



**MINUTES**  
**Gwaii Trust Board Meeting**  
**September 28, 2023, 6:30 – 9:00 pm**  
**Via Zoom**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	Berry Wijdeven
	Graham Island South	Clyde Greenough	
	Area 'E'	Flavien Mabit	
	Graham Island North		Terry Carty
	Skidegate Band Council	Billy Yovanovich	
	CHN Old Massett	Lisa Hageman	Vince Collison
	Old Massett Village Council	Freda Davis	
	CHN Skidegate	Erica (Gidin Jaad) Reid	
<b>Chair &amp; Staff:</b>	Chair	Huux Percy Crosby	
	Executive Director	Carla Lutner	
	Finance & Admin. Assistant	Ruby Decock	
<b>Regrets:</b>	Director Bret Johnston		

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting was called to order at 6:31 pm.

**2. Excusals**

Director Bret Johnston.

*Director Billy Yovanovich and Director Lisa Hageman entered the meeting at 6:33 pm.*

**3. Message from the Chair**

Very busy summer and glad to see everyone is well and healthy. Gidin Jaad Erica Reid said an opening prayer.

**4. Call for amendments to the agenda**

No amendments to the agenda.

**5. Call for adoption of the agenda**

The agenda was adopted as presented.

**Moved by: Maureen Bailey**

**Seconded by: Terry Carty**

**CARRIED**

*Shelagh Levangie of Harbour West Consulting entered the meeting at 6:37 pm.*



*Ruby Decock left the meeting at 6:37 pm.*

**IN CAMERA" All program discussion is held in camera: {GTS Policy: In camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.**

#### **6. In Camera Presentation: Board Evaluations – presented by Harbour West Consulting**

The Board of Directors went in-camera at 6:37 pm.

**Moved by: Clyde Greenough**  
**Seconded by: Maureen Bailey CARRIED**

*Alternate Director Berry Wijdeven entered the meeting at 6:39 pm.*

*Alternate Director Vince Collison left the meeting at 6:46 pm.*

*Shelagh Levangie left the meeting at 6:57 pm.*

The Board of Directors returned to the regular meeting at 6:58 pm.

*Ruby Decock returned to the meeting at 7:00pm.*

**ACTION:** Role of Alternates to be added to Strategic Planning Agenda.

#### **7. Consent Agenda**

The following items were adopted as presented.

- a) Previous Minutes:
  - i. Board Business & Allocation Meeting – June 22, 2023
- b) Executive Director Report
  - a. August 2023 Dashboard
  - b. August financials
- c) Committee Reports
  - i. Executive Committee
  - ii. Audit Committee
    - a. Q2 Investment Report
  - iii. Haida Gwaii Foundation Committee
  - iv. Grants Committee

**Moved by: Clyde Greenough**  
**Seconded by: Maureen Bailey CARRIED**

#### **8. Action Items**

- a) Board to revisit the Board engagement question within 6 months to determine if there has been improvement (May 26, 2022). **Complete**
- b) Add missing Indigenous women crisis to the Strategic Planning agenda (May 26, 2022).
- c) Haida Gwaii Community Foundation Committee to develop a donations and matching policy for the HGCF (September 24, 2022). **Complete.**
- d) Add Arts policies/Arts Committee follow up in Strategic Planning (October 22, 2022). **In Progress.**



- e) Contact the media about the AGLT delays, specifically Angela Sterrit (April 29, 2023). **In Progress.**
- f) Contact Coastal First Nations about what support they can provide to advance AGLT (April 29, 2023). **In Progress.**
- g) Ask the Province of BC to remove Denis Doyle from the AGLT process (April 29, 2023). **In Progress.**

**9. Committee Recommendations**

a) Audit & Finance Committee Update

The Audit & Finance Committee were recently informed that the PH&N commercial mortgage portfolio contains fossil fuel investments in the cash portion. The Gwaii Trust Board directed the Audit & Finance Committee to divest this investment and bring back a recommendation for a fossil fuel free replacement.

**Moved by: Lisa Hageman**  
**Seconded by: Erica Reid** **CARRIED** **DR #23 09 28 - 32**

b) Grants Committee

i. Terms of Reference

The Gwaii Trust Society Board of Directors reviewed and approved the Grants Committee's recommended Terms of Reference.

**Moved by: Clyde Greenough**  
**Seconded by: Maureen Bailey** **CARRIED** **DR #23 09 28 - 33**

c) Haida Gwaii Community Foundation

i. Updated Terms of Reference

The Gwaii Trust Society Board of Directors reviewed and approved the Haida Gwaii Community Foundation Committee's recommended Terms of Reference.

