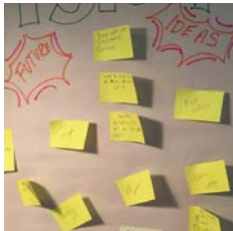


# GRANT GUIDE 2024





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# Arts Grant

The Arts Grant is designed to encourage the development of artistic skills and expression on Haida Gwaii. The grant has a long history of supporting diverse and creative projects in a wide range of media. We welcome applications from individual artists who seek to explore new ideas and advance their work. We also welcome applications from organizations for a wide range of areas, including community-based art projects that are accessible to all.

Please note: the Arts Grant criteria is currently under review by the Gwaii Trust Board of Directors

## Who can apply?

- Individual residents
  - Residents are defined as people who have lived on Haida Gwaii for the past 24 consecutive months.
- Local non-profit organizations
- Local governments

## How much money is available?

- Up to \$10,000 per project
- Equity requirement:
  - Individuals 25%
  - Non-profit organizations 25%
  - Local governments 50%

## Application deadline

- Applications must be received by 11:59 pm on June 1st or October 1<sup>st</sup> (note, deadline subject to change).
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.
- Funding is available until the annual budget is exhausted.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Community Events

The Community Events Grant provides up to \$6,000 annually to each identified Gwaii Trust Community for public events. The purpose of the grant is to help support open and accessible community events for the residents of Haida Gwaii.

## Who can apply?

- Local governments
- Non-profit organizations

## How much money is available?

- Up to \$6,000 per Gwaii Trust Community including:
  - Area 'E' (Sandspit, including South Moresby)
  - Graham Island Central (Port Clements and Tlell)
  - Graham Island North (Masset and Tow Hill)
  - Old Massett Village Council
  - Skidegate Band Council
  - Graham Island South (Daajing Giids, Lawn Hill & Miller Creek)
  - Council of the Haida Nation
- Equity requirement 0%

## Application deadline

- Applications will be accepted throughout the year until December 1<sup>st</sup> at 11:59 pm.
- Funding Decisions usually take up to three weeks; applications should be received at least three weeks before the project is planned to start.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Community Innovation Grant

The purpose of this grant is to fund innovative small projects that will contribute to enhancing the overall well-being of islanders, our communities, and Haida Gwaii. While a wide variety of projects are eligible for funding, key priorities for this grant are job creation, health and wellness, and education and training.

## Who can apply?

- Local non-profit organizations
- Local governments

## How much money is available?

- Equity requirement:
  - Non-profit organizations 25%
  - Local governments 50%
- Maximum funding for an organization is \$10,000 per year

## Application deadline

- Applications must be received by February 1, April 1, June 1, September 1, November 1 at 11:59 pm.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.
- Funding is available until the annual budget is exhausted.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Continuing Education Grant: Long-term courses

The Continuing Education Grant was designed to encourage all Haida Gwaii residents to pursue educational opportunities of all kinds, both on and off-island. This grant can help cover the cost of tuition and materials for courses at recognized universities, colleges, and trades programs, including online courses. Long-term courses are courses that are three months or longer, such as university or college semesters.

## **Who can apply?**

Individual residents.

*(Residents are defined as individuals who have lived on Haida Gwaii for the past 24 consecutive months. An individual who has left Haida Gwaii to attend school, to seek medical treatment or for a vacation but otherwise maintains their residency is considered a resident.)*

## **How much money is available?**

Up to \$3,750 a year, or a maximum of five courses to a maximum of \$750 per course. Funding will be based on the actual cost of your course, including the required materials specified in the course outline.

## **Application deadline**

- Applications are accepted throughout the year.
- Your application must be submitted no later than two weeks into the semester or course.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Continuing Education Grant: Short-term courses

The Continuing Education Grant was designed to encourage all Haida Gwaii residents to pursue educational opportunities of all kinds, both on and off-island. This grant can help cover the cost of tuition and course materials for courses at recognized universities, colleges, and trades programs, including online courses. Short-term courses are defined as courses that take less than three months to complete.

