

Haida Gwaii COVID-19 Emergency Response Grant Application Guide



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Purpose: The Haida Gwaii COVID-19 Emergency Response Grant allows us to quickly direct funds to support local governments, non-profit organizations, health authorities and emergency service providers serving those affected on Haida Gwaii by the COVID-19 pandemic. **Key priorities are programs or projects that focus on keeping Haida Gwaii residents safe, healthy, fed, sheltered and connected, especially residents that are vulnerable or have financial need.**

Who can apply?

- Local non-profit organizations
- Local governments

How much money is available?

- Grants are expected to range from \$1000 to \$25,000 but there is no maximum
- Initial budget has been set at \$250,000
- Equity requirement: No equity is required

Application deadline

- Open intake
- Projects may be in progress
- Organizations may be invited to apply by Gwaii Trust

Eligible uses of the grant

- Must be for the benefit of the residents of community of Haida Gwaii
- Must provide direct response and support to those affected by COVID-19, particularly those who are most vulnerable
- Must use the grant awarded to provide for expenses incurred or planned on Haida Gwaii;
- Must align with the purpose of the fund.
- Partnerships and initiatives that involve more than one community are encouraged
- Expenses incurred before approval will only be considered if they were incurred as a direct result of the COVID-19 outbreak.

Ineligible uses of the grant

- Expenses that are covered by other resources or funders
- Event sponsorships, or capital projects.
- Businesses and individuals are not eligible at this time, however grants to nonprofit organizations that provide direct financial assistance to individuals or businesses can be awarded.
- Initiatives without specific benefit to Haida Gwaii residents

How to apply

Applications can be submitted online through our grant management system:

<https://www.grantinterface.com/Home/Logon?urlkey=gwaiitrust>.

You will need to create an account to access application forms, save drafts and submit your application. Alternatively, you can fill out a word application and email it to carla.lutner@gwaiitrust.com. Organizations may also be invited to apply.

Approval process

The Haida Gwaii COVID-19 Emergency Response committee will review applications and make funding decisions. Funding decisions typically take two weeks.

Grant specific requirements

- A completed application.
- Gwaii Trust staff may request additional information to support the application.

General grant guidelines

- Gwaii Trust will not approve applications or fund projects that support or have the potential to support illegal activities or purchases.
- Submission of false or deliberately misleading information may result in the Gwaii Trust denying an application and/or future applications to the Trust under any of its granting programs.
- Verbal or physical abuse of directors or staff in person, by phone, or in writing will not be tolerated. Offenses may result in Gwaii Trust denying current and future applications to any of its granting programs.
- An organization can have multiple grants operating simultaneously under the Haida Gwaii Covid-19 Emergency Grant stream, and can apply for new projects at any time.
- Key tests for applications are merit and need.

Sample application questions

Project Information

- Project name
- Project Location
- Gwaii Trust ask
- Total Project Budget
 1. What is the purpose of the emergency response grant you are requesting? Please be as specific as possible, including who will benefit from your initiative.
 2. Is this grant request for immediate, mid or long-term recovery? Please explain.
 3. Why is this important to the response, recovery or rebuilding efforts?
 4. Describe how your organization is coordinating with other organizations to help reduce duplication and ensure greater effectiveness in program and project implementation.
 5. What expenses will this grant be used to pay for? Be as specific as possible when outlining how Gwaii Trust grant will be used. A budget may be attached to the application.
 6. Is there anything else that you would like us to know or consider when assessing your application?

Questions?

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