



MINUTES
Gwaii Trust Board Meeting
February 1, 2023, 6:30 – 9:00 pm
Via Zoom

In Attendance:	Representing:	Area Director	Area Alternate
	Graham Island Central	Maureen Bailey	Elizabeth Condrotte
	Graham Island South	Clyde Greenough	
	Area 'E'	Laurie Chisholm	Flavien Mabit
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	
	CHN Old Massett	Absent	Vince Collison
	Old Massett Village Council	Freda Davis	Jade Collison
	CHN Skidegate	Erica (Gidin Jaad) Reid	
Chair & Staff:	Chair	Huux Percy Crosby	
	Chief Operations Officer	Carla Lutner	
	Finance & Admin. Assistant	Ruby Decock	
	Project Officer	Meghan Cross	

Regrets: Director Lisa Hageman & Alternate Director Michelle Pineault

Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.

1. Call to Order

The meeting was called to order at 6:34 pm.

2. Excusals

As noted above.

3. Message from the Chair

The Chair thanked everyone for rearranging their schedules to meet tonight.

4. Call for amendments to the agenda.

There were no requests for changes to the agenda.

5. Call for adoption of the agenda.

The Board adopted the agenda as presented.

Moved by: Bret Johnston
Seconded by: Laurie Chisholm

CARRIED



6. Consent Agenda

The following items were adopted as presented.

- a) Previous Minutes:
 - i. November 24, 2022 Draft Business/Allocation Minutes
- b) Committee Reports
 - i. COO Report
 - ii. Dashboard November and December 2022
 - iii. December 2022 Financials with Narrative

Moved by: Maureen Bailey
Seconded by: Erica Reid **CARRIED**

7. Update on Action Items

- a) Board to revisit the Board engagement question within 6 months to determine if there has been improvement. (May 26, 2022)
- b) Add missing indigenous women crisis to the Strategic Planning agenda. (May 26, 2022)
- c) The Executive to return to the Board with an improved process for the COO annual evaluation. (May 26, 2022). Complete
- d) Staff to prepare a communication on the Athlii Gwaii Legacy Trust for communities and circulate prior to the AGLT community presentations (September 24, 2022). Deferred until March 2023, in progress.
- e) Staff to prepare a pamphlet on the Athlii Gwaii Legacy Trust for communities and circulate prior to the AGLT community presentations (September 24, 2022). Deferred until March 2023, in progress.
- f) Haida Gwaii Community Foundation Committee to develop a donations and matching policy for the HGCF (September 24, 2022).
- g) Staff to increase communications for under utilized grants and promote them at the same time Athlii Gwaii Legacy Trust communications are circulated within the community (September 24, 2022). Deferred until March 2023, in progress.
- h) Add Arts policies/Arts Committee follow up in Strategic Planning (October 22, 2022). In Progress.
- i) Survey on eligible purposes for the travel assistance grant to be circulated via Govenda (November 24, 2022). Complete
- j) COO to follow up with reporting to the Board on how the Travel Grant is being used (November 24, 2022). Complete
- k) Project officer to get clarification from outstanding Arts applicant on unclear budget. Board will e-vote once this information is received (November 24, 2022). Complete
- l) Letter to applicants thanking them for their applications and suggest that they bring talent to the island so that such training opportunities could be shared with community members (November 24, 2022). Complete

Alternate Director Vince Collison entered the meeting at 6:44 pm.

8. Athlii Gwaii Updates Presentation

The COO presented the plan and processes for carrying out community consultation with the Haida Gwaii communities about the Athlii Gwaii Legacy Trust. The Board reviewed the presentation that will be shared at the community meetings.



9. Cybersecurity Presentation

The COO presented the Cybersecurity Presentation to the Gwaii Trust Board.

Action Items:

- Staff to formalize an IT service agreement with Northern Rogue Technologies Inc.
- Remove Director Emails from the Gwaii Trust website and add a “Contact Us” form.
- Add two factor authentication to Govenda.

10. Community Innovation and Major Matrixes

The Project Officer presented how the Major Contribution and Community Innovation matrixes function.

Action Items:

- Staff to track times where consensus on grant approvals was not met and Board to review.
- Board to complete a “practice run” using the matrixes with older applications, including some that were not approved.

11. Arts Grant Review & Presentation

The COO presented a review of the Arts grant programs and considerations for changes to the funding programs in 2024.

"IN CAMERA" All program discussion is held in camera: {GTS Policy: In camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.

12. Closing of Custodial Accounts

The Gwaii Trust Society Board approved the termination of their custody agreement with RBC Investor & Treasury Services to be effective with 30 days notice.

Moved by: Bret Johnston
Seconded by: Clyde Greenough **CARRIED** **DR# 23 02 01 - 01**

13. Next meeting date

March 2, 2023 at 6:30 – 9:00 pm via Zoom.

14. The Board discussed the internet reimbursement process and reviewed the options available. The Board made no changes to the current process but agreed to submit internet reimbursement claims every 6 months.

Carla Lutner, Ruby Decock and Meghan Cross left the meeting at 8:52 pm

15. Director in-camera discussion

The Board of Directors went in-camera at 8:52 pm.

Moved by: Billy Yovanovich
Seconded by: Laurie Chisholm **CARRIED**



Adjournment

The meeting was adjourned at 9:05 pm..

Moved by: Erica Reid

CARRIED

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Huux Percy Crosby, Chair

Carla Lutner, Chief Operations Officer

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