

# Youth Centred Grant Application Guide

The Youth Centred Grant ensures a reliable source of funding to run youth centres and organize activities for school-age youth (K-12) in each community on Haida Gwaii. The Youth Board recommends offering separate activities for elementary and secondary school students.

Projects funded by the Youth Centred Grant can apply for the final Youth Grant intake of the year. Any remaining funds from the Youth Centred Grant stream will automatically be transferred to the Youth Grant stream.

## Important Information

- **Applications are due by March 1<sup>st</sup>.**
- **Maximum funding for an organization is \$10,000.**
- **Projects must start at least two months after the application intake deadline. Any expenses incurred before Board approval will not be eligible for reimbursement.**
- **Applicants with overdue reports are not eligible to apply.**

## Who can Apply?

- Local non-profit organizations.
- Local governments.

## Eligible Uses

- Operations of community-based youth centres or activities for youth based within the community.
- Activities must take place on Haida Gwaii.
- In communities where there is a youth centre, the grant is reserved for them, pending an application. In communities that do not have a youth centre, the grant can be used for other youth-based activities.
- Core funding is eligible.

## Ineligible Uses

- Expenses incurred prior to approval.
- Off-island travel, or activities that take place off Haida Gwaii.

## What You Need to Apply for a Youth Centred Grant

- [Apply online at gwaiitrust.com portal.](https://gwaiitrust.com)
- Your total project cost, budget, and the amount you would like to request.
- Your project start and end date.
- A brief project summary and why this project is needed.
- The project management structure and the activities you've planned.
- Projected number of youth participants and their age range.
- State the volunteer commitment for this project.
- A signed and dated resolution from the local governing body to support the application.
- If additional funding/incomes is secured, please state the source(s).
- Any supporting documentation - quotes, letters, etc.
- How will you acknowledge Gwaii Trust's support?

## When your project is done

- Provide your final budget to actual spreadsheet and include all the relevant receipts.
- Provide photos of the project - we'd like to share your success!
- Write a brief final project summary - tell us things like:
  1. What went well?
  2. Were there any challenges?
  3. How many people participated or attended?
  4. Any additional comments, feedback, or recommendations.

## I need help with this, who can I speak to?

*Gaw Tlagée Old Massett*

**Tando Dwyer**

tando.dwyer@gwaiitrust.com

250-626-7985

*HlGaagilda Skidegate*

**Michelle Prouty**

michelle.prouty@gwaiitrust.com

250-637-1050