



**MINUTES**  
**Gwaii Trust Board Meeting**  
**June 27, 2024, 6:30 – 9:00 pm**  
**Via Zoom**

<b>In Attendance:</b>	<b>Representing:</b>	<b>Area Director</b>	<b>Area Alternate</b>
	Graham Island Central	Maureen Bailey	Berry Wijdeven
	Graham Island South	Lori Wiedeman	Karen Dean
	Area 'E'	Flavien Mabit	Laurie Chisholm
	Graham Island North	Bret Johnston	Terry Carty
	Skidegate Band Council	Billy Yovanovich	Ooka Michelle Pineault
	CHN Old Massett	Lisa Hageman	Stephen Grosse
	Old Massett Village Council	Duffy Donald Edgars	
	CHN Skidegate	Gidin Jaad Erica Reid	
<b>Chair &amp; Staff:</b>	Chair	Huux Percy Crosby	
	Executive Director	Carla Lutner	
	Finance & Admin. Assistant	Ruby Decock	

**Regrets:**

*Note: The following is an accurate reporting of the meetings as they occurred, however these minutes are not to be construed as a verbatim report of all conversations that transpired, but rather a reflection of the outcome of those discussions, where necessary members have been quoted as closely as possible.*

**1. Call to Order**

The meeting was called to order at 6:33 pm.

**2. Excusals**

As noted.

**3. Message from the Chair**

The Chair said to the parents of children, enjoy the summer break with them.

a) Director Gidin Jaad said an opening prayer.

**4. Amendments to the agenda.**

Addition of Community Prosperity Fund to be added to the agenda.

**5. Call for adoption of the agenda.**

The agenda was adopted with the addition

**Moved by: Bret Johnston**

**Seconded by: Flavien Mabit**

**CARRIED**

**6. Community Prosperity Fund**

The Executive Director informed requested another Board meeting to review grant applications for the Community Prosperity Fund. The Board agreed to meet on July 11, 2024 via Zoom.



**7. Consent Agenda**

The following items were adopted as presented.

- a) Previous Minutes:
  - i. Board Business Meeting – May 23, 2024
  - ii. Post – AGM Board Meeting – May 25, 2024
- b) Executive Director Report
  - i. May 2024 Financials
  - ii. May 2024 Dashboard
  - iii. Q1 Investment Report
- c) Committee Reports
  - i. Finance & Audit Committee Report
- d) Pre-approved Museum Operating Assistant Grants

Applicant Name	Project Name	Amount
Haida Gwaii Museum	Museum Operating Assistance	\$ 47,600.00
Dixon Entrance Maritime Museum	DEMM Re-do Window and Door replacement	\$ 11,200.00
Port Clements Historical Society	PCHS Museum Support 2024	\$ 11,200.00
		<b>\$ 70,000.00</b>

**Moved by: Maureen Bailey**  
**Seconded by: Duffy Edgars**

**CARRIED**

**8. Action Items**

The Executive Director informed the Board that all outstanding action items have been completed.

**9. Committee Appointments**

The Board made the following appointments to the committees:

Committee	Members
Audit & Finance	Maureen Bailey, Bret Johnston, Flavien Mabit, Lori Wiedeman, Lisa Hageman, Terry Carty
Haida Gwaii Community Foundation	Laurie Chisholm, Bret Johnston, Ooka Pineault, Berry Wijdeven, and Clyde Greenough. *
Grants Committee	Flavien Mabit, Lisa Hageman, Ooka Pineault, Erica Reid, Lori Wiedeman, Karen Dean, Maureen Bailey, Bret Johnston



Youth Board Committee	Erica Reid, Donald Edgars
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\*Subject to invitation and acceptance by Clyde Greenough.

**ACTION ITEM** – Haida Gwaii Community Foundation Committee to invite Clyde Greenough to become a member of the committee.

