

Arts Mentorship Grant Application Guide

Mentorships provide a great opportunity for artists to learn in a relaxed setting. The Arts Mentorship Grant offers a wage subsidy to either a mentor or an apprentice, encouraging experienced artists to share their knowledge with up-and-coming talent.

The Arts Mentorship Grant allows artists to determine their own project costs, though funding is competitive. Applications will be awarded based on the details and potential impact of the proposed project.

Important Information

- Applications are due April 1st and September 1st by 11:59 p.m.
- Applicants must be age 19 and up.
- No equity required.
- Projects must start at least two months after the application intake deadline. Any expenses incurred before Board approval will not be eligible for reimbursement.
- Applicants with overdue reports are not eligible to apply.

Who can Apply?

An individual artist who is a resident on Haida Gwaii*

A Haida Gwaii based Non-Profit Arts Group or an organization with an Arts mandate and its own bank account

** Open to all residents on Haida Gwaii - a resident is defined as someone who has lived on Haida Gwaii for a minimum of five **consecutive** years (excluding time at a post-secondary school).*

Who gets priority?

- Priority goes to first-time applicants, followed by those who haven't received the Arts Grant in the past three years.
- Projects that benefit communities on Haida Gwaii.
- Projects with cultural impact.

Artistic Disciplines Supported

- Ceremonial
- Performing
- Music
- Literary
- Textiles
- Digital
- Visual
- Crafts
- Fashion
- Other (you'll need to contact our Community Grant Specialists to check)

Eligible Expenses

- Only expenses directly related to the project.
- A wage subsidy for either the mentor **OR** the apprentice, but not both.
- Artists, mentors, and any daily collaborative costs (up to a maximum of \$400 per day).
- Materials and Supplies.
- Tools and Equipment purchases (up to a maximum of 20%).
- Workspace and Equipment rental.
- Workshops, course, or training program costs.
- Expenses related to the production of a performance, exhibition, or publications.
- Travel - transportation or accommodation costs (up to \$2,000).
- For Arts Groups: Administrative costs (up to 10% of the requested amount).

Ineligible Expenses

- Any promotion or marketing costs.
- Touring costs for off-island shows, exhibits, or productions.
- The production of merchandise intended for sale.
- Using funds for fundraising, as prizes, or for awards.
- Construction or renovation of art studio or spaces.
- Business operational costs (payroll, utilities, etc).
- Expenses incurred prior to grant approval.

What do you need to apply for an Arts Mentorship grant?

- [Apply online at gwaiitrust.com portal.](https://gwaiitrust.com)
- Your total project cost and the amount you would like to request.
- Your project start and end date.
- Any additional project funding or revenue you may have.
- A brief project summary - you will need to describe the activities planned and the management structure.
- List the key individuals involved in delivering this project, their relevant skills, and their role on the project.
- **Family involvement:** if applicable, describe any family members who will financially benefit from this project and your relationship to them.
- Two examples of previous work from both the mentor and apprentice (pdfs, photos, video, or sound files accepted).
- Written confirmation of mentorship acceptance by both the mentor and apprentice.
- For projects requests over \$10,000, you must include quotes.
- Any additional supporting information - like certificates, authorizations, or partnership letters, etc.
- How will you acknowledge Gwaii Trust's support?

When your project is completed

- Provide your final budget to actual spreadsheet and include all the relevant receipts
- Provide photos of the project - we'd like to share your success!
- Write a brief final project summary - tell us things like:
 1. What went well?
 2. Were there any challenges?
 3. How many people participated or attended?
 4. Any additional comments, feedback, or recommendations.

I need help with this, who can I speak to?

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