

## Continuing Education Grant Application Guide

The Continuing Education Grant (CEG) is here to encourage all Haida Gwaii residents to explore educational opportunities, whether on or off the island. This grant can help cover tuition and required materials for courses at recognized universities, colleges, trades programs, and even online courses.

- **Long-term courses** are those that last three months or more, like university or college semesters. **Short-term courses** are those that take less than three months to complete.

## Important Information

- Intakes are throughout the year.
- Up to \$3,750 a year, or a maximum of five courses to a maximum of \$750 per course. Funding will be based on the actual cost of your course, including the required materials specified in the course outline.
- You can apply for the CEG even if you already have funding through another source (scholarships, bursaries, student loans, etc.)
- Application deadlines:
  1. Long-term courses: Your application must be submitted no later than two weeks into the semester or course
  2. Short-term courses: Your application must be submitted no later than the day before the course starts.
    - If this is a self-paced online course, please contact the Grant Coordinator to discuss.
- Applicants with overdue reports can apply, but funding will not be given until those overdue reports are completed.
- Your ending grade or result doesn't matter, as long as you completed the course (or have at least 95% attendance).

## Who can Apply?

This grant is open to all Haida Gwaii residents that meet the residency criteria - this is for mature students, recent high school graduates, full-time and part-time students.

*\* Open to all residents on Haida Gwaii - a resident is defined as someone who has lived on Haida Gwaii for 24 consecutive months (excluding time at a post-secondary school)*

## Eligible Expenses

- Tuition for recognized universities, colleges, and trades programs, including online courses that result in credits towards a certificate, trade qualification, associate degree, diploma, bachelor's, master's, or doctorate.
- Required course materials as listed in the official course outline.

## Ineligible Expenses

- Workshops, professional fees, conferences, seminars, webinars, symposiums, forums, apprenticeships, one-on-one coaching and consultant fees.
- Courses without tuition.
- Courses taken at non-recognized post-secondary institutions.
- Directories of recognized post-secondary schools and private institutions can be found here:  
[Government of Canada – List of Designated Educational Institutions](#)  
[Province of British Columbia – Private Training Institution Directory](#)  
(If the school you are attending is not listed, please indicate on your application how it is accredited.)

## What You Need to Apply for a Continuing Education Grant:

- Apply online at [gwaiitrust.com](http://gwaiitrust.com) portal.
- A statement of your educational goals and how completing these courses will help you achieve them.
- Proof of registration.
- Program/course details: start and end dates, and a copy of the program or course outline.
- A list of tuition costs, student fees, books, and other required materials costs.

## When Your Program/Course is Done:

- Please submit your unofficial transcripts or certificate once you've completed the program/course.
- We'd love to hear about your experience! Provide a brief summary of how it went and how the CEG was helpful to you.
- If you have any supporting receipts that were missed in the application, please upload them as well.
- Funds will be distributed after all documents are submitted.