



MINUTES
Gwaii Trust Board Meeting
September 24, 2022, 10:00 am – 3:00 pm
Dixon Entrance Museum, Masset

In Attendance:	Representing:	Area Director	Area Alternate
	Graham Island Central	Maureen Bailey	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	Geoff Martynuik
	Area 'E'	Absent	Flavien Mabit
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	Michelle (Ooka) Pineault
	CHN Old Massett	Absent	Vince Collison
	Old Massett Village Council	Freda Davis	Absent
	CHN Skidegate	Erica (Gidin Jaad) Reid	Absent
Chair & Staff:	Chair	Huux Percy Crosby	
	Chief Operations Officer	Carla Lutner	
	Finance & Admin. Assistant	Ruby Decock	
	Communications Officer	Joey Rudichuk	
Regrets:	Director Lisa Hageman		
	Director Laurie Chisholm		

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting was called to order at 10:05 am.

2. Excusals

As noted.

3. Message from the Chair

The Chair thanked everyone for attending the meeting in Masset.

4. Call for amendments to the agenda

Amend the minutes for August 9, 2022 to reflect the correct meeting date.

5. Call for adoption of the agenda

The Board adopted the minutes with the amendment above.

Moved by: Vince Collison

Seconded by: Clyde Greenough

CARRIED

6. Consent Agenda

The following items were adopted as presented.



- a) Previous Minutes:
 - i. June 23, 2022 DRAFT Board Business Meeting Minutes
 - ii. Honoraria Rate Vote – July 8, 2022
 - iii. August 9, 2022 DRAFT Board Business Meeting Minutes
- b) Committee Reports
 - i. Chief Operations Officer Report
 - ii. Audit Dashboard
 - iii. August 2022 Financials

Moved by: Maureen Bailey
Seconded by: Freda Davis **CARRIED**

7. Action Items

- a) The OMVC Health Centre request was deferred for further review until after 2021 strategic planning (Jan 19, 2021). **In Progress**
- b) Board to revisit the Board engagement question within 6 months to determine if there has been improvement. (May 26, 2022)
- c) Add missing indigenous women crisis to the Strategic Planning agenda. (May 26, 2022)
- d) The Executive to return to the Board with an improved process for the COO annual evaluation. (May 26, 2022)
- e) Add another column of attendance to reflect how many times a community was represented during Board meetings. (June 23, 2022). **Complete**
- f) COO to follow up with Dr. Morton for more details; including business plan, involvement of the Masset hospital, recruitment plan, other funding sources and transfers between health authorities. (June 23, 2022). **Complete**
- g) Executive to bring forward a recommendation for a revision to the honoraria policy. (June 23, 2022). **Complete**
- h) The Chair, COO, and the Communications Officer to develop a press release statement on the PH&N investment divestment which includes that regular reviews of investment portfolios will be done going forward. Board to review the writeup prior to it being publicized. The Board discussed amending the investment policy to ensure the investment portfolio is fossil fuel free. (August 9, 2022). **In Progress**

8. 2022 Gwaii Trust Activity Plan

The Gwaii Trust Society Board received the 2022 Gwaii Trust Activity Plan. The COO and provided a status update for each of the Strategic Focus goals.

ACTION ITEMS:

- Staff to look into costs for obtaining Office 365 for the Board of Directors.
- Investigate adding 2-factor authentication to the Grant Management System.



"IN CAMERA" All program discussion is held in camera: {GTS Policy: In camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

9. Athlii Gwaii Consultation/Community Updates

Board to start engaging their communities by providing an update on the Athlii Gwaii Legacy Trust in preparation of finalizing the agreement with the Provincial Government in Fall 2023.

Moved by: Clyde Greenough
Seconded by: Erica Reid **CARRIED** **DR# 22 09 24 - 39**

ACTION ITEMS:

- COO & Communication Officer will work together on scheduling Athlii Gwaii Legacy Trust information presentations.
- Staff to prepare a communication on the Athlii Gwaii Legacy Trust for communities and circulate prior to the AGLT community presentations.

10. PHN Fossil Fuel Free Investment Letter

The Gwaii Trust Board discussed their concerns about ensuring all investments were Fossil Fuel Free and tabled this item for future meetings.

ACTION ITEM:

- Staff to request a detailed list of investments from PH&N for the Board to review at the October 6, 2022 Board meeting.

Director Bret Johnston left the meeting at 11:25 am.

11. Haida Gwaii Community Foundation Donation

Director Clyde Greenough provided a background on the Haida Gwaii Community Foundation and a potential future donation for the purpose of establishing a scholarship. The Gwaii Trust Board agreed in principle to match the private donation when received.