## **Who can apply?**

Individual residents.

*(Residents are defined as people who have lived on Haida Gwaii for the past 24 consecutive months. A student who has left Haida Gwaii to attend school but otherwise maintains their residency is considered a resident.)*

## **How much money is available?**

Up to \$3,750 a year, or a maximum of five courses to a maximum of \$750 per course. Funding will be based on the actual cost of your course, including the required materials specified in the course outline.

## **Application deadline**

- Applications are accepted throughout the year.
- Your application must be submitted no later than the day before the course starts.
- If this is a self-paced online course, please contact Pam Hill to discuss.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)



# Food Sovereignty Grant

The purpose of this grant is to fund small projects that will contribute to improving local food production, harvesting and distribution in a way that is sustainable in the long term. The ultimate goal is to improve food security and self-sufficiency on Haida Gwaii.

## **Who can apply?**

- Local non-profit organizations
- Local governments

## **How much money is available?**

- Maximum application is \$10,000. Projects that include partnerships and serve multiple communities may be eligible for grants up to \$25,000.
- Equity requirement:
  - Non-profit organizations 25%
  - Local governments 50%

## **Application deadline**

- Applications must be received by 11:59 pm on March 1st.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Major Contributions Grant

The Major Contributions Grant is designed to support larger projects in community infrastructure and planning. Our goal is to help build safer, healthier, and more attractive communities. Major Contributions is designed to help enhance the lives of all islanders and make our island a more desirable place to live, work, play and visit.

## Who can apply?

- Local non-profit organizations
- Local governments

## How much money is available?

- Minimum application amounts:
  - Non-profit organizations \$25,000
  - Local governments \$50,000
- Maximum application amount: \$200,000
- Equity requirement:
  - Non-profit organizations 25%
  - Local governments 50%

## Application deadline

- Applications must be received by 11:59pm on March 1<sup>st</sup>.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Travel Assistance Grant: Individual

The Individual Travel Assistance Grant helps residents travel off-island to participate in educational, cultural, arts, sports, and seniors' events.

## **Who can apply?**

- Individual residents
- For the purposes of this grant, residents are defined as people who have lived on Haida Gwaii for the past 24 consecutive months. An individual who has left Haida Gwaii to attend school, to seek medical treatment or for a vacation but otherwise maintains their residency is considered a resident.

## **How much money is available?**

- Up to \$300 per return trip.
- Adults can apply for up to two trips a year, and there is no limit for youth (ages 2-18).

## **Application deadline**

- Applications will be accepted throughout the year.
- Your application must be submitted at least seven days before you travel.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Travel Assistance Grant: Group

The Group Travel Assistance Grant is open to all residents of Haida Gwaii, as well as non-profit organizations. This grant helps teams and other groups travel off-island to participate in educational, cultural, arts, sports, and seniors' events.

## **Who can apply?**

- Teams, clubs and other informal groups
- Non-profit organizations

## **How much money is available?**

- Up to \$300 per group member to a maximum of \$4,800 per return trip for adult groups
- Up to \$6,000 per return trip for youth groups
- Adults can apply for up to two return trips a year, and there is no limit for youth (ages 2-18).

## **Application deadline**

- Applications will be accepted throughout the year.
- Your application must be submitted at least seven days before you travel.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Winter Holidays

Our Winter Holidays grant provides an annual \$12,000 grant for each Gwaii Trust Community to celebrate the holiday season.

## Who can apply?

- Local governments
- Non-profit organizations

## How much money is available?

- Up to \$12,000 per Gwaii Trust Community including:
  - Area 'E' (Sandspit, including South Moresby)
  - Graham Island Central (Port Clements and Tlell)
  - Graham Island North (Masset and Tow Hill)
  - Old Massett Village Council
  - Skidegate Band Council
  - Graham Island South (Daajing Giids, Lawn Hill & Miller Creek)
- Equity requirement 0%

## Application deadline

- Applications will be accepted throughout the year until December 1<sup>st</sup> at 11:59 pm.
- Funding Decisions usually take up to three weeks; applications should be received at least three weeks before the project is planned to start.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Youth Grant

The Youth Grant provides funding to organizations on Haida Gwaii for educational and recreational services aimed at youth. In general, we are interested in applications that support increased opportunities for youth in sports, culture, arts and outdoor activities, reduce barriers to participation, and promote youth leadership.

