



Athlii Gwaii Legacy Renewables STAGE 1: PROJECT SUMMARY

Please complete the Project Summary section and submit this document by email to Athlii Gwaii Legacy ([new generic email address](#)). We will review the summary and discuss the project with you. If the project is eligible, we can assist you as you develop a complete application.

If you have any questions regarding the application process, we can be reached at ([insert phone number of AGL Project Specialist](#)).

PROJECT TITLE		DATE SUBMITTED	
APPLICANT ORGANIZATION (LEGAL NAME)			
ELIGIBLE RENEWABLE ENERGY TYPE			
<i>Please indicate the type of renewable energy project you are proposing:</i>			
PROJECT START DATE (DD MM YYYY)		PROJECT END DATE (DD MM YYYY)	
KEY OBJECTIVES OF THE PROJECT			
<i>Please identify at least three objectives that are specific, measurable, attainable, relevant, and time-bound.</i>			
1.			
2.			
3.			
4.			
5.			
PRIMARY CONTACT INFORMATION			
NAME		TITLE	
EMAIL	WORK PHONE	WORK EXTENSION	CELL PHONE
MAILING ADDRESS	CITY	PROVINCE	POSTAL CODE



EXECUTIVE SUMMARY

Please provide a brief summary of the proposed project and the work that will be performed.

RATIONALE FOR THE PROJECT

Please explain why this project should be implemented, including the long-term community or island needs it addresses.



Before proceeding to Stage 2, please submit this form and leave the remainder of the document blank. We will review your project summary and call you to discuss the project. If the project is eligible, we can assist you as you develop a complete Funding Application.



STAGE 2: FUNDING APPLICATION

Once the Project Summary has been reviewed and the application is considered eligible, we can work with you to develop the project funding application and required attachments.

ECONOMIC BENEFITS

Please outline the direct economic benefits to the local and/or island economy. For example, note any small businesses that may be indirectly created, partnership opportunities, product/service exports, or direct financial benefits.

ENVIRONMENTAL BENEFITS

Please describe the direct environmental benefits to the local and/or island environment. For example, note any potential reductions in diesel spills or noise pollution, air quality benefits, and increased resilience to the impacts of climate change.

SOCIAL BENEFITS

Please describe the direct social benefits to the local and/or island community. For example, note any financial benefits for community members, skills training or employment opportunities, family-supporting incomes, and cultural outcomes.



EXISTING DIESEL DEPENDENCY

Please describe your community's (or grid, as applicable for multiple communities i.e. describe by North or South Grid) current dependency on diesel for electrical generation. Please describe your community's or grid, as applicable for multiple communities, existing diesel generating stations (i.e. number of generators, capacity, age, issues, and constraints).

BASELINE DATA

Please provide the annual baseline data for your community's or grid, as applicable for multiple communities, current electrical generation system.

ANNUAL PEAK LOAD (KW)		ANNUAL AVERAGE LOAD (KW)	
ANNUAL ENERGY CONSUMPTION (MWH)		ANNUAL DIESEL GENERATION (MWH)	
ANNUAL DIESEL CONSUMPTION (L)		ANNUAL RENEWABLE GENERATION (MWH)	
# OF RESIDENTIAL METERS		# OF NON-RESIDENTIAL METERS	

DISPLACEMENT OF DIESEL FOR ELECTRICAL GENERATION

Please describe how your project will displace diesel consumption in your community or grid as applicable for multiple communities (i.e. describe the seasonality of the diesel displacement and when you anticipate having to run the diesel generators once the project is operational).

ESTIMATED AVERAGE ANNUAL DIESEL DISPLACEMENT

How many litres of diesel will be displaced annually by the project (calculated as the average of the first 5 years of full operation, not including the start-up stage)?

QUANTITY (IN LITRES)



CALCULATED GREENHOUSE GAS (GHG) DISPLACEMENT – QUANTITY

The estimated average annual diesel displacement litres are converted to tonnes CO² emissions.