Moved by: Billy Yovanovich
Seconded by: Maureen Bailey **CARRIED** **DR# 22 09 24 - 40**

ACTION ITEM:

- Haida Gwaii Community Foundation Committee to develop a donations and matching policy for the HGCF.

The Board appointed Alternate Director Elizabeth Condrotte and Alternate Director Vince Collison to the Haida Gwaii Community Foundation Committee.

Moved by: Clyde Greenough
Seconded by: Vince Collison **CARRIED** **DR# 22 09 24 - 41**



12. Business Plan for CAT Scanner

The Gwaii Trust Society Board agreed in principle to fund the CAT Scanner upon receipt of an application.

ACTION ITEM:

- Staff to advise Dr. Morton that Director Yovanovich can provide some contacts in FNHA to assist with funding.

Moved by: Maureen Bailey
Seconded by: Clyde Greenough

CARRIED

DR# 22 09 24 - 42

Director Bret Johnston returned to the meeting at 11:35 am.

13. Grant Amendments

The Gwaii Trust Society Board reviewed Staff's recommendations for changes to the grants for 2023, including the creation of a "field trip fund" for School District 50, changes to the standard rates, amendments to the Continuing Education Grant and changes to the final reporting requirements.

ACTION ITEMS:

- COO to draft up the recommended changes for the Board to review.
- Staff to have a discussion or survey with SD #50 to get feedback on the proposed changes to the Travel Assistance Program.
- Staff to increase communications for under utilized grants and promote them at the same time Athlii Gwaii Legacy Trust communications are circulated within the community.
- Board to review the travel grant amount during the budget process.

Meeting adjourned for lunch at 11:49 am.

Moved by: Clyde Greenough
Seconded by: Erica Reid

CARRIED

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Meeting reconvened at 12:49 pm at Daddy Cool's Restaurant.

Director Billy Yovanovich absent.

14. Next meeting date

October 6, 2022 at 6:30 – 9:00 pm via Zoom.

15. Director in-camera discussion

The Board of Directors tabled this item until the October 6, 2022 Board meeting.

Adjournment

The meeting was adjourned at 1:15 pm.

Moved by: Billy Yovanovich

CARRIED



ACTION ITEMS:

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- Board to revisit the Board engagement question within 6 months to determine if there has been improvement. (May 26, 2022)
- Add missing indigenous women crisis to the Strategic Planning agenda. (May 26, 2022)
- The Executive to return to the Board with an improved process for the COO annual evaluation. (May 26, 2022)
- The Chair, COO, and the Communications Officer to develop a press release statement on the PH&N investment divestment which includes that regular reviews of investment portfolios will be done going forward. Board to review the writeup prior to it being publicized. The Board discussed amending the investment policy to ensure the investment portfolio is fossil fuel free. (August 9, 2022). **In Progress**
- Staff to look into costs for obtaining Office 365 for the Board of Directors (September 24, 2022).
- Investigate adding 2-factor authentication to the Grant Management System (September 24, 2022).
- COO & Communication Officer will work together on scheduling Athlii Gwaii Legacy Trust information presentation (September 24, 2022).
- Staff to prepare a communication on the Athlii Gwaii Legacy Trust for communities and circulate prior to the AGLT community presentations (September 24, 2022).
- Staff to prepare a pamphlet on the Athlii Gwaii Legacy Trust for communities and circulate prior to the AGLT community presentations (September 24, 2022).
- Staff to request a detailed list of investments from PH&N for the Board to review at the October 6, 2022 Board meeting (September 24, 2022).
- Haida Gwaii Community Foundation Committee to develop a donations and matching policy for the HGCF (September 24, 2022).
- Staff to advise Dr. Morton that Director Yovanovich can provide some contacts in FNHA to assist with funding (September 24, 2022).
- COO to draft up the recommended changes for the Board to review (September 24, 2022).
- Staff to have a discussion or survey with SD #50 to get feedback on the proposed changes to the Travel Assistance Program (September 24, 2022).
- Staff to increase communications for under utilized grants and promote them at the same time Athlii Gwaii Legacy Trust communications are circulated within the community (September 24, 2022).
- Board to review the travel grant amount during the budget process (September 24, 2022).

E-SIGNED by Percy Crosby
on 2022-10-25 14:14:36 PDT

Percy Crosby, Chair

E-SIGNED by Carla Lutner
on 2022-10-26 09:32:06 PDT

Carla Lutner, Chief Operations Officer

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