## **Who can apply?**

- Local non-profit organizations
- Local governments

## **How much money is available?**

- Up to \$10,000 per application
- Equity requirement:
  - Non-profit organizations 25%
  - Local governments 50%

## **Application deadline**

- Applications must be received by 11:59 pm on February 1<sup>st</sup> or October 1<sup>st</sup>.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.
- Funding is available until the annual budget is exhausted.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Youth Centred Communities Grant

The Youth Centred Communities Grant provides a predictable source of revenue to operate youth centres and/or offer youth activities in each community on Haida Gwaii.

## **Who can apply?**

- Local non-profit organizations
- Local governments

## **How much money is available?**

- Up to \$10,000 per Gwaii Trust Community
- In Gwaii Trust Communities where there is youth centre, the grant is reserved for them pending an application. In communities that do not have a youth centre the grant can be used for other youth-based activities.
- Equity requirement 0%

## **Application deadline**

- Applications must be received by 11:59 pm on April 1<sup>st</sup>.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)





BY INVITATION

# All-Islands Protocol Table Grant

The All-Island Protocol Table grant provides administrative and operational funding to support the All-Islands Protocol Table in achieving its goals of increasing collaboration and cooperation amongst local governance bodies.

## **Who can apply?**

- The All-Islands Protocol Table or their designate.

## **How much money is available?**

- The annual budget is set by the Board of Directors
- Equity requirement 0%

## **Application deadline**

- Applications must be received by 11:59 pm on Feb 1, Mar 1, or Apr 1.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Food Security Grant

The Food Security Grant provides stable, annual funding to organizations that support access to food for the residents of Haida Gwaii.

## **Who can apply?**

- By invitation from the Board of Directors

## **How much money is available?**

- The annual budget is set by the Board of Directors
- Equity requirement 0%

## **Application deadline**

- Applications must be received by 11:59 pm on Feb 1, Mar 1, or Apr 1.
- Applications must be received a minimum of two months before the project is planned to start.  
The two-month minimum starts when the next intake closes.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Haida Language Grant

The purpose of the Haida Language grant is to support initiatives to revitalize and sustain the Haida language. Financial support is directed at the three Haida language organizations on island, enabling them to pursue projects that will improve fluency, transfer knowledge from one generation to the next, and nurture mentorships.

## Who can apply?

- By invitation from the Board of Directors to the Haida Gwaii Mentor Apprentice Program (MAP), Skidegate Haida Language Immersion Program (SHIP), and Xaad Kil Née.

## How much money is available?

- Xaad Kil Née - \$110,000
- SHIP - \$70,000
- MAP - \$40,000
- Equity requirement: 25%

## Application deadline

- Applications must be received by 11:59 pm on Feb 1, Mar 1, or Apr 1.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## Questions?

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# Kids Camps Grant

The purpose of this grant is to provide stable and predictable funding to Kids Camps on Haida Gwaii. Our goal is to help the camps continue operating, for the benefit of local youth. Through this program, we are helping to provide youth with access to outdoor recreation opportunities and cultural lessons.

## **Who can apply?**

- By invitation from the Board of Directors to Mount Moresby Adventure Camp, Swan Bay Rediscovery, and Rediscovery T'aalan St'ang.

## **How much money is available?**

- \$40,000 per applicant
- Equity requirement 25%

## **Application deadline**

- Applications must be received by 11:59 pm on Feb 1, Mar 1, or Apr 1.
- Applications must be received a minimum of two months before the project is planned to start. The two-month minimum starts when the next intake closes.