FUNDING REQUEST PER CO² EQUIVALENT TONNES DISPLACED

Based on the funding requested for each CO² equivalent tonnes of greenhouse gas emissions you propose to displace annually.

PROJECT DIESEL DISPLACEMENT – DESCRIPTION

Please describe how you determined the project’s diesel displacement calculation by listing all assumptions used and referencing any supporting documents. Please provide a clear description of your calculation. This information will be used to assess the strength of your calculation.

PERMITS OR REGULATORY APPROVALS

Please describe each permit and/or regulatory approval stage required to implement the project.

TYPE

STATUS

FEASIBILITY STUDIES AND BUSINESS PLAN

Please list the feasibility studies undertaken and the business plan that has been completed for the proposed project.



ALTERNATIVE RENEWABLE ENERGY APPROACHES

Have you considered other alternative renewable energy technologies? Please describe the cost-effectiveness of the proposed renewable energy solution compared to other solutions explored. If the proposed solution is not the most cost-effective, please explain why this solution is proposed.

ELECTRICITY PURCHASE AGREEMENT

Is an electricity purchase agreement required for this project? If so, please provide an update on the status of the negotiations with BC Hydro.

PLANNED OPERATING COSTS

Please explain the planning that has been done to reduce or manage operational costs.

COMMUNITY ENERGY PLANNING

Please explain how the proposed project aligns with the Island's community energy plans.



COMMUNITY ENGAGEMENT

Please explain the role and engagement of the community in the development of this proposed project (including support from other communities who share the same micro-grid).

Empty text box for community engagement details.

FUNDING REQUEST AND PAYMENT SCHEDULE

Please identify the total funding you are requesting from the Athlii Gwaii Legacy Renewable program and the dates you would prefer payments.

REQUESTED PAYMENT DATE	ASSOCIATED PROJECT MILESTONE	REQUESTED AMOUNT
1.	Initial Advance Payment	\$
2.		\$
3.		\$
Total Funding Requested from the AGLT Renewable Program		\$

OTHER PROJECT FUNDING

Please identify the other funding sources and their status in order to successfully finance this project. All minor projects must have an applicant contribution and all major projects must have other funding sources identified.

FUNDING SOURCE	TYPE	CURRENT STATUS	AMOUNT
			\$
			\$
			\$
Total Other funding Sources			\$
Funding requested from the Athlii Gwaii Legacy Renewable program:			\$
Total Project Funding:			\$



PARTNERSHIPS

Please list the project's key business partners including supplier agreements, distributors, and joint ventures.

PARTNER ORGANIZATION	TYPE	EXPECTED OUTCOMES THIS YEAR
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1.		
2.		
3.		
4.		
5.		

CURRENT EMPLOYMENT

Please provide the current employment for your organization

JOB TYPES	TOTAL NUMBERS OF EXISTING JOBS	HOURS OF EMPLOYMENT PER WEEK	TOTAL MONTHS WORKED PER YEAR
Direct permanent full-time jobs:		35+ hours/week	12 months/year
Direct permanent part-time jobs:		hours/week	months/year
Direct seasonal jobs:			months/year

Please explain how the requested funding will help sustain existing employment.

TRADITIONAL KNOWLEDGE

Please check and describe each of the following areas of traditional knowledge that directly relate to project work plan activities.

Language

Traditional stewardship practices

Engaging elders to transfer knowledge to youths

Protections and restoration of cultural assets (e.g. CMTs, historical village sites, petroglyphs)

Expression of art or history



NEW EMPLOYMENT (JOB CREATION)

Please provide an estimate of the new employment this project is anticipated to create

JOB TYPES	TOTAL NUMBER OF NEW JOBS	HOURS OF EMPLOYMENT PER WEEK (AVERAGE)	TOTAL MONTHS WORKED PER YEAR
Direct permanent full-time jobs:		35+ hours/week	12 months/year
Direct permanent full-time jobs:		hours/week	months/year
Direct permanent full-time jobs:		hours/week	months/year
Direct temporary jobs (e.g. construction or consulting):		hours/week	months/year

Proposed Permanent New Full-Time Equivalent (FTE) Employment:

Please list the jobs/roles for the new employment positions that will be created

ECONOMIC DEVELOPMENT CAPACITY BUILDING

Please describe any training or workforce development initiatives that are planned to build capacity

KEY SUCCESS FACTORS

Please identify three key factors that are critical to the success of this project.