**Moved by:** Lori Wiedeman  
**Seconded by:** Flavien Mabit **CARRIED** **DR 24 06 27 - 28**

**10. Grants Committee Report**

Director Flavien Mabit gave an update on the progress of the committee and presented 5 recommended changes to the grants.

The Gwaii Trust Society Board approved the Grants Committee recommendations:

- That for grants \$10,000.00 and under, and invitation only grants, the following changes be made:
  - Project related material, supplies, tools and equipment up to approximately 20% of the grant amount be an eligible expense for the Arts Grant.
  - Allow budget changes as long as deliverables of project have not changed.
  - Allow budget-to-actuals in the final reporting process instead of requiring copies of all invoices for the project.
  - Administration expenses be an eligible expense for small non-profits.
  - Explicitly allow contingency as an eligible expense, to be used in consultation with Gwaii Trust.
- That for the Continuing Education Grants:
  - Gwaii Trust will accept unofficial transcripts.
- That the requirement for letters of support be removed from Major Contributions grant and that a touch base at the one-year mark be added to this grant stream.
- That the Board accepts the Terms of Reference as changed:
  - To move the maximum number of members to eight committee members for the Grants Committee.
- That the Board accepts to extend the Arts Grant deadline from October 1, 2024 to November 1, 2024. This would allow more time for the Committee to review the Arts Grant criteria and provide the Board with recommendations for this grant stream.

**Moved by:** Maureen Bailey  
**Seconded by:** Billy Yovanovich **CARRIED** **DR 24 06 27 -29**

**11. Signing Authority**

a) Gwaii Trust Signers

That the Board of Directors appoints the following Directors to act as signing officers for the Northern Savings Credit Union Gwaii Trust Society account

- |                   |                         |
|-------------------|-------------------------|
| • Carla Lutner    | • R. A. Breton Johnston |
| • Maureen Bailey  | • Erica J. Reid         |
| • Donald Edgars * | • Terry Carty *         |
| • Lori Wijdeven * | • Karen Dean *          |



- A. Berry Wijdeven \*
- Latasha Williams \*

(\*New signing officer)

and remove Freda Davis, C. Clyde Greenough, and Jade Collison as signing officers on the account.

**Moved by:** Bret Johnston  
**Seconded by:** Billy Yovanovich **CARRIED** **DR #24 06 27 -30**

b) Gwaii Trust AFT Payment System Signers

That the Board of Directors appoints the following users to act as an approval user to the PaymentStream Automated Funds Transfer system for the Northern Savings Credit Union Gwaii Trust Society account with the Originator ID: 8090139605

- Carla Lutner
- Erica J. Reid
- Maureen Bailey
- Latasha Williams \*

(\*New user)

and add Christine Carty and Ruby Decock\* with read only and upload privileges; All users are to get a physical token for accessing the account.

**Moved by:** Bret Johnston  
**Seconded by:** Flavien Mabit **CARRIED** **DR #24 06 27 - 31**

c) Athlii Gwaii Legacy Trust Signers

That the Board of Directors appoints the following Directors to act as signing officers for the Northern Savings Credit Union Athlii Gwaii Legacy Trust account

- R. A. Breton Johnston
- Maureen Bailey
- Percy Crosby
- William Yovanovich
- Erica J. Reid
- Donald Edgars \*

(\*New signing officer)

and remove Freda Davis, C. Clyde Greenough and Jade Collison as signing officers on the account.

**Moved by:** Bret Johnston  
**Seconded by:** Flavien Mabit **CARRIED** **DR #24 06 27 - 32**

d) Haida Gwaii Community Foundation Signers

That the Board of Directors appoints the following Directors to act as signing officers for the Northern Savings Credit Union Haida Gwaii Community Foundation account

- Carla Lutner
- Percy Crosby
- Maureen Bailey
- Lisa Hageman\*.

(\*New signing officer)

and remove Freda Davis as a signing officer on the account.