## **Questions?**

Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# School District Grants

A strategic priority at Gwaii Trust is supporting healthy and active youth on Haida Gwaii. In support of this goal, we provide annual grants to School District 50 to help students access healthy foods, to enhance educational experiences, and to recognize youth leadership.

## Who can apply?

- School District 50

## How much money is available?

- See individual grants below

## Application deadline

- Applications must be received by 11:59pm on June 30<sup>th</sup>.

## High School Bursary

High School bursaries are available to each graduating student from Gudangaay Tlaats'gaa Naay and GidGalang Kuuyas Naay Secondary Schools on Haida Gwaii. Based on the criteria developed by each High School Scholarship Committee (consisting of a Gwaii Trust representative, principal, parents, and teachers), students are eligible to apply through their high school for a bursary that ranges from a minimum of \$300 to a maximum of \$3,000.

## Youth Leadership Award

In 2013, the Gwaii Trust Youth Board created the Youth Leadership Awards. Each year the Trust awards \$1,000 (\$500 each) to two deserving students for their outstanding leadership within their school or community. Previous recipients have exhibited a high spirit of volunteerism, actively drawing peers together and mentoring others. The winning applicants (one from each high school) will be awarded a bursary of \$500 to go towards the student's choice of post-secondary institution. This award is open to all local grade 12 students. Contact your local high school for details.

## School Food

The School Food Grant's primary focus is to make nutritious and culturally appropriate food more accessible to students. This program is funded through the Food Security budget and is administered by School District 50. This grant provides funding towards food programs for each school on Haida Gwaii. For details on how the funding is allocated, contact the School Board office.

## Field Trip Fund

The Gwaii Trust Board of Directors recognizes that travel costs can be a barrier to students' participation in sporting, cultural and educational activities. The Field Trip fund provides direct funding to School District 50 to assist in offsetting travel costs for school teams, classes, and clubs to participate in Field Trips.

## Post-Secondary Institution Tours

The Post-Secondary Institution Tours Grant assists local high school students experience off-island post-secondary institutions prior to graduating. The Gwaii Trust has approved \$43,000 in 2024 for this grant to assist in travel costs for grade 10, 11 and 12 students to travel to post-secondary institutions to help familiarize themselves with college and university lifestyle and academic requirements once they graduate.

**Questions?** Visit the grant page at [www.gwaiitrust.com/grants](http://www.gwaiitrust.com/grants)

# General Grant Guidelines

*The General Grant Guidelines apply to all grants with the exception of:*

- *Continuing Education Grant (long and short)*
  - *Travel Assistance Grant (individual and group)*
- 
- Applications will be adjudicated based on the information entered in the application form in our grant management system.
  - Gwaii Trust will not fund projects that relieve the provincial and/or federal government of its obligations.
  - Organizations or individuals with overdue grant reporting where an extension has not been approved are not eligible to apply until reporting is complete.
  - Minimum applicant age is 19 for all grants, except for continuing education and travel. Youth between 16-18 who apply to the Arts Program should contact Gwaii Trust to discuss options.
  - Gwaii Trust will not approve applications or fund projects that support or have the potential to support illegal activities or purchases.
  - Gwaii Trust will not fund projects that purchase weapons, alcohol, or drugs.
  - Gwaii Trust funds cannot be used for cash prizes or cash gifts. Gift cards to stores or suppliers on Haida Gwaii are eligible.
  - Grant applications must be submitted a minimum of two months before the project start date. The two-month minimum starts when the next intake closes.
  - Submission of false or deliberately misleading information may result in the Gwaii Trust denying an application and/or future applications to the Trust under any of its granting programs.
  - Verbal or physical abuse of directors or staff in person, by phone, or in writing will not be tolerated. Offenses may result in Gwaii Trust denying current and future applications to any of its granting programs.
  - Gwaii Trust will not fund projects that are in progress, complete, or that have paid expenses prior to a board decision. Spending can start on a project once the grant is approved.
  - Conflicts of interest are to be declared in writing either in the application or as they arise to Gwaii Trust staff. Failure to do so may result in a denial of claim reimbursement and/or closure of the grant at Gwaii Trust's discretion.
  - Expenses that are covered by other resources or funders are ineligible.
  - Any assets funded by the grant must be owned by the grantee.
  - Ownership of Gwaii Trust funded assets with an initial cost of more than \$1,000 must be maintained by the grantee for a minimum of five years unless prior written consent has been obtained from Gwaii Trust.
  - Organizations must be Haida Gwaii-based to be eligible to apply for Gwaii Trust grants. Staff can determine what Haida Gwaii-based means on a case-by-case basis.
  - An individual must be a Haida Gwaii resident to be eligible to apply for Gwaii Trust grants. A resident is defined as an individual who has lived on Haida Gwaii for the past 24 consecutive months. An individual who has left Haida Gwaii to attend school, to seek medical treatment, or for a vacation but otherwise maintains their residency is considered a resident by Gwaii Trust.
  - Businesses are not eligible to apply.