- 1.
- 2.
- 3.



TECHNICAL RISKS

Please identify any impact the project will have on the stability of the micro-grid and comment on whether the proposed generation mix is technically appropriate.

Please explain how the project design accounts for the impacts of climate change (e.g. drought, sea level rise, forest fires, etc). Please also describe any steps taken to mitigate any new environmental effects of the proposed renewable energy project..

RISK FACTORS AND RISK MITIGATION STRATEGIES

Please identify any risks and how your organization will monitor and mitigate each risk as the project is implemented.

RISK FACTOR

MITIGATION STRATEGY

- 1.
- 2.
- 3.



AUTHORIZATION

I (we) certify that the information in this application and associated attachments reflect an accurate description and estimate of the costs, proposed outcomes, and financial projections for the project.

I (we) agree that information provided in this application may be shared with Athlii Gwaii Legacy/Gwaii Trust Society staff, Board and consultants, as well as the Haida Gwaii Solutions Table.

I (we) authorize Athlii Gwaii Legacy/Gwaii Trust Society staff, Board and consultants, as well as the Haida Gwaii Solutions Table to make enquiries of such persons or organizations operating in the project’s field of activities as deemed necessary to reach a decision on this application.

I (we) understand that the application may not be approved, and agree to follow Athlii Gwaii Legacy/Gwaii Trust Society staff, Board and consultants, as well as the Haida Gwaii Solutions Table procedures for discussing the Board’s funding decisions.

I (we) have read and understood Athlii Gwaii Legacy/Gwaii Trust Society policy on dealing with harassment of staff by clients, and will adhere to the policy ([insert GTS policy link](#)).

By entering my name here electronically, I authorize all of the above for this application:

Name of Organization Signing Authority	Title	Date (DD MM YYYY)

REQUIRED ATTACHMENTS

Please ensure that each document is attached as part of your complete Project Funding Application (and some of these documents may be contained in a single document):

	PROJECT BUDGET AND QUOTES <i>Projects must have a project budget that outlines all of the project costs. The related Class A or B quotes must also be attached.</i>
	PROJECT PLAN AND SCHEDULE <i>A project plan to demonstrate project activities and how deliverables are outlined and managed must be attached</i>
	COMPLETED BUSINESS PLAN <i>Projects must have a complete business plan demonstrating the economic viability of the project. We encourage you to consult us as you develop the business plan so we can assist and advise you wherever possible. (consider mentioning and linking Community Futures?)</i>
	OPERATIONS AND MAINTENANCE PLAN <i>Projects must have an operations and maintenance plan to demonstrate how the proposed project will run in the future.</i>
	TEAM BIOGRAPHIES AND/OR RESUMES <i>Team biographies and/or resumes must be attached to demonstrate the management team’s experience and qualifications in managing the proposed project.</i>
	COMPLETED FEASIBILITY STUDIES <i>Projects must have completed all feasibility studies.</i>
	CURRENT ORGANIZATION FINANCIAL STATEMENTS <i>Financial statements (balance sheet, income statement, cash flow statement) for the most recent year (audited if available) as well as the organization’s most recent monthly/quarterly in-house financial statements.</i>

REQUIRED ATTACHMENTS FOR MAJOR PROJECTS

For projects with a budget more than \$500,000, please ensure that each of these documents is also attached as part of your complete Funding Application:

	ENGINEERING, IF APPLICABLE, AND IMPLEMENTATION DESIGN DOCUMENTS <i>Implementation design details to demonstrate that the project is ready for tender must be attached.</i>
	PERMITS AND REGULATORY APPROVALS, IF APPLICABLE <i>Permits and/or regulatory approvals secured for the project must be attached.</i>