



**MINUTES**  
**Gwaii Trust Board Meeting**  
**January 25, 2024, 6:30 – 9:00 pm**  
**Via Zoom**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	Berry Wijdeven
	Graham Island South	Clyde Greenough	Absent
	Area 'E'	Absent	Laurie Chisholm
	Graham Island North	Bret Johnston	Absent
	Skidegate Band Council	Billy Yovanovich	Michelle (Ooka) Pineault
	CHN Old Massett	Lisa Hageman	Absent
	Old Massett Village Council	Freda Davis	Jade Collison
	CHN Skidegate	Absent	Absent
<b>Chair &amp; Staff:</b>	<b>Chair</b>	Percy Crosby	
	Executive Director	Carla Lutner	
	Chief Operations Officer	Latasha Williams	
	Finance & Admin. Assistant	Ruby Decock	

**Regrets:** Director Erica Gidin Jaad Reid and Director Flavien Mabit

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting was called to order at 6:36 pm

**2. Excusals**

As noted.

**3. Message from the Chair**

Hoped everyone had a great holidays.

**4. Amendments to the agenda.**

There were no amendments to the agenda.

**5. Call for adoption of the agenda.**

The agenda was approved as presented.

**Moved by:** Maureen Bailey  
**Seconded by:** Billy Yovanovich

**CARRIED**

**6. Consent Agenda**

The following items were adopted as presented.

- a) Previous Minutes:



- i. Board Business & Allocation Minutes – December 6, 2023
- b) Executive Director Report
  - i. November Financials
  - ii. November Dashboard.
- c) Committee Reports
  - i. Finance & Audit Committee Report

**Moved by:** Bret Johnston  
**Seconded by:** Clyde Greenough **CARRIED**

**7. Action Items**

The Executive Director provided an update on action items.

**8. Budget Amendment**

The Gwaii Trust Society Board reviewed and approved the proposed amendment to the Gwaii Trust Grants 2024 budget.

**Moved by:** Clyde Greenough  
**Seconded by:** Lisa Hageman **CARRIED** **DR #24 01 25 - 01**

**9. Food Security Recommendation**

The Gwaii Trust reviewed and approved the following Food Security Budget recommendations for 2024.

Applicant Name	Project Name	Conditions	Amount
Island Wellness Society	Feed the People Food Bank	Funding to apply for grocery cards and up to 10% project administration.	\$ 51,230.72
Adult Day Program	ADP North End Food Bank	Funding to apply for food and shipping costs for food.	\$ 56,923.02
Local Foods to School Program & Northern Health c/o Masset in Motion	Haida Gwaii Local Foods Pantry	Funding to apply for pantry coordinator wages and workshop expenses, including up to 10% project administration and mileage	\$ 53,313.17
Healthy Communities	Feed the Hungry	Funding to apply for food, supplies and food prep wages	\$ 3,700.86
SD50	School Food	For Food only	\$ 146,832.23
<b>TOTAL</b>			<b>\$ 312,000.00</b>



**Moved by:** Bret Johnston  
**Seconded by:** Laurie Chisholm **CARRIED** **DR #24 01 25 - 02**

**10. Athlii Gwaii Verbal Update**

The Executive Director provided an update on Athlii Gwaii Legacy Trust (AGLT). Very close to solidifying the transfer of the AGLT to the Gwaii Trust Society.

The Board will need to review the AGLT transfer agreement and vote on it for approval by January 31, 2024.

**11. Victims of Fraud Policy**

The Executive Director presented the Theft of Granted Funds Policy for approval. The Gwaii Trust Board provided some recommended changes to the policy.

**ACTION ITEM** – Executive Director to incorporate the Gwaii Trust Board’s recommended changes to the drafted Theft of Granted Funds Policy and bring amended policy to the next Board meeting for approval.

**12. Board Meeting Schedule**

The Gwaii Trust Society Board reviewed and approved the proposed Board Meeting Schedule for 2024.

**Moved by:** Billy Yovanovich  
**Seconded by:** Freda Davis **CARRIED** **DR #24 01 25 - 03**

**"IN CAMERA" All program discussion is held in camera: {GTS Policy: In camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.**

**13. Personnel Policy Ad Hoc Committee - Update**

Director Maureen Bailey provided an update on the new drafted Personnel Policy. The Committee has requested our employment lawyer, Daniel Bertrand, to provide some clarifications on specific portions of the policy.

**14. All Island Protocol Follow Up**

The Executive Director presented the All Island Protocol Table Reporting and the Gwaii Trust Board requested additional information.

**Action Items:**

Executive Director to update honoraria as an ineligible expense for the All-Island Protocol Table grants.

Executive Director to request additional information from the All-Island Protocol Table.

**15. Next meeting date**

March 7, 2024 on via ZOOM, from 6:30 – 9:00 pm.



### **Adjournment**

The meeting was adjourned at 7:20 pm.

**Moved by:**            **Clyde Greenough**                            **CARRIED**

### **ACTION ITEMS:**

- Policy of fraud impacting grant funds to be developed and discussed at future board meeting (September 28, 2023) In Progress.
- Executive Director to discuss the new Museum Support Fund with museums on Haida Gwaii (December 6, 2023) In Progress.
- Executive Director to incorporate the Gwaii Trust Board’s recommended changes to the drafted Theft of Granted Funds Policy and bring amended policy to the next Board meeting for approval (January 25, 2024).
- Executive Director to update honoraria as an ineligible expense for the All-Island Protocol Table grants (January 25, 2024).
- Executive Director to request additional information from the All-Island Protocol Table (January 25, 2024).

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**Huux Percy Crosby, Chair**

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**Carla Lutner, Executive Director**

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