**Moved by: Maureen Bailey**  
**Seconded by: Flavien Mabit** **CARRIED** **DR #23 09 28 - 34**

ii. Gift Acceptance Policy

The Gwaii Trust Society Board of Directors reviewed and approved the Haida Gwaii Community Foundation's recommended Gift Acceptance Policy.

**Moved by: Billy Yovanovich**  
**Seconded by: Terry Carty** **CARRIED** **DR #23 09 28 - 35**

iii. Hope Air Donation

The Gwaii Trust Society Board of Directors reviewed and approved the Haida Gwaii Community Foundation's recommendations:

- That the unrestricted donations that have been received by the foundation (\$6,941.00) be matched by Gwaii trust, through the matching funding already approved (\$500,000.00 for other organizations) and that this amount be donated to Hope Air for the purpose of providing medical travel for Haida Gwaii Residents; and



- That a fund be set up within the Foundation for medical travel to solicit donations and that these donations be matched by Gwaii Trust to a limit of \$50,000.00 in the first year.

**Moved by:** Terry Carty  
**Seconded by:** Freda Davis  
**CARRIED** **DR #23 09 28 -36**

iv. Gwaii Animal Helpline Endowment

The Gwaii Trust Society Board of Directors reviewed and approved the Haida Gwaii Community Foundation’s recommendation:

- That an endowment fund in the name of Gwaii Animal Helpline be set up within the Haida Gwaii Community Foundation and that donations up to \$50,000.00 be matched in the first year.

**Moved by:** Flavien Mabit  
**Seconded by:** Maureen Bailey  
**CARRIED** **DR #23 09 28 - 37**

**10. Seven Year Review**

The Gwaii Trust Board of Directors discussed and approved the *Gwaii Trust Society Performance Review (2015-2022)* report written by Canvas Impact Advisors.

**Moved by:** Clyde Greenough  
**Seconded by:** Erica Reid  
**CARRIED** **DR #23 09 28 - 38**

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**11. Community Innovation Grants**

The Gwaii Trust Board reviewed one Community Innovation Grant and approved the following grant:

Applicant Name	Project Name	Conditions	Amount
Haida Gwaii Arts Council Society	Musical Awakenings	N/A	\$ 9,847.50
<b>TOTAL</b>			<b>\$ 9,847.50</b>

**Moved by:** Clyde Greenough  
**Seconded by:** Flavien Mabit  
**CARRIED** **DR #23 09 28 - 39**

**12. Special Project Request**

The Gwaii Trust Board of Directors discussed a request for an invitation to Special Projects. The Board did not invite the applicant at this time and requested further information.

**ACTION ITEM:** Executive Director to follow up with the submitting community and request that priorities be identified for their special projects.



### 13. Confidential Project Update

The Executive Director updated the Gwaii Trust Board on the possible defrauding of a grantee by a contractor. The majority of funds paid to the contractor were from grant proceeds. The grantee is pursuing legal and criminal actions. At this point, it is a heads up by the grantee, though a request may be coming in the future.

**Action Item** – Policy on fraud impacting grant funds to be developed and discussed at Strategic planning.

*Director Lisa Hageman left the meeting at 7:50 pm.*

*Director Lisa Hageman returned to the meeting at 7:56 pm.*

### 14. Next meeting date

October 26, 2023 via Zoom between 6:30 – 9:00 pm.

**Action Item:** Letter to be written to MLA Nathan Cullen regarding the lack of progress with the AGLT.

*Director Lisa Hageman left the meeting at 7:56 pm.*

### Adjournment

The meeting was adjourned at 8:11 pm.

**Moved by: Billy Yovanovich CARRIED**

### ACTION ITEMS:

- Add missing Indigenous women crisis to the Strategic Planning agenda (May 26, 2022).
- Add Arts policies/Arts Committee follow up in Strategic Planning (October 22, 2022). **In Progress.**
- Contact the media about the AGLT delays, specifically Angela Sterrit (April 29, 2023). **In Progress.**
- Contact Coastal First Nations about what support they can provide to advance AGLT (April 29, 2023). **In Progress.**
- Ask the Province of BC to remove Denis Doyle from the AGLT process (April 29, 2023). **In Progress.**
- Role of Alternates to be added to Strategic Planning Agenda (September 28, 2023).
- Executive Director to follow up with the submitting community and request that priorities be identified for their special projects. (September 28, 2023).
- Policy of fraud impacting grant funds to be developed and discussed at Strategic planning (September 28, 2023).
- Letter to be written to MLA Nathan Cullen regarding the lack of progress with the AGLT (September 28, 2023).

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**Huux Percy Crosby, Chair**

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**Carla Lutner, Executive Director**

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