- A project can only apply to one grant stream at a time and cannot receive funding from more than one grant stream at a time.
- An organization can have multiple grant approvals with Gwaii Trust for different projects and can apply for new projects at any time.
- Standard project length at Gwaii Trust is one year from the approval date.
- Key tests for applications are merit and need.
- Applicants can apply for administrative costs related to the implementation and reporting of an approved project. More information on what administrative costs can be applied for can be found in the Gwaii Trust General Grant Guidelines and Standard Rates. No administrative costs are eligible if administration of the project is a paid element of the person's employment or to cover expenses related to the application stage.
- The maximum facilitator cost is \$1000 per day.
- When Gwaii Trust standard rates are used in an application, Gwaii Trust will pay out costs at the actual cost or to the maximum of the standard rate, as documented on the receipt in the project claim.
- In application budgets, Gwaii Trust will be a general funder of the project expenses unless specified as otherwise.



# Gwaii Trust Society APPLICATION VISUAL GUIDE



1.

## VIEW LIST OF GRANTS

Check out the full list of Gwaii Trust's grants by visiting [gwaitrust.com/grants](http://gwaitrust.com/grants). You will also see which intakes are currently open and which are closed.



2.

## REVIEW GRANT GUIDELINES

On each grant page you will find a copy of the Application Guidelines. This document includes information such as eligible/ineligible uses, a grant requirement checklist, and sample application questions.



3.

## GO TO GRANT MANAGEMENT SYSTEM

To apply for a grant, you will need to create an account on our grant management system. To access the GMS click the Apply Now button on any grant page. Once registered, select Apply in the red bar at the top of your screen.



4.

## SUBMIT APPLICATION ONLINE

You will need to answer several questions relating to your project, upload a project budget and provide other supporting documents. You can save your application as many times as you need but remember to submit it by the deadline!



5.

## APPLICATION REVIEWED BY PROJECT OFFICER

Our Project Officer reviews all applications for completeness. If additional information is required to complete your application, they will add administrator comments to your application and notify you to revise and resubmit.



6.

## REVISION PERIOD (IF NEEDED)

If needed, a short window of time (usually a few days) will be provided to allow you to make any necessary changes to your application. Make sure to resubmit your application by the new deadline!



7.

## BOARD REVIEWS APPLICATION

The Gwaii Trust Board of Directors will review complete applications to make final funding decisions using a consensus model (decisions are unanimous).



8.

## APPLICANT NOTIFIED OF DECISION

The Project Officer will contact you to share the outcome of the funding decision.



**Old Massett Office:**

PO Box 588  
Masset BC, V0T 1M0  
162 Raven Ave, Old Massett  
Toll Free: 1 800 663 2388  
Local: 250 626 3654

**Skidegate Office**

PO Box 1257  
Skidegate BC, V0T 1S1  
226 Front St, Skidegate  
Toll Free: 1 877 559 8883  
Local: 250 559 8883