeting at 8:19PM

12. Arts Mentorship Grant

The Gwaii Trust Board reviewed one Arts Mentorship application and after discussion approved one as follows.

| Organization Name | Project Name | Conditions | Amount |
|----------------------------|-------------------|---|-----------|
| John Brent Douglas Bennett | Seth’s Mentorship | That no Gwaii Trust funded mentorship time be spent on the carving for the SBC Health Centre. That the final project reporting includes scans or pictures of Seth’s sketch progress as the artistic deliverable. | \$3000.00 |

Moved by Alfie Setso

Seconded by Bret Johnston

CARRIED

DR #21 11 25 – 58



13. Next meeting date:

- November 30th Budget Meeting via Zoom Videoconference at 6:30 PM
- December 2nd Budget Meeting via Zoom Videoconference at 6:30 PM - Tentative

14. Director in-camera discussion

There was no director in camera discussion.

15. Adjournment

The meeting was adjourned at 8:25PM.

ACTION ITEMS

- a) Board in-camera action: Carla to explore hiring controller and present options and budget impacts to board (Feb 29, 2020).
- b) The OMVC Health Centre request was deferred for further review until after 2021 strategic planning. (Jan 19, 2021).
- c) The Board to form an ad hoc committee to review the grant programs. Committee to include feedback from focus groups in their review. (Nov 25, 2021).
- d) Dana Bellis to provide further information to the Board on expanding Community Innovation eligibility to encourage job creation and on how many grants have been awarded for projects that should have been government funded. (Nov 25, 2021).
- e) Dana Bellis to review wording of Major Contributions guidelines to clarify that requests are often partially funded. (Nov 25, 2021).

James Cowpar
Chair

Carla Lutner
COO

/rd