**Moved by:** Billy Yovanovich  
**Seconded by:** Flavien Mabit **CARRIED** **DR #24 06 27 - 33**

**12. Haida Gwaii Community Foundation – Accounting Software**

The Executive Director presented information on Community Suite accounting software and the proposal to purchase the software to manage the Haida Gwaii Community Funds. The Gwaii Trust Society Board approved purchasing the Community Suite software using the administration budget allocated to Gwaii



Trust for administering the Haida Gwaii Community Prosperity Grants funded by the Vancouver Foundation.

**Moved by:** Maureen Bailey  
**Seconded by:** Bret Johnston **CARRIED** **DR #24 06 27 - 34**

**"IN CAMERA" All program discussion is held in camera: {GTS Policy: In camera sessions will be called to deal with issues of personnel, legal, financial matters and program allocation decisions. After the Board has taken a decision, the results become public and will be published}.**

*Buck Grosse entered the meeting at 7:02 pm.*

**13. Community Innovation Grant**

The Gwaii Trust Board reviewed 4 grants and approved all 4 of the grants with the following conditions:

Applicant Name	Project Name	Conditions	Amount
Haida Gwaii Regional Recreation Commission	Safe Waters: Promoting Aquatic Recreation and Emergency Readiness on Haida Gwaii	N/A	\$ 7,620.00
Islands Wellness Society	Stopping the Violence Campaign	N/A	\$ 6,420.00
Edge of the World Music Festival	2024 Edge of the World Music Festival Production	N/A	\$ 10,000.00
Northern Haida Gwaii Hospital - NHA	Wellness Camp	N/A	\$ 3,320.18
<b>TOTAL</b>			<b>\$ 27,360.18</b>

**Moved by:** Bret Johnston  
**Seconded by:** Lori Wiedeman **CARRIED** **DR #24 06 27 - 35**

**14. Extension Request**

The Gwaii Trust Board reviewed and approved the Secretariat of the Haida Nation’s request to extend their Vibrant Haida Gwaii 2020 Haida Knowledge Project and approved a 1-year extension for the grant to be completed on June 27, 2025, with the condition that staff check on the project’s progress in 6 months.

**Moved by:** Maureen Bailey  
**Seconded by:** Bret Johnston **CARRIED** **DR #24 06 27 - 36**

**15. Grant Appeals**

The Gwaii Trust Board reviewed and declined Kyla Mitchell’s & Lucy Bell’s Continuing Education Grant application appeals and Pamela Ewasiuk’s Travel Grant application appeal.



**Moved by:** Flavien Mabit  
**Seconded by:** Bret Johnston **CARRIED** **DR #24 06 27 - 37**

**ACTION ITEM** – The Grants committee to review the appeals to ensure that the travel and continuing education guidelines are clear to avoid future appeals.

The Gwaii Trust reviewed and approved Lily Bell’s Travel Grant application appeal.

**Moved by:** Duffy Edgars  
**Seconded by:** Flavien Mabit **CARRIED** **DR #24 06 27 - 38**

**16. Next meeting date**

- July 8, 2024 at the Haida House in Tlaal, from 10:00 am – 4:00 pm.
- July 11, 2024 via Zoom, from 6:30 – 9:00 pm.

**ACTION ITEM** – Executive Director to provide Board Meeting calendar to Stephen (Buck) Grosse and potentially add the Executive Assistant functionality to his Govenda profile.

**Adjournment**

The meeting was adjourned at 7:44 pm.

**Moved by:** Maureen Bailey **CARRIED**

**ACTION ITEMS:**

- Haida Gwaii Community Foundation Committee to invite Clyde Greenough to become a member of the committee (June 27, 2024).
- The Grants committee to review the appeals to ensure that the travel and continuing education guidelines are clear to avoid future appeals (June 27, 2024).
- Executive Director to provide Board Meeting calendar to Stephen (Buck) Grosse and potentially add the Executive Assistant functionality to his Govenda profile (June 27, 2024).

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**Huux Percy Crosby, Chair**

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**Carla Lutner, Executive Director**

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